## **TUMWATER**

**DEVELOPMENTAL DISABILITIES ADMINISTRATION** 

# CONTINUING EDUCATION TRAINING



**DDA** Developmental Disabilities Administration

**February 7, 2019** 

6 CEUs

9 AM to 4 PM

## **Increasing Employee Retention**

DDA Contract providers have identified employee retention as a high-priority issue in their ability to provide quality services and supports. Employee retention is complex, beginning with initial employment marketing methods and ending on employees last day of work. This training will provide an in-depth review of current retention best practices using the Checklist For Success Assessment Tool. Participants will evaluate their organization based on the Checklist tool and identify specific action they can take to increase retention.



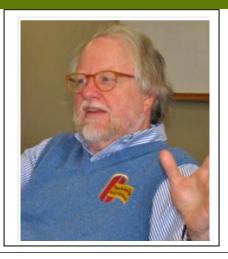
Bruce Anderson is Managing Partner of Community Activators and the Executive Director of the Core Gift Institute. He has been compiling current best practices in employee retention for the past four years and leading trainings and on-going learning groups to aid organizations in understanding the roots and practical solutions for retention issues within the unique culture of their organizations.

## <u>Tumwater DDA, 6860 Capitol Blvd SE, Bldg 2,Third</u> Floor, <u>Olympia, WA 98504</u>

Park in the Visitor Parking. Take the stairs or the elevator to the 3rd Floor. Directly to your left is the Reception area. Class starts promptly at 9:00 if you are late you will be asked to sign up for a future training.

For Questions: Call Dana Lattin at 360-725-4258. Do not call to register, use form attached.

You must attend all of the training to receive a certificate. Class starts promptly if you are late you will be asked to sign up for a future training.



Presenter: Bruce Anderson

#### From North:

Head South on I-5. Take Exit #101 Tumwater Blvd. Turn LEFT onto Tumwater Blvd. Travel approximately 1 mile. Turn LEFT onto Capitol Blvd. Go past Israel Road to the buildings with the fountain and clock. Just past the clock tower, turn right into parking lot.

#### From South:

Head North on I-5. Take Exit #101 Tumwater Blvd. Turn RIGHT onto Tumwater Blvd. Travel Approximately 1 mile. Turn LEFT onto Capitol Blvd. Go past Israel Road to the buildings with the fountain and clock. Just past the clock tower, turn right into parking lot

#### **Directions from Yelm Hwy**

Head away from Lacey towards Tumwater on the Yelm Hwy. Take a LEFT on the light at Henderson Blvd. Follow it to Tumwater Blvd. Take a RIGHT at Tumwater Blvd. Turn RIGHT onto Capitol Blvd. Go one block past Israel Road to the buildings with the fountain and clock. Just past the clock tower, turn right into parking lot.

## **TUMWATER**

### **DEVELOPMENTAL DISABILITIES ADMINISTRATION**

## **INCREASING EMPLOYEE RETENTION**





February 7, 2019 6 0	CEUS 9 AM to 4 P	M
Participants Name:		
Provide Email, Fax, or Address to send confirma	tion notice: (Email is preferred)	
Phone number in case of last minute changes to	training:	
Who can attend, Check one:	Please fill out, if you can, the below	
☐ Licensed AFH Provider,	information:	
☐ AFH Resident Manager,	Name of Company/Employer/AFH:  City of Company/Employer/AFH:	
☐ AFH Caregiver,		
☐ Assisted Living Administrator		
☐ Assisted Living Caregiver	Phone Number:	
☐ Companion Home Provider		
☐ Alternative Living Provider	Info about CEUs: Individual Providers, can attend, but CEUs do not apply. IPs go through the Training Partnership for CEUs.	
☐ DDA Residential Program Employee		
☐ DDA Employment Program Employee		Ū
☐ Other, i.e. Family, parent, teachers, others who want to learn more. Please describe:	CE credits for others with DOH credentials may be allowable at the discretion of your licensing board. It is the responsibility of attended with other certifications/ licenses to verify that this CE activity meets your licensing boards' standards and acceptability as a CE event.	es

Please register early as space is limited and the training sessions fill quickly. We will email a confirmation, please allow a week to process before calling if you have not received a confirmation.

Please tell us at least two weeks in advance if you need a special accommodations by writing it in the space below. We need two weeks to process your request. If you don't receive a confirmation of this request please contact us. You can call Dana Lattin at 360.725.4258. I need this special accommodation:

Send this registration form via mail, email or fax to:

Dana Lattin, Developmental Disabilities Administration PO Box 45315, Olympia, WA 98504

Fax (360) 586.6502

Email- dana.lattin@dshs.wa.gov

Additional classes are listed online at https://www.dshs.wa.gov/dda/dda-provider-training