

TACOMA

DEVELOPMENTAL DISABILITIES ADMINISTRATION CONTINUING EDUCATION TRAINING



Transforming lives

June 29th, 2018

Total of 6 CEUs

9 AM to 4 PM

Improving Observation and Documentation Skills

9AM to 12PM, 3 CEUs

This program focuses on knowing how to make good objective observations, gather the client's subjective input, report and record these observations. The manager/caregiver and home health aide will learn how to pick up on subtle body language cues from the client and become more familiar with the Patient's Bill of Rights, all of which will make taking care of the client more rewarding.

At the completion of this class the caregiver will be able to:

1. List four different observations that can be made using the senses.
2. Describe the sequence of objective observations that can be made when first meeting a client.
3. Define subjective observation and give examples.
4. Identify three client observations that must be reported immediately.
5. List at least four basic rules for recording client information.
6. List three rights covered by the Patient's Bill of Rights.

Topics will include a discussion on patient assessments, Problem Identification, Planning, Implementation, Evaluation and the role of the manager/caregiver

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Prevention of Medical Errors

1PM to 4 PM, 3 CEUs

Program Description: The goal of this educational program is to satisfy licensure requirements, and to promote safe drug administration by medical personnel, as well as by the layperson. Part one will furnish current information related to factors that impact the occurrence of medication errors, factors related to error reduction, methods of prevention and educational guidelines. Part two will review the basics of medication administration.

DDA Tacoma Office, 1305 Tacoma Ave S., Suite 300, Tacoma, WA 98402

Parking is not available in the Garage attached to our Tacoma DDA office/the Work Source Bldg. People park on the street or in pay to park lots. Advise that you come early and plan ahead. Suggested Parking information will be provided with confirmations.

You must attend all of the training to receive a certificate. Class starts promptly if you are late you will be asked to sign up for a future training.



**Presenter:
Peter Bullock**

Peter L. Bullock is a DSHS-certified Educational Trainer representing Ready Meds Pharmacy. He is also a Certified Pharmacy Technician. Peter has been providing caregiver training in Washington for more than five years. Previously, Peter was directly involved in human health; as a respiratory therapist, an occupational health professional and a pharmacologist involved in the development of new medications to treat pain and infectious disease. In addition, he has provided adult education and training for several institutions, including the University of Wisconsin-Madison.

For Questions: Call Melody Erickson at 253-404-5560. Do not call to register, use form attached.

TACOMA

DEVELOPMENTAL DISABILITIES ADMINISTRATION OBSERVATION/ DOCUMENTATION & MEDICAL ERRORS REGISTRATION FORM



Washington State
Department of Social
& Health Services

Transforming lives

June 29th, 2018

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9 AM to 4 PM

I wish to attend these checked trainings:

Improving Observation/Documentation (3 CEUs)

Prevention of Medical Errors (3 CEUs)

Participants Name: _____

Provide Email, Fax, or Address to send confirmation notice: (Email is preferred)

Phone number in case of last minute changes to training: _____

Who can attend, Check one:

- Licensed AFH Provider,
- AFH Resident Manager,
- AFH Caregiver,
- Assisted Living Administrator
- Assisted Living Caregiver
- Companion Home Provider
- Alternative Living Provider
- DDA Residential Program Employee
- DDA Employment Program Employee
- Other, i.e. Family, parent, teachers, others
who want to learn more. Please describe:

Please fill out, if you can, the below information:

Name of Company/Employer/AFH:

City of Company/Employer/AFH:

Phone Number:

Info about CEUs:

Individual Providers, can attend, but CEUs do not apply. IPs go through the Training Partnership for CEUs.

CE credits for others with DOH credentials may be allowable at the discretion of your licensing board. It is the responsibility of attendees with other certifications/ licenses to verify that this CE activity meets your licensing boards' standards and acceptability as a CE event.

Please register early as space is limited and the training sessions fill quickly. We will email/send a confirmation, please allow a week to process before calling if you have not received a confirmation.

If assistance for persons with disabilities is needed, please give us the information by writing it in the space below. If you do not receive a confirmation of this request, please contact us. You can call Melody Erickson at 253-404-5560.

I need this special accommodation: _____

Send this registration form via mail, email or fax to:

Melody Erickson, Developmental Disabilities Administration

1305 Tacoma Ave. S., Suite 300, Tacoma, WA 98402

Fax (253) 597.4368

Email- melody.erickson@dshs.wa.gov

Additional classes are listed online at <https://www.dshs.wa.gov/dda/dda-provider-training>