| **Policy 7.01 Plan – Region 1 Developmental Disabilities Administration (DDA)**  **2014-2015**  Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each year. | | | | |
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| **Implementation Plan** | | | | **Progress Report** |
| **(1) Goals/Objectives** | **(2) Activities** | **(3) Expected Outcome** | **(4) Lead Staff and Target Date** | **(5) Status Update for the Fiscal Year  Starting Last July 1** |
| Update Colville Confederated Tribes on Developmental Disabilities Administration (DDA) Contacts | Send annual letter with DDA fact sheets, org chart, and phone lists sent to the Colville Confederated Tribes per 7.01 Communication Protocol | Information about DDA services and supports will be available to all Colville Confederated tribal members | Regional Administrator | New information packet sent to the Colville Confederated Tribe per 7.01 Communication Protocol by 4/30/14 |
| Enhance and maintain communication between the Colville Confederated Tribe and DDA Region 1. | Send quarterly email Colville Confederated tribal representative. | Increase information sharing between Colville Confederated Tribe and region. | Regional Quality Assurance Manager | Send quarterly email update including DDA updates, contact information and trainings offered.  Ongoing. |
| Establish and maintain a working relationship with the Colville Confederated Tribe. | DDA to attend and participate with Colville Confederated Tribal health fairs. | DDA will participate with an information table at Health Fair. | Regional Administrator | Ongoing |
| Offer trainings to the public on the Colville Confederated Tribe. | Coordinate mutual trainings with the Colville Confederated Tribes Social Service Tribal Programs to include mental health agencies, families, and providers. | Increased collaboration and networking with other agencies serving the Colville Confederated Tribes and the reservation’s ceded areas to provide a better understanding and awareness. | Field Psychologist  Quality Assurance Manager | Training to be scheduled |
| Promote cultural awareness, sensitivity, historical context and Government to Government relationship between DDA and Tribes/RAIOs by all DDA staff | Ensure that managers and designated tribal liaison staff attend 7.01 American Indian Policy training. Every new DDA staff member and DDA staff that haven’t attended the 7.01 training within the last 5 years will attend the mandatory 7.01 training. | Respectful government to government relations | Quality Assurance Manager | Ongoing for new staff and staff that haven’t attended the 7.01 training within the last 5 years. |

Acronym Guide:

Developmental Disabilities Administration – DDA

Voluntary Placement Services (for youth) - VPS