| **Policy 7.01 Plan****Region 3 Developmental Disabilities Administration (DDA) and Quileute Tribe****2014-2015 Update** |
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| **Implementation Plan** | **Progress Report** |
| **(1) Goals/Objectives** | **(2) Activities** | **(3) Expected Outcome** | **(4) Lead Staff and Target Date** | **(5) Status Update for the Fiscal Year Starting Last July 1** |
| 1. Ensure the Quileute Tribe has information available for services and support | DDA will meet annually with the Quileute Tribe to schedule a review of the 7.01 Plan. The designated local DDA liaison will participate in meetings as requested by the Quileute Tribe.Promote local collaboration between the Quileute Tribe and DDAAs requested by the Quileute Tribe, DDA staff will provide training and education regarding DDA programs and servicesDDA will present information to Quileute Tribal staff and Quileute Tribal school by April 2014 | The Quileute Tribal members will have the opportunity to apply and receive services as Tribal member DDA eligibility is identified  | DDA Regional Administrator (RA) and DDA Quality Assurance (QA) ManagerWill meet in:January 2015DDA local TribalLiaisonTobias ClawsonTribal Representatives | DDA and the Quileute Tribe met on 2/4/2014 |
| 2. Provide written information about DDA services to all Tribes at least annually | Region 3 DDA will send a formal letter to the Tribal Chair with copies to the Social Services Director and to the Office of Indian Policy, including:* Current brochures describing DDA services;
* A current list of Region 3 DDA staff designated as Tribal liaisons, including staff telephone numbers and email addresses
 | Information about DDA services and local contacts will be available to the Quileute Tribe on an ongoing basis | DDA Regional QA Manager will send out on an annual basis | Information was shared in the 7.01 meeting on 2/4/2014 the designated Tribal members received updated information including contacts |
| 3. Facilitate employment opportunities within DDA for Quileute Tribal members  | DDA will forward job/recruitment announcements electronically to the Quileute Tribe designated representatives | Ongoing opportunity for Quileute Tribal members to apply for DDA positions.Increased diversity within the DDA workforce | DDA Regional Administrative Assistant | Ongoing |
| 4. Promote cultural awareness and sensitivity by all DDA staff | Ensure DDA staff attends Government-to-Government and Centennial Accord training as appropriateParticipate in Quileute Tribal cultural events such as Welcoming the Whales CeremonyAt the request of the Quileute Tribe DDA liaison will participate in the Annual Tribal Health Fairs  | DDA staff will be available to the Quileute Tribe to learn their history as opportunity and training is provided by the Tribe | Designated Quileute Tribal representatives, local Tribal liaisons, and regional DDA staff | DDA Region 3 is currently assessing training needs for its staff and plans to ensure that needed training occurs in 2014-15 |
| 5 Ensure that the Quileute Tribe is made aware of trainings available through DDA | DDA will forward training announcements and information electronically to the Quileute Tribes designated representativesHelp facilitate Care Giving Support Training as requested by the tribe | Ongoing opportunities for Quileute Tribal members to be aware of and participate in relevant DDA trainings | QA manager or designee | Ongoing |