| **Policy 7.01 Plan**  **Region 3 Developmental Disabilities Administration (DDA) and Quinault Tribe**  **2014-2015 Update** | | | | |
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| **Implementation Plan** | | | | **Progress Report** |
| **(1) Goals/Objectives** | **(2) Activities** | **(3) Expected Outcome** | **(4) Lead Staff and Target Date** | **(5) Status Update for the Fiscal Year  Starting Last July 1** |
| 1. Ensure the Quinault Tribe has information available for services and support. | DDA will meet annually with the Quinault Tribe to schedule a review of the 7.01 Plan.  The designated local DDA liaison will participate in meetings as requested by the Quinault Tribe.  This may include:   * Quinault Tribe’s Child Welfare Program * Elders Program * Family Services Program   As requested by the Quinault Tribe, DDA staff will provide training and education regarding DDA programs and services; this will include Intake & Eligibility information. | The Quinault Tribal members will have the opportunity to apply and receive services as Quinault Tribal member DDA eligibility is identified. | DDA Regional Administrator (RA) and DDA Quality Assurance (QA) Manager  Office of Indian Policy (OIP)  Loni Greninger  DDA local Tribal Liaison and Tribal Representatives  Will meet in:  January 2015 | DDA and the Quinault Tribe met on:  June 2013  February 2014  The DDA local liaison did make contact and offer information, support and services to the Quinault Tribe during this reporting period. The liaison and a Quinault Tribal representative are in the process of scheduling a DDA training consisting of a general overview of DDA services. |
| 2. Provide written information about DDA services to the Quinault Tribe at least annually. | In conjunction with Office of Indian Policy, Region 3 DDA will send a formal letter to the Quinault Tribal Chair with copies to the Quinault Tribal representative including:   * Current brochures describing DDA services; * A current list of Region 3 DDA staff designated as Tribal liaisons, including staff telephone numbers and email addresses. | Information about DDA services and local contacts will be available to the Quinault Tribe on an ongoing basis | DDA Regional QA Manager will provide on an annual basis | The information identified in section 2 was provided in the 7.01 meeting in June 2013 and in February 2014 to the designated Quinault Tribal members, as well as Office of Indian Policy |
| 3. Facilitate employment opportunities within DDA for Quinault Tribal members | Send ongoing emails to Quinault Tribal designated representatives concerning job announcements | Ongoing opportunity for Quinault Tribal members to apply for DDA positions.  Increased diversity within the DDA workforce | DDA Regional Administrative Assistant | DDA will check the status during annual meetings tentatively scheduled for:  January 2015 |
| 4. Promote cultural awareness and sensitivity by all DDA staff | Ensure DDA staff attends 7.01, Government-to-Government and Centennial Accord training as appropriate  Participate in Quinault Tribal cultural events such as the Tribe’s annual Health Fair and Elders Program.  DDA staff may have the opportunity to receive Quinault Tribal history from Quinault historians/elders such as Larry Workman. | DDA staff will be available to the Quinault Tribe to learn their history as opportunity and training is provided by the Quinault Tribe | Designated Quinault Tribal representatives, local Tribal liaisons, regional DDA staff, and Loni Greninger, OIP | DDA Regional Administrator has formally communicated the priority of all supervisors and applicable staff to attend Government to Government training by June 30, 2014  15 DDA staff attended 7.01 training during this reporting period |
| 5. Ensure that the Quinault Tribe is made aware of trainings available through DDA | Send a quarterly email to Quinault Tribal designated representatives concerning DDA trainings. | Opportunities for Quinault Tribal members to be aware of and participate in DDA trainings | QA manager or designee | DDA will check the status during annual meetings tentatively scheduled for:  January 2015 |