| **Policy 7.01 Plan**  **Region 3 Developmental Disabilities Administration (DDA) and Shoalwater Bay Tribe** | | | | |
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| **Implementation Plan** | | | | **Progress Report** |
| **(1) Goals/Objectives** | **(2) Activities** | **(3) Expected Outcome** | **(4) Lead Staff and Target Date** | **(5) Status Update for the Fiscal Year  Starting Last July 1** |
| 1. Ensure the Shoalwater Bay Tribe has information available for services and support. | DDA and the Shoalwater Bay Tribe will meet at least annually to review the 7.01 Plan.  The local DDA liaison will contact the Shoalwater Bay Tribal Representatives and explore and identify the needs of the Shoalwater Bay Tribe and attempt to promote local collaboration between the Shoalwater Bay Tribe and DDA.  DDA will provide written information about DDA services to Shoalwater Bay Tribe at least annually.  DDA will provide training and/or orientation to the Shoalwater Bay Tribe regarding Intake and Eligibility, Referral Process, Financial Eligibility, in-home services, group living, housing and other general information for access to DDA services.  The designated local DDA liaison will participate and attend in Shoalwater Bay Tribal activities and events as notified by the Shoalwater Bay Tribe. | The Shoalwater Bay Tribal members will have the opportunity to apply and receive services as Shoalwater Bay Tribal member DDA eligibility is identified. | DDA Regional Administrator (RA) and DDA Quality Assurance (QA) Manager  Office of Indian Policy (OIP)  Regional Manager  Loni Greninger  DDA local Tribal Liaison: Greta McDougall  Tribal Representatives  Target meeting date of February 2015 | DDA and Shoalwater Bay Tribe met on 3-28-14.  During this last reporting period 15 DDA staff has attended 7.01 Training.  The DDA Regional Administrator has formally communicated the priority of all supervisors and applicable staff to attend Government to Government training by June 30, 2014 |
| 2. Provide written information about DDA services to the Shoalwater Bay Tribe at least annually. | In conjunction with Office of Indian Policy, Region 3 DDA will send a formal letter to the Shoalwater Bay Tribal Chair with copies to the Shoalwater Bay Tribal representatives including:   * Current brochures describing DDA services; * A current list of Region 3 DDA staff designated as Tribal liaisons, including staff telephone numbers and email addresses. | Information about DDA services and local contacts will be available to the Shoalwater Bay Tribe on an ongoing basis. | DDA Regional Administrator and QA Manager will provide on an annual basis | On 3-28-14 DDA shared informational brochures and contact information with the designated Shoalwater Bay Tribal members. |