**County Child Development Services (CDS) COVID-19 Billing FAQ**

1. **DCYF/ESIT is allowing remote intervention during COVID-19 on a temporary basis. Is DDA allowing Counties to bill CDS funds for remote home visits (by phone or teleconference) in line with ESIT guidance during the duration of COVID-19?**

Yes.

2. **What is the minimum monthly service requirement to bill one unit (month) of CDS to DDA during COVID-19?**

A minimum of 50 minutes of direct support during the month to address child and family outcomes detailed in the IFSP is required to bill one monthly unit. The 50 minutes may occur over multiple tele-visits or phone calls. The 50 minutes of direct support may include preparing the strategies for use during the remote session, the remote session itself, and the time spent sending the family a home program following the remote session. As usual, all time should be clearly documented in the client file. These billable activities are time-limited during COVID-19.

**3. May FRC services be used to meet the 50 minute minimum during COVID-19?**

No.

3. **Are providers required to complete additional documentation in order to bill tele-intervention services on a temporary basis through DDA?**

No. Providers may bill remote tele-intervention, described above, using the typical billing system on a short-term basis. The child record, however, should clearly delineate when remote services were provided.

4. **What strategies are available to counties to prevent under-expenditure of CDS funds in the event that billing for remote tele-intervention in insufficient?**

Raising the monthly CDS rate to ensure expenditure of funds is the primary strategy to ensure expenditure of funds and should be used first. Counties may bill up to $500 per month per child.

**5. What if raising the rate is insufficient to spend-down CDS funds by June?**

Providers may request “training and professional development” funding using a similar methodology to adult services, for children unable to meet the monthly minimum of 50 minutes due to COVID-19. Contact your County Coordinator prior to or in conjunction with an E-mail to the ACHS 0-3 chair, Jessica Lee jllee@co.whatcom.wa.us if you anticipate needing to use these funds for CDS. A joint call will be schedule with counties requesting training and professional development for CDS and DDA to ensure appropriate use of these funds. An updated 0-3 tracking sheet is attached.

**7. Are additional CDS funds available?**

No. County CDS allocations will not increase.