



DEVELOPMENTAL DISABILITIES ADMINISTRATION  
Olympia, Washington

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TITLE: DETERMINING “ANOTHER NEUROLOGICAL OR POLICY 11.04  
OTHER CONDITION SIMILAR TO INTELLECTUAL DISABILITY”

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Authority: [RCW 71A.10.020 \(5\)](#) *Developmental Disability Definition*

Reference: [WAC 388-823-0600](#) *How do I show that I have another neurological or  
other condition similar to intellectual disability?*

### **BACKGROUND**

WAC 388-823-0600 states that for a diagnosed condition to be considered for the category of “another neurological or other condition similar to intellectual disability”, the condition must be a neurological or chromosomal disorder that is known by reputable authorities to cause intellectual and adaptive skills deficits. DDA has previously reviewed many diagnoses to determine whether they meet that criteria.

### **PURPOSE**

To provide information to Intake and Eligibility (I/E) workers in DDA Field Services regarding which conditions have already been reviewed by DDA to determine whether they meet the general criteria for eligible conditions under WAC 388-106-0600, and to provide the procedure for review of new conditions that have not previously been reviewed.

### **SCOPE**

This policy applies to DDA Field Services staff.

### **POLICY**

- A. When an applicant submits documentation for consideration for DDA eligibility under the category of “another neurological or other condition similar to intellectual disability,” the applicant’s diagnosed condition shall be reviewed by designated staff to determine whether the condition meets the requirements outlined in WAC 388-823-0600.

- B. The DDA Intake and Eligibility (I/E) Program Manager will maintain a list of all reviewed conditions on the DDA I/E SharePoint website.

## **PROCEDURES**

### **Regional Intake and Eligibility Staff Responsibilities**

- A. When an application for a determination of DDA eligibility is received under the category of “another neurological or other condition similar to intellectual disability,” I/E staff will follow these steps:
1. Refer to the list of conditions on the DDA I/E SharePoint website to see if the condition has been reviewed previously.
  2. If the condition has not been reviewed previously, research the condition using one or more of the following resources:
    - Centers for Disease Control and Prevention-Diseases and Conditions (<http://www.cdc.gov/DiseasesConditions/>)
    - Diagnostic and Statistical Manual of Mental Disorders (DSM-5);
    - Diagnostic and Statistical Manual of Mental Disorders (DSM-IV-TR);
    - Genetics Home Reference (<http://ghr.nlm.nih.gov/ghr/page/Home>)
    - Mayo Clinic Diseases and Conditions (<http://www.mayoclinic.org/diseases-conditions>)
    - MedGen (<http://www.ncbi.nlm.nih.gov/medgen/>)
    - Medline Plus (<http://www.nlm.nih.gov/medlineplus/>)
    - Medscape (<http://www.medscape.com/today>)
    - Merck Manual Online Medical Library (<http://www.merckmanuals.com/professional>)
    - National Institute of Neurological Disorders and Stroke (<http://www.ninds.nih.gov/>)
    - National Organization for Rare Disorders (<https://rarediseases.org/>)
    - Online Mendelian Inheritance in Man (<http://www.omim.org/>)
    - Pubmed.gov (<http://www.ncbi.nlm.nih.gov/pubmed/>)
    - Unique-Rare Chromosome Disorder Guides (<http://rarechromo.org/html/DisorderGuides.asp>)
    - Other resources may be identified and will be posted on the I/E SharePoint site.
  3. Consult with your supervisor or his/her designee regarding the results of your research on the condition.

- B. The I/E staff will submit the information on the Another Neurological / Other Condition Submission Review Form (available on the I/E SharePoint site; see sample in Attachment A). The I/E Supervisor will refer the condition to the Eligibility Program Manager.

The following information is required:

1. Name of the condition (common and technical, if available);
  2. Citations with including source that suggest the condition is acceptable or not (include the exact URL for each webpage and the date accessed);
  3. Name and region of the I/E staff submitting the research;
  4. Name and region of the referring supervisor; and
  5. Date submitted.
- C. The Eligibility Program Manager will review the submission within five (5) business days of receiving the request.
1. If the condition is known by reputable authorities to cause intellectual and adaptive deficits the condition will be accepted and added to the list of conditions listed on the I/E SharePoint.
  2. If the research submitted indicates the condition is not known to cause intellectual and adaptive deficits, the Eligibility Program Manager will request a review by a Regional Field Psychologist.
    - a. The Regional Field Psychologist will review the information, review additional research to confirm whether or not the condition meets the criteria for the requirements of WAC 388-823-0600.
    - b. The Eligibility Program Manager will notify the Case Manager of the final decision.
    - c. An I/E case manager may submit additional information identified after the initial submission or after a prior decision for the team to use in updating its decision (follow these same steps in the process).
  3. If available research is unclear or contradictory as to whether the condition is known to cause intellectual and adaptive deficits, a panel will be formed by the eligibility program manager.

- a. The panel will consist of the referring eligibility case manager and supervisor, a field psychologist representing the referring region, one person from the other two regions and the Eligibility Program Manager.
- b. The panel will review available research via email and phone and provide a decision by consensus or majority within ten (10) business days of the formation of the panel.
- c. The Eligibility Program Manager will provide a written response of the panel’s decision to the referring case manager.
- d. In the event an applicant appeals a rejected condition and the appeal result is favorable to the applicant, the Eligibility Program Manager will review the court decision and determine whether changes should be made to the list of Other Conditions. If the Eligibility Program Manager finds that the condition does not meet the criteria in WAC 388-823-0600, the condition will continue to be listed as rejected.

D. Decisions will be maintained on the I/E SharePoint site.

### **EXCEPTIONS**

No exceptions to this policy are allowed without the prior written approval of the Assistant Secretary or Deputy Assistant Secretary.

### **SUPERSESSSION**

DDD Policy 11.04  
Issued June 15, 2010

Approved: /s/ Donald Clintsman  
Deputy Assistant Secretary  
Developmental Disabilities Administration

Date: September 15, 2015

Attachment A - *Another Neurological / Other Condition Submission Review Form*

**ATTACHMENT A**

**DEVELOPMENTAL DISABILITIES ADMINISTRATION  
Another Neurological / Other Condition Submission Review Form**

<b>Date Submitted</b>			
<b>Common name(s)</b>			
<b>Technical name(s)</b>			
<b>Neurological/Central Nervous System</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Chromosomal/Genetic</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Do the sources you reviewed indicate this neurological or chromosomal condition meets the criteria of WAC 388-823-0600?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
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<b>Citation(s) (add more rows for additional citations)</b>	<b>Source(s) (include hyperlink and date accessed)</b>
1.	
2.	
3.	

<b>Submitted By</b>	<b>Region</b>	<b>Name</b>
<b>Case Manager</b>		
<b>Supervisor</b>		