



**PASRR Level II** means the evaluation completed by a DDA PASRR Assessor with a potential, or current, nursing facility resident referred by the PASRR Level I.

**Person with an intellectual disability or related condition (ID/RC)** means an individual who has an ID/RC as defined in [Code of Federal Regulations \(CFR\) §483.102](#).

## **POLICY**

DDA staff must:

- A. Communicate to the regional PASRR team per the PASRR Regional Communication Plan when becoming aware of relevant client information;
- B. Complete the PASRR process for all individuals identified by a PASRR Level I as possibly having ID/RC, except in cases of exempted hospital discharge (certified by the treating medical professional) or categorical determination;

## **PROCEDURES**

- A. Communicate to the regional PASRR team immediately (as soon as reasonably practicable, but in no event later than one business day) according to the Regional PASRR Communication Plan when you become aware of any of the following occurrences:
  - 1. A client is hospitalized; or
  - 2. A client is referred to, or is seeking placement in, a nursing facility; or
  - 3. A client receiving nursing facility care experiences a significant change in condition; or
  - 4. A client receiving nursing facility care requests information about services or about transitioning to a community setting; or
  - 5. A request for completion of a PASRR or a [DSHS 14-300, Level 1 Pre-Admission Screening and Resident Review \(PASRR\)](#) form is received; or
  - 6. A hospital or nursing facility calls with questions about the PASRR program or any individual who may be eligible for PASRR. (Individuals with an intellectual disability or a related condition, as defined in Code of Federal Regulations, who are referred for NF care are eligible for PASRR. This includes some individuals who do not meet DDA eligibility.)

7.     If in doubt, notify the PASRR team.
- B.     DDA PASRR staff will complete the PASRR process for all individuals identified as possibly having ID/RC by a PASRR Level I.
1.     The assigned PASRR team member will review the Level I for accuracy and contact the referring party if clarification or correction is needed. If the Level I has errors, the PASRR Assessor will obtain or complete a new Level I.
  2.     If the Level I identifies an exempted hospital discharge, the PASRR Assessor will set a reminder to contact the NF by the 25<sup>th</sup> day to confirm the discharge plan. If the NF stay exceeds thirty (30) days, the PASRR Assessor will complete the Level II prior to the 40<sup>th</sup> day of the admission.
  3.     If the Level I identifies a categorical determination for a respite of thirty (30) days or less, the PASRR assessor will set a reminder to contact the NF by the 25<sup>th</sup> day to confirm the discharge plan. The PASRR Assessor must complete the Level II before an extension beyond thirty (30) days can be approved.
  4.     PASRR Level II determinations must be made prior to NF admission, except when the Level I identifies a significant change of condition. On occasion, the PASRR Level II determinations of whether a person has ID/RC, whether the person needs NF care, and whether the person needs specialized services for ID/RC while receiving NF care must be made before the PASRR Assessor has completed the full Level II report. In such cases, the Assessor will complete the PAN for the Notice of PASRR Determinations and distribute to the individual, legal representative, discharging hospital, and admitting NF (if applicable) prior to NF admission and will distribute the full Level II report within thirty (30) calendar days. Whenever possible, the full Level II is to be completed prior to any NF admission, and the Notice of PASRR Determinations with PAN is not used.
  5.     If the Level I identifies a significant change of condition, the Level II must be completed within seven (7) business days.
- C.     Follow-up on PASRR recommendations is a shared responsibility.
1.     Regional PASRR staff must:
    - a.     Supply a copy of the PASRR Level I and Level II to the NF prior to NF admission. (If the Notice of PASRR Determinations was used, forward this to the NF prior to admission, with the full PASRR Level II report to follow within thirty (30) calendar days.)



