

DEVELOPMENTAL DISABILITIES ADMINISTRATION
Olympia, Washington

TITLE: PASRR SCREENER TRACKING POLICY 16.08

Authority: 42 C.F.R §483.100 - §483.138
[Chapter 388-834 WAC](#) *Preadmission Screening and Resident Review (PASRR)*

Reference: [DDA SharePoint PASRR Manual](#) (This manual is accessible via the DSHS Intranet website only.)

PURPOSE

The purpose of the Developmental Disabilities Administration (DDA) Preadmission Screening and Resident Review (PASRR) Program is to identify individuals with intellectual disabilities or related conditions (ID/RC) who have been referred for nursing facility (NF) care, to determine whether a NF is the most appropriate setting to meet the person's needs, and to assure that the person receives any specialized services needed for ID/RC while receiving NF care. DDA PASRR policy establishes guidelines and outlines process instructions for DDA staff who work with individuals referred to NFs.

SCOPE

This policy applies to DDA PASRR Assessors and Coordinators.

DEFINITIONS

Categorical determination (CD) is a designation made by the DDA PASRR Assessor in the PASRR Level I that specialized services are not needed for the following types of admission:

- (a) Protective services stay of not more than seven days;
- (b) Respite in a NF for not more than 30 days.

Client, for PASRR purposes, means a person who has been confirmed to have ID/RC by a DDA PASRR Assessor through the PASRR process, regardless of whether the person meets eligibility criteria to receive services from DDA.

DDA PASRR Management System (DPMS) is the tool used by DDA PASRR staff for completing PASRR assessments and storing PASRR data.

Exempted hospital discharge (EHD) means:

- (a) The individual is admitted directly from a hospital after receiving acute inpatient care;
- (b) The individual requires nursing facility services for the condition for which he or she received care in the hospital; and
- (c) The individual's attending physician has certified in the PASRR level I that the individual is likely to require fewer than 30 days of nursing facility services.

Intellectual disability or related condition (ID/RC) means a condition that meets the criteria listed in 42 C.F.R. §483.102 (b)(3) and 42 C.F.R. §435.1010. A client enrolled in DDA is already determined to have a condition meeting these criteria, but eligibility for DDA is not required for a determination that an individual has an intellectual disability or related condition.

PASRR Level I means the screening completed by a referring party when an individual is being referred to a Medicaid-certified nursing facility.

PASRR Level II means the evaluation completed by a DDA PASRR Assessor with a potential, or current, nursing facility resident referred by the PASRR Level I.

Person with an intellectual disability or related condition (ID/RC) or PASRR Client means an individual who has an ID/RC as defined in [Code of Federal Regulations \(CFR\) §483.102](#).

POLICY

DDA PASRR Assessors and Coordinators must:

- A. Review PASRR Level I documents received; and
- B. Track PASRR Level I screenings that do not accurately reflect criteria requiring a PASRR Level II in the DDA PASRR SharePoint [PASRR Screener Tracking](#) list. (This list is accessible via the DSHS Intranet website only.)

PROCEDURES

The PASRR Assessor or Coordinator must:

- A. Review each PASRR Level I screening received;
- B. Note any errors (incorrect identification of ID/RC, inappropriate use of EHD or CD, admission to NF prior to completion of Level I);

- C. Notify the screener of the error;
- D. Obtain or complete a corrected Level I;
- E. Provide training or technical assistance to the screener;
- F. Report PASRR screeners who continue to exhibit errors in their Level I screenings to the appropriate regulatory agency per instructions in the [DDA PASRR Manual](#) (this manual is accessible via the DSHS Intranet website only); and
- G. Record each screening error and associated follow up in the [PASRR Screener Tracking](#) list (this list is accessible via the DSHS Intranet website only).

EXCEPTION

Any exception to this policy must have the written prior approval of the Deputy Assistant Secretary.

SUPERSESSSION

None.

Approved: /s/ Donald Clintsman
Deputy Assistant Secretary
Developmental Disabilities Administration

Date: June 16, 2017