



DIVISION OF DEVELOPMENTAL DISABILITIES
Olympia, Washington

TITLE: SUPERVISION STATUS FOR CLIENTS POLICY 14.02
ON OUTINGS

Authority: 42 CFR 483.420 (11)
DDD Policies 12.01, 14.01

BACKGROUND

Persons who live in a Residential Habilitation Center (RHC) may require close supervision in a variety of situations which may be unfamiliar to the individual, including trips/outings away from their residence.

PURPOSE

This policy provides supervision guidelines for staff and volunteers to assure consistent and safe supervision of clients.

SCOPE

This policy applies to all RHCs.

POLICY

- A. The interdisciplinary team (IDT) will determine the level of supervision needed for each client. The IDT's determination will address the client's need for supervision on outings. Safety considerations for levels of supervision shall include, but not be limited to, the following:
1. Unstable medical conditions;
 2. Runaway behavior or a tendency to wander away inadvertently from the facility or a group of clients;
 3. Effect of medications;

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4. Inappropriate or dangerous sexual behavior;
 5. History of assault and/or self-injurious behaviors;
 6. Deficits in orientation, pathfinding, and pedestrian skills;
 7. Method of communication (e.g., verbal, sign language);
 8. Drug or alcohol-seeking behavior;
 9. Tolerance level to a high stimulus environment; and
 10. Tolerance level or capacity for physical activity.
- B. Level of supervision during community outings or activities shall be equal to or greater than the supervision provided at the clients' residences. If a client has any of the behaviors or medical conditions listed above, the staff or volunteer must ensure appropriate supervisory measures are taken, such as:
1. Have a staff person assigned one-to-one with a specific client;
 2. Limit the number of clients on an outing with staff or volunteers; and
 3. Arrange to have the appropriate medical equipment, medication, and/or a nurse available during clients' outings.

SUPERSESION

None

Approved: /s/ Norm Davis Date: 12/3/1993
Director, Division of Developmental Disabilities