

## DIVISION OF DEVELOPMENTAL DISABILITIES Olympia, Washington

TITLE:	FAMILY SUPPORT FLEXIBLE FUNDING	POLICY 4.07
Authority:	RCW 71A.12.040 WAC 275-27-220	
PURPOSE		

# This policy establishes criteria for flexible funding requests under the Family Support Program.

## **SCOPE**

This policy applies to requests made by families for funding for eligible clients under the DDD Family Support Program (WAC 275-27-220). Service need level has been established based on the risk of out-of-home placement and other factors as described in WAC 275-27-223.

# **POLICY**

Flexible funding purchases shall not exceed \$900.00 during the service funding period. Respite care, attendant care and related services, including community activities used to provide respite, are not considered under the \$900.00 limitation and may be used up to the authorized funding amount.

- 1. Flexible spending will be limited to the approved "list" of goods and services (attached).
- 2. The requested service must be necessary as a result of the disability of the client.
- 3. The family must present a justification by a third party knowledgeable in issues relating to developmental disabilities or an expert in the area requested, such as a therapist, doctor, or educator.

	CHAPTER 4	
DDD POLICY MANUAL	1 OF 2	ISSUED 11/96

4. The request must be received by DDD no later than mid-way through the service funding period. A later request must include circumstances justifying it as an emergency.

### **EXCEPTION**

In order to exceed the \$900 limit, or in a situation where the family requests an item not on the list ("other"), the following must be considered by the regional administrator:

- 1. The request must address how the purchase will replace or reduce ongoing expenditures by the department; for example, the need for respite care in the future will be replaced or reduced and the amount of the replacement or reduction will be a part of the request.
- 2. If other family members will use a purchased item, DDD will discuss with the family the proportion of use by the family member with a developmental disability and negotiate with the family the amount DDD will contribute according to that proportion.
- 3. The service need level will be reviewed if it appears from the request that the risk of out-of-home placement is reduced.

#### **PROCEDURES**

#### **SUPERSESSION**

Approved: /s/ Norm Davis

Date: 11/22/1996

## **Director, Division of Developmental Disabilities**

DDD POLICY MANUAL

**ISSUED 11/96**