



DIVISION OF DEVELOPMENTAL DISABILITIES
Olympia, Washington

TITLE: SMOKING OF TOBACCO PRODUCTS POLICY 9.05

Authority: Chapter 70.160 RCW
Chapter 71A RCW

PURPOSE

This policy serves to protect the health of employees, clients, and visitors by prohibiting smoking in public places.

SCOPE

This policy applies to all facilities and organizational units operated by the Division of Developmental Disabilities (DDD).

POLICY

Smoking of tobacco products is prohibited in enclosed state owned or leased buildings, vehicles, and other public/common places. Smoking is allowed only in areas specifically designated for smoking.

PROCEDURES

Procedures to implement this policy must be in place in all DDD organizational units.

DEFINITIONS

- A. **"Public/common place"** means that portion of any building (inside or outside) open to the public at large.
- B. **"Designated smoking area"** means a specific area that is clearly designated so that a person may differentiate between a smoking and non-smoking area.
- C. **"Vehicle"** means a state-owned and staff-operated vehicle for the transportation of a client or employee.

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SUPERSESSSION

Division Policy 9.05
Issued August 5, 1998

Division Policy 9.05
Issued February 14, 1994

Division Policy 9.05
Issued March 5, 1993

Division Policy Directive 350.6
Issued November 1986

Approved: /s/ Linda Rolfe
Director, Division of Developmental Disabilities

Date: 2/27/2003