



DIVISION OF DEVELOPMENTAL DISABILITIES  
Olympia, Washington

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TITLE: SMOKING OF TOBACCO PRODUCTS POLICY 9.05

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Authority: Chapter 248-14 WAC  
RCW Chapter 236

**BACKGROUND**

The Surgeon General has determined that the use of tobacco products may be hazardous to the health of people and that secondary inhaling of tobacco smoke may cause a serious risk to the health of those people who do not smoke.

**PURPOSE**

This policy serves to protect the health of employees, clients, and visitors.

**SCOPE**

This policy applies to all programs and organizational units operated by the Division of Developmental Disabilities (DDD).

**POLICY**

Smoking of a tobacco product shall be prohibited in an enclosed building, vehicles, and other public places, except in an area specifically designated for smoking.

**PROCEDURES**

Procedures to implement this policy shall be in place in each organizational unit.

**DEFINITIONS**

A. **"Public place"** means that portion of any building open to the public at large.

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- B. **"Designated smoking areas"** means a specific area that is clearly designated so that a person may differentiate between a smoking and non-smoking area in a building.
- C. **"Vehicle"** means a state-owned and staff-operated vehicle for the transportation of a client or employee.

**SUPERSESSION**

DDD Policy 9.05  
Issued March 5, 1993

Policy Directive 350.6  
Issued November 1986

Approved:     /s/ Norm Davis                        Date:     2/14/1994      
Director, Division of Developmental Disabilities