Department of Social and Health Services

Olympia, Washington

EAZ Manual

Revision	# 1238
Category	Income-Effects of Income and Deductions on Eligibility and Income Levels
Issued	10/1/2023
Revision Author:	Alexis Miller
Division	CSD
Mail Stop	45440
Phone	253-579-3144
Email	milleaa@dshs.wa.gov

Summary

Updated Worker Responsibilities under WAC 388-450-0190 to address shelter expense deductions.

See below for edited text:

****

Worker Responsibilities - WAC 388-450-0190

Determining Homeless Shelter Deduction
The system will determine if the household is entitled to the homeless shelter deduction. To ensure the deduction is correctly determined:

1. Code the correct living arrangement for the homeless client on the client page.
2. Review the case for shelter expenses and enter the expenses on the Shelter Details page.
   a. If the client ~~does not~~doesn't have shelter expenses ~~entered~~they won't qualify for the $179 standard homeless deduction~~.~~
      i. ~~They will not~~won't qualify for the ~~$166~~ 179 standard deduction.
   b. If the client does have shelter expenses ~~entered~~:

i. If the shelter expenses results in the total shelter deduction being equal to or less than $~~166~~179, the client will receive a homeless shelter deduction in the amount of $~~166~~179.

ii. If the shelter expenses results in the total shelter deduction being more than $~~166~~179, the client will receive the higher allowable shelter deduction.

EXAMPLE: Jody is currently homeless and is staying with various friends. During the month Jody pays a total of $50 to her friends. The shelter expenses entered is $50. Jody will receive the $~~166~~179 homeless shelter deduction.

EXAMPLE: Jameel is currently homeless with shelter and his monthly shelter expense is $750. The worker enters $750 on the shelter expense screen in 3G. Jameel's homeless shelter deduction will be more than the $~~166~~179.

EXAMPLE: Peter is currently homeless and staying with various friends. He has no obligation to provide any shelter expense. Peter ~~is not~~isn't ~~qualified~~ eligible for the homeless shelter deduction as he has no shelter expenses.