

Program Descriptions

ESA Programs

ESA provides a wide variety of services through 21 programs. They are described, in alphabetical order, on the following pages

- Additional Requirements – Emergent Needs (AREN)
- Child Care – Homeless (HCC)
- Child Care – Seasonal (SCC)
- Child Care – Working Connections (WCCC)
- Child Support Services
- Consolidated Emergency Assistance Program (CEAP)
- Diversion Cash Assistance (DCA)
- Federal Food Stamp Program (FSP)
- Food Assistance Program for Legal Immigrants (FAP)
- Food Stamp Employment and Training (FS E&T)
- General Assistance – Unemployable (GA-U)
- General Assistance – Expedited SSI (GA-X)
- Naturalization Assistance Services
- Refugee Cash Assistance (RCA)
- Refugee and Immigrant Services
- State Family Assistance (SFA)
- Supplemental Security Income (SSI) State Supplemental Payment
- Temporary Assistance to Needy Families (TANF)
- United States Repatriate
- Washington Telephone Assistance Program (WTAP)
- WorkFirst (WF)

Program Descriptions

Title	Additional Requirements-Emergent Needs (AREN)
Brief Description	Provides a cash payment to meet emergent housing or utility needs. Benefits may be authorized multiple times in a consecutive 12-month period and are limited to \$750.
Legal Authorization	RCW 74.08.090, Rulemaking Authority Enforcement RCW 74.04.050, Department to administer public assistance Programs
Funding Source	Federal & State: Mixture of TANF and TANF–MOE dollars
Population Served	Pregnant women or families with an eligible minor child
Eligibility	Families must: <ol style="list-style-type: none"> 1. Receive Temporary Assistance of Needy Families (TANF); State family Assistance (SFA), or Refugee Cash Assistance (RCA) 2. Have an emergency housing or utility need and 3. Have a good reason for not having enough money to pay for housing or utility cost
Services	<ol style="list-style-type: none"> 1. Payments may be used to prevent eviction or foreclosure, secure housing if homeless or domestic violence victim, secure or prevent shut-off of utilities related to health and safety, or repair damage to home if it causes risk to health or safety
Linkages	<ol style="list-style-type: none"> 1. Community or charitable agencies that may help to meet the emergent need 2. Food banks 3. Housing shelters or low-income/emergency housing 4. Other public assistance programs

Program Descriptions

Title	Child Care – Homeless Child Care (HCC)
Brief Description	Offers subsidized child care to eligible homeless families involved in qualifying activities. Goal is to provide access to licensed /certified child care and support parental efforts to attend appointments for health care, substance abuse treatment, violence avoidance, legal assistance and other social services needed to obtain housing and achieve stability.
Legal Authorization	RCW 74.12.340, 74.04.050 and 43.20A790
Funding Source	Funded by state general fund
Population Served	<p>Homeless families who do not qualify for other subsidy child care programs and who require child care while they are:</p> <ol style="list-style-type: none"> 1. Seeking permanent housing 2. Seeking employment or involved in employment activity, if Working Connections Child Care is not immediately available through no fault of the parent 3. Attending appointments for medical/mental health care, substance abuse, violence avoidance, legal appointments, or other social services as needed to achieve stability 4. Requesting to reduce parental stress that threatens the health and safety of the family unit <p>Program is available throughout most of the state</p>
Eligibility	Families must meet definition of homelessness and be involved in approved activity.
Services	Child care payment on behalf of authorized families
Linkages	<ol style="list-style-type: none"> 1. Community agencies contracted for the authorization duties 2. Community Services Offices (CSOs) 3. Working Connections Child Care (WCCC) 4. Resource and referral agencies

Program Descriptions

Title	Child Care – Seasonal Child Care (SCC)
Brief Description	Offers child care subsidies to eligible families who are seasonally employed in agriculturally related work. The goal is to provide access to licensed/ certified child care so children are in safe healthy environments while parents are involved in qualifying work activities.
Legal Authorization	45 CFR Parts 98 and 99, the Child Care Development Fund (CCDF), RCW 74.12.340, 74.13.085 and WAC 388-292
Funding Source	Funded by federal block grants and state funds
Population Served	Eligible families who are seasonally employed in agricultural, work require child care to participate in approved activities, do not qualify for TANF and have a child age 12 or younger or, a child with special needs age 18 or younger.
Eligibility	<ol style="list-style-type: none"> 1. Parents are actively employed in agriculturally related work in Washington state, or in bordering state within 40 miles of the Washington state border 2. The primary wage earner was employed in agriculturally related worked for eleven months, or less with any one employer in the previous twelve months 3. The family's adjusted monthly income averaged for the previous 12 months is at or below 200% of the federal Poverty Level for that size of family 4. 50% or more of a family's earned income for the previous 12 months is derived from agriculturally related work 5. The parents(s) agree to participate in the cost of child care by making a monthly co-payment
Services	Child care payment on behalf of authorized families
Linkages	<ol style="list-style-type: none"> 1. Community agencies contracted to authorized seasonal child care 2. Community Service Offices (CSOs) 3. Working Connections Child Care (WCCC)

Program Descriptions

Title	Child Care – Working Connections Child Care (WCCC)
Brief Description	Provides child care subsidies for families, whose incomes are at or below 200% of the federal poverty level, in which adults are working, looking for work, or enrolled in an approved training program while working.
Legal Authorization	Child care is provided by federal block grants under 45 CFR parts 98 and 99, the Child Care Development Fund (CCDF), and state monies, RCW 74.12.340
Funding Source	Funded by federal block grants, a required Maintenance of Effort (MOE) expenditure of state funds, and state matching funds
Population Served	<ol style="list-style-type: none"> 1. Funded by federal block grants, a required child care to participate in approved: <ol style="list-style-type: none"> a. WorkFirst activities b. Job search c. Employment d. Training plans 2. Non-TANF families who require child care to maintain employment or attend approved training while employed
Eligibility	<ol style="list-style-type: none"> 1. The eligible families' income must be at or below 200% of the Federal Poverty Level (FPL) 2. Parents pay for a portion of their care, based on a sliding scale 3. The parents must be in an approved activity
Services	Child care payment on behalf of eligible families
Linkages	<ol style="list-style-type: none"> 1. Head Start 2. Early Childhood Education and Assistance Program (ECEAP) 3. Child Care Resource and Referral 4. Community Service Offices (CSOs)

Program Descriptions

Title	Child Support Services
Brief Description	Provides services for the establishment of paternity, and the establishment, modification and enforcement of child support orders (financial and medical) support for children to help families become or remain self-sufficient.
Legal Authorization	Title IV-D of the Social Security Act (42 U.S.C. § 608-669b and 45 CFR Volume 2, Chapter III, §§300-399)
Funding Source	Funded by federal funds, state matching funds, and local funding. May earn additional federal incentive funding. Federal: 66 % Federal Incentives 13% State: 21%
Population Served	<ol style="list-style-type: none"> 1. Current Assistance (Individuals who are currently receiving Title IV-A TANF or Title IV-E Foster Care services) 2. Former Assistance (Individuals who have ever received AFDC or TANF or Title IV-E Foster Care services) 3. Never Assistance (Individuals who have never received AFDC or TANF or Title IV-E Foster Care services and have made application for Title IV-D services. Includes non-IV –A Medicaid only state foster care and child care only)
Eligibility	Automatic as a condition of receiving a TANF grant or Medicaid; continuation of services; interstate referral; or upon application for non-assistance services
Services	<ol style="list-style-type: none"> 1. Administrative support order establishment 2. Full enforcement or collection services 3. Responsible parent locate services 4. Support order modification 5. Medical enforcement 6. Paternity establishment 7. Payment processing services only 8. Electronic funds transfer/electronic data interchange for employers 9. Electronic funds transfer for parents 10. Tribal support service 11. Employer information
Linkages	<ol style="list-style-type: none"> 1. TANF/WorkFirst 2. Courts 3. Prosecuting Attorneys 4. Community Services Offices (CSOs) 5. Office of Administrative Hearings 6. DSHS Children's Administration 7. Washington State Support Registry 8. DSHS Health and Recovery Services Administration

Program Descriptions

Title	Child Support Services
	<ul style="list-style-type: none">9. State Tribal Relations Unit10. Department of Health11. Department of Corrections12. Employment Security Department13. Department of Labor and Industries14. Department of Revenue15. Department of Licensing16. Internal Revenue Service17. U.S. Department of Justice18. U.S. Immigration and Naturalization Service19. U.S. Department of Defense20. Hospitals21. Community Based Organizations

Program Descriptions

Title	Consolidated Emergency Assistance Program (CEAP)
Brief Description	Provides program benefits to alleviate emergent conditions resulting from insufficient income and resources to provide for food, shelter, clothing, medical care, or other necessary items. Benefits may be authorized for only 30 consecutive days in any consecutive twelve-month period. <i>(Note: Part of the funding for the CEAP programs was transferred to the Department of Community, Trade and Economic Development in SFY 2000)</i>
Legal Authorization	RCW 74.04.660, Family Emergency Assistance Program
Funding Source	100% State funded
Population Served	Women in any stage of pregnancy or families with dependent children who are ineligible to receive benefits from any of the following programs: <ol style="list-style-type: none"> 1. Temporary Assistance for Needy families (TANF) 2. State family Assistance (SFA) 3. Refugee Cash Assistance (RCA) 4. Diversion Cash Assistance (DCA)
Eligibility	<ol style="list-style-type: none"> 1. Applicants must be residents of Washington 2. Applicants must be in emergent need and have no resources to meet that need 3. Family income must be less than 90% of the TANF payment standard 4. Applicants cannot have been refused without good cause a bona fide job offer or training for employment within 30 days of the date application 5. Payment is limited to payment maximums for individual emergent need items or the TANF Payment Standard whichever is lower
Services	<ol style="list-style-type: none"> 1. Provides for specific emergent needs such as food, shelter, clothing, minor medical care, utilities, household maintenance, job related transportation or clothing, and transportation for foster care-bound children
Linkages	<ol style="list-style-type: none"> 1. Department of Community, Trade and Economic Development 2. Low-income emergency housing 3. Food banks 4. Charitable agencies 5. Community medical centers 6. Other public assistance programs (approximately half of CEAP households are subsequently approved for TANF)

Program Descriptions

Title	Diversion Cash Assistance (DCA)
Brief Description	Provides a one time in a 12-month period payment up to \$1,500, to overcome a temporary emergency and keep otherwise eligible families from becoming dependent upon TANF.
Legal Authorization	RCW 74.08A.210, Diversion Program – Emergency Assistance
Funding Source	100% State – TANF MOE
Population Served	Low-income families with temporary emergent needs who are not likely to need continued assistance if those needs are met
Eligibility	<ol style="list-style-type: none"> 1. Must meet TANF eligibility criteria but not receiving TANF 2. Cannot have received DCA within the last 12 months 3. Cannot have an adult in the family who is ineligible for cash assistance for any reason other than one adult receiving SSI in a two-adult family 4. If the families go on TANF within 12 months of receiving DCA, a prorated amount of the DCA payment must be repaid to the state by monthly deductions equal to 5% of the cash grant 5. Benefits may be authorized for only 30 days in a twelve-consecutive month period 6. The total of all payments in 30-day period is limited to \$1,500.
Services	<ol style="list-style-type: none"> 1. Payments to cover emergent needs for shelter, transportation, child care, food, medical care, and employment-related expenses 2. Usually paid directly to vendors
Linkages	<ol style="list-style-type: none"> 1. Employment 2. Child care 3. Child support services 4. Medical assistance 5. Food assistance 6. Other services to assist low-income families

Program Descriptions

Title	Federal Food Stamp Program (FSP)
Brief Description	Provides food assistance to low-income individuals and families
Legal Authorization	Food Stamp Act 1977 Public Law 88-525 (7 U.S.C. 2011-2036)
Funding Source	Federal food benefits are paid directly by USDA to Client. The State's administrative cost for the program is funded by both federal and state funds.
Population Served	Households with incomes at or below 130% of the federal poverty level. The federal government sets the income and resources standards. The income standards are updated October 1st each year based on the federal poverty level in effect at the time.
Eligibility	<ol style="list-style-type: none"> 1. Must meet U.S Department of Agriculture, Food and Nutrition Service criteria for financial need 2. Eligible assistance unit members must: <ol style="list-style-type: none"> a. Be U.S. citizens or nationals or qualified aliens meeting certain criteria b. Be residents of Washington c. Participate in Food Stamp employment & training requirements (requirement currently applies only to residents of King County) d. Meet certain eligibility criteria if on strike 3. An Assistance Unit is categorically eligible when: <ol style="list-style-type: none"> a. All members receive Social Security Supplemental Security Income b. All members receive General Assistance c. The household has gross income at or below 130% of the federal poverty level d. Some members receive or are authorized to receive payments or services from: <ol style="list-style-type: none"> I. TANF cash assistance II. State family assistance III. Diversion Cash Assistance (DCA) for four months after initial DCA issuance. 4. Elderly persons or persons with disabilities need only to meet the net income standard to be entitled to medical deductions 5. Persons with disabilities have the value of their vehicles exempted entirely when used for medical transportation 6. Certain students of higher education, able-bodied adults without dependents and assistance units participating in the food distribution program on or near Indian reservations are not eligible for benefits 7. Some people are ineligible for food assistance and must have some of their income and resources considered available to the remaining eligible assistance unit members: <ol style="list-style-type: none"> a. Fugitive felons including probation and parole violators b. Persons failing to attest to citizenship or alien status

Program Descriptions

Title	Federal Food Stamp Program (FSP)
	8. Disqualified for (i) intentional program violation, (ii) failure to provide a Social Security Number, or (iii) not participating in work requirements 9. Disqualified if ineligible alien
Services	1. Electronic food benefits can be used at participating grocery stores
Linkages	1. Nutrition education programs 2. School lunch programs 3. Low-income housing 4. Food banks 5. Children and family services 6. Community medical centers 7. Senior outreach 8. Charitable agencies

WAC 388-478-0060 What are the income limits and maximum benefit amounts for Basic Food? If an assistance unit (AU) or family meets all other eligibility requirements for Basic Food, they must have income at or below the limits in columns B and C to get Basic Food. The maximum monthly benefit a family could receive is listed in column D.

EFFECTIVE 10-1-2004				
Column A	Column B	Column C	Column D	Column E*
Number of eligible AU members	Maximum Gross Monthly Income	Maximum Net Monthly Income	Maximum Allotment	165% of the Poverty Level
1	\$,1009	\$ 776	\$149	\$1,281
2	1,354	1,041	274	1,718
3	1,698	1,306	393	2,155
4	2,043	1,571	499	2,592
5	2,387	1,836	592	3,030
6	2,732	2,101	711	3,467
7	3,076	2,366	786	3,904
8	3,421	2,631	898	4,341
9	3,766	2,896	1,010	4,779
10	4,111	3,161	1,112	5,217
Each Additional Member	+345	+265	+112	+438

* 165 Percent Standard for Clients Who Are both Elderly and Disabled. A client who is both elderly and disabled and can't cook their own meals may be in a separate family or Assistance Unit (AU) only if the other people who would normally be in the AU (not counting the person's spouse) have combined income at or under the 165% standard. The client's spouse must always be in the AU if they live with the client.

Program Descriptions

Title	Food Assistance Program for Legal Immigrants (FAP)
Brief Description	Provides food assistance for legal immigrants who are not eligible for the federal Food Stamp program.
Legal Authorization	RCW 74.08A.120 Immigrants-food assistance
Funding Source	State: Mix of state and TANF — MOE
Population Served	Legal immigrants who become ineligible for the federal Food Stamp program under federal welfare reform, August 1996
Eligibility	With the exception of citizenship and alien rules, the state program mirrors the federal Food Stamp program.
Services	Same as for the federal Food Stamp program: <ol style="list-style-type: none"> 1. Electronic food benefits can be used at participating grocery stores 2. The value of the benefit is determined by size of household and net income
Linkages	Same as for the federal Food Stamp program: <ol style="list-style-type: none"> 1. Nutrition education programs 2. School lunch programs 3. Low-income housing 4. Food banks 5. Children and family services 6. Community medical centers 7. Senior outreach 8. Charitable agencies

Program Descriptions

Title	Food Stamp Program Employment and Training (FS E&T)
Brief Description	Provides employment and training services to clients, ages 16 through 59, who are receiving food assistance only, unless otherwise exempt.
Legal Authorization	Food Stamp Act of 1977 (as amended)
Funding Source	Primarily funded by federal funds, but certain costs are matched with state funds. Private and state funds are matched with 50% federal funds though a pilot project within King County.
Population Served	<ol style="list-style-type: none"> 1. Food Stamp program recipients ages 16 through 59 and have dependents in King County only 2. Ages 18 to 50 able bodied adults without dependents (ABAWDs) are exempt from federal participation requirements statewide. ABAWDs with individual exemptions may volunteer for E&T services. Participation in job search and educational components are subject to space availability
Eligibility	<ol style="list-style-type: none"> 1. All Food Stamp Program applicants or recipients who are not receiving other types of assistance and are <i>not exempt</i> under the following exemption criteria: <ol style="list-style-type: none"> a. Caring for a child under age 6 or a person determined to be incapacitated b. Unable to work due to incapacity c. Confronts substantial barriers to employment, e.g. medical, transportation, language d. Resides in an area that is exempted from Food Stamp Employment and Training Services under the state plan e. Applying for or receives unemployment compensation f. Participating in alcohol or drug treatment program g. Working 30 hours or receiving weekly earnings equal to federal minimum wage times 30 hours h. Students ages 16 or 17, not the head of household, and attend school such as high school or GED programs; or enrolled in a work program i. Students who are 18 or older enrolled at least half time in any accredited school, training program, or institution for higher education 2. For ABAWDs, the 3-month limits does not apply if the person meets any one of the exemptions in sections 1 above or if the person is: <ol style="list-style-type: none"> a. Exempt by federal waiver b. Unable to participate due lack of E&T services c. Pregnant d. Under 18 or over 49 years of age e. Eligible for the 15 % exemption rule <p><i>Federal law allows states to exempt up to 15% of their ABAWD caseload who is not otherwise eligible for one of the previously listed individual exemptions</i></p>

Program Descriptions

Title	Food Stamp Program Employment and Training (FS E&T)
Services	Employment and training services include: <ol style="list-style-type: none">1. Job search2. Basic education3. Referral to job openings
Linkages	Same as those for the TANF program. In addition: <ol style="list-style-type: none">1. Employment Security Department, for job search activities2. Contractors in some regions to develop work sites for:<ol style="list-style-type: none">a. Workfare andb. Work experience3. Under a pilot project in King County, specified contractors also provide job search activities in addition to basic education and vocational training services

Program Descriptions

Title	General Assistance – Unemployable with Expedited Medicaid (GAX)
Brief Description	Provides cash assistance for low-income adults who appear to be eligible and are applying for Social Security Supplemental Security Income (SSI) benefits.
Legal Authorization	Medicaid eligibility authorized by Omnibus Reconciliation Act (OBRA) of 1990 (P.L 101-508), program implemented on May 1, 1991. Cash assistance authorized by RCW 74.04.005(6)
Funding Source	100% General Fund-State, which is recovered from retroactive payment (interim assistance) once SSI eligibility is approved
Population Served	Adults 18 to 65 years old, who appear to be eligible for SSI benefits pending a final administrative determination of disability by the Social Security Administration (SSA)
Eligibility	<ol style="list-style-type: none"> 1. Recipients must meet the same financial criteria as GAU 2. Incapacitating conditions must meet SSI disability or blindness criteria as certified by a department-contracted physician or psychologist 3. Recipients must be cooperating with department SSI facilitator in applying for and pursuing SSI benefits 4. Eligibility is limited to the period of time that an SSI application is active and disability determination is pending
Services	<ol style="list-style-type: none"> 1. Cash assistance, ongoing additional requirements benefits, case management, and referral services that are the same as those provided to GAU recipients 2. Medicaid (Categorical Needy Medical coverage) 3. SSI facilitation services by social workers trained in the disability benefits application process to ensure that the person is able to complete, submit and track the disability application submitted to SSA
Linkages	<p>The same as for the GAU program with the addition of:</p> <ol style="list-style-type: none"> 1. Social Security offices and 2. Private-practice attorneys who accept referrals to represent recipients in challenging denial of disability after the reconsideration stage of the SSI application

Program Descriptions

Title	General Assistance – Unemployable (GAU)
Brief Description	Provides cash assistance for low-income adults who are unemployable based on medical impairment.
Legal Authorization	RCW 74.04.005(6)
Funding Source	100% State
Population Served	<ol style="list-style-type: none"> 1. Incapacitated adults aged 18 to 65 years, or 2. If under 18 and member of married couple
Eligibility	<ol style="list-style-type: none"> 1. Recipients must meet income and resource tests. Resource limits are the same as for the TANF program 2. Recipients must be unemployable due to mental, emotional, or physical impairment. For applicants the impairment must prevent employment for at least 90 days from date of application 3. A person is ineligible for GAU if incapacitated only by alcoholism or drug addiction. Persons who are chemically dependent in addition to having a mental or physical impairment that qualifies as a GAU incapacity may be assigned a protective payee or required to participate in alcohol or drug treatment 4. Recipients must accept available treatment or services or benefits from other agencies that would enable them to become employable or reduce their need for assistance
Services	<ol style="list-style-type: none"> 1. Cash assistance 2. On-going additional requirements (i.e., laundry, telephone, restaurant meals, home-delivered meals, and food for service animals) 3. Medical coverage through Medical Care Services 4. Casework 5. Referral for alcohol or drug treatment 6. Assessment for potential disability 7. Services and support to prepare for or become employed, when funds are available
Linkages	<p>Local and emergency services agencies including:</p> <ol style="list-style-type: none"> 1. Alcohol/drug assessment and treatment agencies 2. Community mental health agencies 3. Division for Vocational Rehabilitation 4. Social Security Administration 5. Food banks 6. Housing shelters 7. Long-term or congregate care facilities

Program Descriptions

Title	Naturalization Assistance Services
Brief Description	Provides services that prepare low-income refugees and legal immigrants for U.S citizenship testing.
Legal Authorization	45 CFR 400.152, 152 400.155 and RCW 74.08A .130
Funding Source	Mix of federal and state funds
Population Served	Refugees and legal immigrants who are within two years or less of their eligibility to become naturalized citizen
Eligibility	Refugees and legal immigrants who receive Supplemental Security income (SSI) benefits or benefits through a cash medical or food assistance program administration by DSHS
Services	<ol style="list-style-type: none"> 1. Information and referral services 2. Naturalization preparation training and instruction including American history civics and English 3. Payment of fees for the United States Citizenship & Immigration Services (USCIS) application for naturalization when appropriate 4. Assistance in completing the USCIS naturalization application form 5. Assistance in obtaining test or fee waivers when appropriate
Linkages	<ol style="list-style-type: none"> 1. Department of Homeland Security (formerly INS) United States Citizenship and Immigration Services (USCIS) 2. Community-based organizations 3. City of Seattle 4. Seattle Housing Authority 5. Northwest Immigrant Rights Project 6. Northwest Justice Project 7. Social Security Administration

Program Descriptions

Title	Refugee Cash Assistance (RCA)
Brief Description	Provides cash and medical assistance for newly arrived refugees.
Legal Authorization	CFR 400.45 – 400.69 Refugee Act of 1980, Public Law 96-212; Victims of Trafficking and Violence Protection Act of 2000.
Funding Source	Federal: 100%
Population Served	<ol style="list-style-type: none"> 1. Refugees or asylees authorized by the U.S State Department to immigrate into the U.S. because they are unwilling or unable to return to their country of nationality due to persecution or a well-founded fear of persecution based on race, religion, nationality, membership in particular social group, or political opinion 2. Individuals who have been certified by the federal Office of Refugee Resettlement as victims of severe forms of human trafficking
Eligibility	<ol style="list-style-type: none"> 1. Refugees, asylees, Cubans/Haitians, Amerasians, and victims of human trafficking, who meet financial need criteria for the TANF program but are not TANF eligible (e.g., adults without dependent children) 2. Currently, eligibility expires eight months after the date of their arrival in the United States. For asylee adults, eligibility expires eight months after the date their asylee status is granted 3. Unless exempt, adults must register for employment and language services 4. Adults must also provide the name of the voluntary agency, which helped bring them to this country 5. Refugee youth identified by the Office of Refugee Resettlement as Refugee Unaccompanied Minors.
Services	<ol style="list-style-type: none"> 1. Cash assistance for food, clothing, and shelter 2. Medical assistance 3. Health screening 4. Unaccompanied Minor Program
5. Linkages	<ol style="list-style-type: none"> 1. Voluntary resettlement agencies 2. Mutual assistance associations 3. Community employment providers 4. Low-income housing 5. Food banks 6. Community medical centers 7. Charitable agencies 8. Workforce development councils 9. Public health departments 10. Other local agencies

Program Descriptions

Title	Refugee and Immigrant Services
Brief Description	Provides services for refugees and immigrants, primarily through community-based agencies, to help refugees and immigrants become self-sufficient.
Legal Authorization	Refugee Act of 1980, Public Law 96-212; CFR 400.70 – 400.82, 400.140 – 400.156, RCW 74.08A.100
Funding Source	Primarily funded by federal funds with a supplement of state funding for individuals not eligible for federal funding
Population Served	Refugees and legal immigrants
Eligibility	<ol style="list-style-type: none"> 1. Refugees and legal immigrants 2. Amerasians, Cubans, Haitians, and victims of trafficking are eligible, although they do not have refugee status 3. Must meet low-income financial criteria
Services	<p>The Refugee Immigrant Assistance (RIA) Section purchases the following services for refugees through contracts with community-based agencies, the community and technical colleges, and the Employment Security Department:</p> <ol style="list-style-type: none"> 1. Employment placement services 2. Employment training 3. English language training 4. Information and referral 5. Case management services 6. Refugee foster services 7. Mental health services
Linkages	<ol style="list-style-type: none"> 1. Community-based employment providers 2. Mutual assistance associations 3. Voluntary agencies who sponsor refugees 4. Public health departments 5. U.S citizenship and immigration services 6. Community and technical colleges 7. Community-based organizations 8. Local employers 9. Employment Security Department 10. Workforce training councils 11. City of Seattle and King County 12. Low income housing 13. Food banks

Program Descriptions

Title	State Family Assistance (SFA)
Brief Description	Provides cash assistance for legal immigrant families, students ages 19 to 20, and pregnant women who are ineligible to receive TANF.
Legal Authorization	RCW 74.08A.100, Immigrants-Eligibility RCW 74.12.035, Additional Eligibility Requirements (Students)
Funding Source	State: Mix of State and TANF MOE
Population Served	<ol style="list-style-type: none"> 1. Immigrants ineligible for TANF because of the citizenship and alien status eligibility requirements 2. Children under 21 years of age attending high school who are ineligible for TANF because they are over age 18 3. Needy caretaker relatives of these children 4. Pregnant women with no other children who are ineligible for TANF or for misrepresentation of residence in order to receive TANF benefits in two or more states at the same time
Eligibility	<ol style="list-style-type: none"> 1. Recipients must meet all TANF eligibility criteria, except: <ol style="list-style-type: none"> a. the citizenship and alien status requirements b. the age requirement for children or c. the prohibition of pregnant women with no other children who have for misrepresented their residence to obtain assistance in two or more states 2. Immigrants must be: <ol style="list-style-type: none"> a) Qualified aliens ineligible for TANF because of the five-year period of ineligibility b) Aliens permanently residing in the U.S. under color of law (PRUCOL) 3. Children ages 19 and 20 are in high school or a GED program full-time 4. Benefits have a five-year time limit
Services	<ol style="list-style-type: none"> 1. Cash assistance in accordance with State Payment Standards for food, clothing and shelter 2. Immigrant recipients of SFA are not eligible for medical assistance. However SFA recipients may be eligible for Alien Emergency Medical program if they have a medical emergency that meets certain eligibility requirements. Clients are eligible for WorkFirst services 3. Additional Requirements Emergent Need (AREN) payments for special needs, such as rent and utilities if eviction or shut-off notices have been issued
Linkages	<ol style="list-style-type: none"> 1. Low-income housing 2. Food banks 3. Children and family services 4. Community medical centers 5. Charitable organizations

Program Descriptions

Title	Supplemental Security Income (SSI) State Supplemental Payment (SSP)
Brief Description	Provides a supplemental cash payment to some recipients of Supplemental Security Income (SSI) in addition to their regular SSI payment.
Legal Authorization	Title XVI of the Social Security Act, 20 CFR 416.2095, and RCW 74.04.600–74.04.640
Funding Source	State: 100% state funds for the supplement
Population Served	SSP is paid to the following populations: <ol style="list-style-type: none"> 1. Mandatory Income Level (MIL)–people who received state aged, blind or disabled cash assistance in 1973 who were converted to receiving federal SSI in January 1974 2. People with an ineligible spouse – SSI recipients whose spouse is not eligible for SSI in their own right 3. Developmentally Disabled – people who meet Social Security disability criteria 4. SSI recipients who are aged or blind 5. Certain foster children receiving SSI.
Eligibility	<ol style="list-style-type: none"> 1. Social Security Administration (SSA) determines SSI eligibility and administers the program. Washington has chosen state administration of the state supplement and provides SSP to only those determined SSI eligible by SSA 2. Must meet resource limit of \$2,000 for an individual and \$3,000 for a couple (not all resources are counted)
Services	<ol style="list-style-type: none"> 1. The MIL SSP varies by individual and federal requirement 2. The SSP to persons eligible for SSI because they are aged or blind or who have an ineligible spouse is \$46 per month 3. Developmentally disabled SSP varies by individual and client need 4. Foster child SSP varies by individual need 5. The SSP for a person eligible for SSI who is residing in a medical institution is \$21.62 per month 6. A person eligible for SSI is automatically eligible for Categorically Needy medical coverage
Linkages	<ol style="list-style-type: none"> 1. Low-income housing 2. Senior citizens centers 3. Ongoing additional requirements 4. Food banks 5. Developmental disability programs 6. Congregate care facilities 7. Adult family homes 8. Nursing homes 9. Medical facilities 10. Mental health centers 11. Other community charitable and social service agencies

Program Descriptions

Title	Temporary Aid to Needy Families (TANF)
Brief Description	Provides benefits for low-income families. TANF provides cash assistance and the WorkFirst program provides services to families who need to work, look for work, prepare for work or get a better job. (See WorkFirst description on following pages).
Legal Authorization	Title IV-A of the Social Security Act (42 U.S.C. 602-619) and RCW Chapters 74.04 (General Provisions Administration), 74.08 (Eligibility Generally — Standards of Assistance), 74.08A (Washington WorkFirst/TANF), and 74.12 (TANF)
Funding Source	Funded by a federal block grant and a required Maintenance of Effort (MOE) expenditure of state funds
Population Served	<ol style="list-style-type: none"> 1. Children under age 18 2. Children under age 19 attending high school or GED program full-time 3. Parents or needy caretaker relatives of these children 4. Unmarried teen parents under the age of 18 5. Pregnant women with no other children
Eligibility	<ol style="list-style-type: none"> 1. The family or assistance unit must include a child (or a pregnant woman with no other children) who is in financial need. The child of unmarried parents can be excluded from recipient assistance units at the option of the parents 2. Family net monthly income may not exceed the Payment Standard plus authorized Additional Requirements. Under TANF, 50% of gross earnings are countable when determining eligibility and payment amount 3. Families can own a home, household goods, and up to \$1,000 in countable assets. The first \$5,000 in equity value of a vehicle is exempt, and equity that exceeds this amount counts towards the \$1,000 asset limit. Recipients may accumulate up to \$3,000 in savings (e.g. a bank account) 4. Teen parents must meet all TANF eligibility requirements, be living in an approved living situation, and must be attending high school. When not living in an approved living situation, the child of the teen is opened on TANF as a child-only case 5. Families must be Washington residents and not living in a public institution (with some exceptions) 6. All eligible family members must have a Social Security Number or cooperate in obtaining one Families must assign rights to child support and cooperate with the DSHS Division of Child Support by identifying the absent parent of the children and in obtaining child support 7. Adults and certain teens must participate in WorkFirst program work or work activities for up to 40 hours a week. There are a few exceptions to participation requirements

Program Descriptions

Title	Temporary Aid to Needy Families (TANF)
Services	<ol style="list-style-type: none"> 1. Cash assistance in accordance with State Payment Standards for food, clothing, and shelter 2. Medical assistance and WorkFirst services 3. Additional Requirements—Emergent Need (AREN) payments for special needs, such as obtaining housing or preventing eviction or utility shut-off 4. SSI Facilitation, providing assistance with completing and monitoring a SSA Title II or Title XVI application
Linkages	<ol style="list-style-type: none"> 1. Low-income housing 2. Food banks 3. Children and family services 4. Community medical centers 5. Charitable organizations 6. Tribal TANF programs (Confederated Tribes of the Colville Reservation, Lower Elwha Klallam, Port Gamble S'Klallam, Quileute, Quinault, and Spokane tribes) 7. ESA State Tribal Relations Unit

The need standards for cash assistance units are:

1. For families or assistance units with obligation to pay shelter costs:

Assistance Unit Size	Need Standard	Family or Assistance Unit Size	Need Standard
1	\$ 1,021	6	\$2,458
2	1,293	7	2,841
3	1,596	8	3,144
4	1,883	9	3,447
5	2,170	10 or more	3,750

2. For families or assistance units with shelter provided at no cost:

Assistance Unit Size	Need Standard	Family or Assistance Unit Size	Need Standard
1	\$ 530	6	\$1,275
2	671	7	1,474
3	828	8	1,631
4	977	9	1,788
5	1,126	10 or more	1,946

Program Descriptions

Title	United States Repatriation
Brief Description	Provides a federal cash loan for food, housing, medical, or transportation costs and social services to help United States citizen or dependent resettle after emergent conditions require the person to return to the U.S.
Legal Authorization	45 CFR Part 212
Funding Source	Initial expenditures are state funds that are recouped by federal funds
Population Served	U.S. citizens or their dependents returning from a foreign country
Eligibility	The U.S. Department of State determines eligibility and authorizes repatriation based on poverty, mental or physical illness, or international crisis
Services	<ol style="list-style-type: none"> 1. Resettlement assistance for up to 90 days after return to the U.S., unless an extension is granted 2. Cash loan based on the TANF payment standard for household size, to pay for food, shelter, medical care and other emergent needs, or travel costs to the state of residence or final destination
Linkages	<ol style="list-style-type: none"> 1. Social Security Supplemental Income 2. Temporary Assistance to Needy Families or other public assistance programs 3. Food assistance 4. U.S. State Department and Administration for Children and Families (ACF), International Social Services contracted by ACF to coordinate the program with and refer eligible people to the Washington State Department of Social and Health Services

Program Descriptions

Title	Washington Telephone Assistance Program (WTAP)
Brief Description	Provides waivers and discounts on telephone fees for low-income households.
Legal Authorization	RCW 80.36.410, Washington Telephone Assistance Program—Findings
Funding Source	100% state funds, through a special Treasurer's Trust Fund. A 13-cent excise tax on all wire phone lines supplies the funding
Population Served	Public assistance program recipients and former recipients of the Community Service Voice Mail Program
Eligibility	<ol style="list-style-type: none"> 1. There must be at least one adult in the household receiving benefits from one or more of the following programs: Food Stamps or State Food Assistance; TANF or State Family Assistance; specific types of Medical Assistance; or was referred to the department by a community agency that provided community service voice mail 2. Clients must apply for WTAP by contacting their local telephone company and requesting this service 3. Client eligibility lasts through the end of the fiscal year in which the client loses eligibility for public assistance. For clients eligible for WTAP through the Community Service Voice Mail program, eligibility lasts for the remainder of the year referred, plus one additional state fiscal year
Services	<ol style="list-style-type: none"> 1. Once-a-year waiver of deposit for local service 2. A one-time-per-address 50% discount on connection fees, averaging \$15.50 3. A reduction in the monthly flat fee for telephone services which, with federal support, averages about \$14 per month
Linkages	<ol style="list-style-type: none"> 1. Washington Utilities and Transportation Commission 2. Telephone companies serving Washington state residents 3. Universal Service Administration Company (providing federal funds, which pays 50% of client telephone connection fees once per address and pays a partial match for client monthly flat rate fees) 4. Community agencies providing community service voice mail

Program Descriptions

Title	WorkFirst (WF)
Brief Description	Provides support services and activities to Temporary Assistance to Needy Families/State Family Assistance (TANF/SFA) clients and low-income families so they can find jobs, keep jobs, get better jobs and become self-sufficient.
Legal Authorization	Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Public Law 104-193, and RCW 74.08A, Washington Temporary Assistance for Needy Families Act
Funding Source	May be funded by a federal block grant and/or a required Maintenance of Effort (MOE) expenditure of state funds
Population Served	Low-income families with dependent children and pregnant women
Eligibility	TANF/SFA recipients, former TANF/SFA recipients up to six months, and under some circumstances, low-income families with incomes at or below 175% of the federal poverty level
Services	<p>Case Management</p> <ol style="list-style-type: none"> 1. WorkFirst orientation 2. Referrals for services and/or to address emergencies such as: <ol style="list-style-type: none"> a. Family Planning (for every participant) b. Necessary supplemental accommodation (for everyone who needs it) c. Family violence (however we learn about it and at the participant's choice) d. Learning disabilities e. Substance abuse and f. Pregnant or parenting a child under 12 months. 3. Employability screening 4. Individual Responsibility Plan (IRP) (to document participant's responsibilities, work requirements, and the supports provided that enable WorkFirst participation) 5. Requiring (and helping) pregnant or parenting minors to be in a suitable living arrangement and complete high school 6. Referring participants who are not job-ready for services or treatment to resolve issues (such as family violence or disability) 7. Continued evaluation and IRP updates 8. In-depth assessment and interdisciplinary case staffing as needed to develop more effective plans for self-sufficiency 9. Local planning areas

Program Descriptions

Title	WorkFirst (WF)
	<p>Services While Working</p> <ul style="list-style-type: none"> 10. Wage progression and job retention services (e.g., education and training) 11. Re-employment services following job loss <p>Services While Looking for Work</p> <ul style="list-style-type: none"> 12. Employment service supports (e.g., help with transportation) 13. Employment services (e.g., job leads, and access to resource rooms, phone banks, and job fairs) 14. Job preparation (e.g., Employment competencies, work skills assessment and employment work shops) 15. Part-time language training for limited-English proficient participants in job search 16. Customized job skills (short-term training course that leads to an available job at an above-average wage) <p>Services While Preparing for Work</p> <ul style="list-style-type: none"> 17. Short-term subsidized employment, Community Jobs, for participants who leave job search without finding unsubsidized work 18. A changing mixture of subsidized or unpaid work, job search, treatment, education, training, and/or other services
Linkages	<ul style="list-style-type: none"> 1. Employment Security Department 2. Department of Community, Trade and Economic Development 3. State Board for Technical and Community Colleges 4. Workforce Development Councils, operating under the Workforce Investment Act 5. Native American Tribes 6. Community programs 7. ESA State Tribal Relations Unit 8. Refugee and Immigrant community-based organizations 9. Local planning areas

Program Descriptions