

ESA Program Descriptions

SFY

2023

The Economic Services Administration (ESA) provides a wide range of services through a variety of programs. This chapter provides a brief description of ESA programs, as well as the legal authorization for those programs, funding sources, populations served, eligibility to participate, services provided, and linkages to other programs.

ESA
Briefing
Book

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Aged, Blind, or Disabled (ABD) Cash Assistance

Brief Description

Provides cash assistance, a referral to the Housing and Essential Needs (HEN) program, and help accessing federal disability benefits to eligible low-income adults who are age 65 or older, blind, or determined likely to meet federal Supplemental Security Income (SSI) disability criteria.

Legal Authorization

Cash assistance is authorized by [RCW 74.62.030](#).

Funding Source

100% General Fund-State (GF-S) cash benefits, which may, in part, be recovered from retroactive payment (Interim Assistance Reimbursement Authorization) when recipients successfully transition to SSI.

Population Served

Adults 18 years of age or older who are aged, blind, or determined likely to meet federal SSI disability criteria pending a final administrative determination of disability by the Social Security Administration (SSA).

Eligibility

1. Recipients must meet income and resource limits.
2. Recipients must be age 65 or older, blind, civilly committed to Eastern or Western State Hospitals, or determined likely to meet federal SSI disability criteria based on a verified physical, mental, or intellectual impairment.

3. Recipients must follow through with the SSI application and appeal process as a condition of eligibility.
4. A person is ineligible for ABD when disabled primarily due to a substance use disorder. People who have a substance use disorder, in addition to a separate mental or physical impairment, may qualify for ABD.
5. Recipients who are assessed as in need of treatment by a certified substance use disorder professional are required to participate in substance use disorder treatment as a condition of eligibility.

Services

1. Cash assistance.
2. Referral to the Department of Commerce (COM) administered [HEN program](#).
3. SSI Facilitation services to assist clients with the SSI disability application and appeal process.
4. Referral to employment and training services such as Supported Employment through the [Foundational Community Supports](#) program and the Department of Vocational Rehabilitation (DVR).
5. Case management and other referral services (e.g., veteran's assistance, crisis resolution, etc.).
6. Access to Ongoing Additional Requirements (OAR) if additional assistance is needed to assist a recipient in continuing to live independently.
7. Access to healthcare through the Medical Care Services (MCS) program for recipients who do not meet requirements to receive federal funded medical assistance.

Linkages

1. Health Care Authority Foundational Community Supports (Supported Employment and Supportive Housing)
2. Health Care Authority (HCA) Office of Medicaid Eligibility & Policy (OMEP) (MCS Medical program)
3. Behavioral Health Organizations
4. Department of Commerce HEN providers
5. Department of Corrections (Transitional Offender Assistance Program)
6. Eastern and Western State Hospitals
7. Division of Vocational Rehabilitation
8. Disability Determination Services
9. Social Security Administration
10. Local resources (such as food banks and housing, emergency shelters, etc.)
11. Home and Community Services (e.g. long-term or residential care facilities)
12. Developmental Disability Administration
13. Naturalization assistance services
14. Washington Department of Veterans Affairs
15. Private-practice attorneys who represent ABD recipients in challenging the denial of disability, after the reconsideration stage of the SSI application process

Basic Food - Supplemental Nutrition Assistance Program (SNAP)

Brief Description

The SNAP program, known as Food Stamps until 2008, and commonly referred to as Basic Food, provides food assistance to eligible low-income individuals and families.

Legal Authorization

Food and Nutrition Act of 2008, Public Law 110-246 (7 USC 2011-2036).

Funding Source

SNAP food benefits provided to customers are financed with 100% federal funds from the U.S. Department of Agriculture (USDA) Food and Nutrition Services (FNS). The state's administrative cost for the program is funded by both federal and state funds.

Population Served

Households with incomes at or below 200% of the Federal Poverty Level (FPL). The federal government sets the income and resources standards. The income standards are updated on October 1 of each year based on the federal poverty level in effect at the time.

Eligibility

1. Must meet USDA Food and Nutrition Services criteria for financial need.
2. Eligible assistance unit (AU) members must:
 - a. Be U.S. citizens or nationals or qualified aliens meeting certain criteria.
 - b. Be residents of Washington state.
 - c. Meet certain eligibility criteria if on strike.
3. An AU is categorically eligible when:
 - a. The household has gross income at or below 200% of the Federal Poverty Level; or
 - b. All members receive or are authorized to receive payments or services from one of the following:
 - i. Temporary Assistance for Needy Families (TANF) cash assistance.
 - ii. State Family Assistance.
 - iii. Diversion Cash Assistance (DCA) (limited to four months after initial DCA issuance).
 - iv. Supplemental Security Income (SSI).
 - v. Aged, Blind, or Disabled (ABD) assistance.
 - vi. Refugee Cash Assistance (RCA)
4. Elderly persons or persons with disabilities only need to meet the net income standard to be entitled to medical deductions.
5. Persons with disabilities have the value of one vehicle exempted entirely when used for medical transportation.
6. Certain students of higher education, Able-Bodied Adults Without Dependents (ABAWDs), and AUs participating in the food distribution program on or near Indian reservations are not eligible for benefits.
7. The following persons are ineligible for food assistance and must have some of their income and resources considered available to the remaining eligible assistance unit members:
 - a. Fugitive felons including probation and parole violators;

- b. Persons failing to attest to citizenship or immigration status; and
- c. Persons disqualified for (i) intentional program violation, (ii) failure to provide a Social Security Number, (iii) not participating in work requirements, (iv) or a substantial lottery or gambling win;
- d. Persons who are ineligible due to their immigration status.

be used at participating retailers, farmer’s markets and farm vendors.

Linkages

1. Nutrition education programs
2. Tribal partners (Port Gamble S’Klallam Tribe and others)
3. School lunch programs
4. Low-income housing
5. Food banks
6. Children and family services
7. Community medical centers
8. Senior outreach
9. Charitable agencies
10. Working Family Support

Services

Basic Food clients receive monthly food benefits via Electronic Benefit Transfer (EBT) to their Washington EBT Quest card. Food benefits may

Effective 10-1-2022 through 9-30-2023				
Column A Number of eligible AU members	Column B Maximum Gross Monthly Income	Column C Maximum Net Monthly Income	Column D Maximum Allotment	Column E 165% of the Poverty Level ¹
1	\$1,473	\$1,133	\$281	\$1,869
2	\$1,984	\$1,526	\$516	\$2,518
3	\$2,495	\$1,920	\$740	\$3,167
4	\$3,007	\$2,313	\$939	\$3,816
5	\$3,518	\$2,706	\$1,116	\$4,465
6	\$4,029	\$3,100	\$1,339	\$5,114
7	\$4,541	\$3,493	\$1,480	\$5,763
8	\$5,052	\$3,886	\$1,691	\$6,412
9	\$5,564	\$4,280	\$1,902	\$7,061
10	\$6,076	\$4,694	\$2,113	\$7,710
Each Additional Member	+\$512	+\$394	+\$211	+\$649

¹ The 165% FPL standard applies to persons who are both elderly and disabled, and cannot cook their own meals. These persons can be in a separate assistance unit if the other people who would normally be in the AU have combined income at or under the 165% standard. The person’s spouse must always be in the AU if living with the client.

Exceptions:

1. If the Assistance Unit (AU) is categorically eligible under [WAC 388-414-0001](#), it does not have to meet the gross or net income standards in columns B and C. Staff budget the AU's income to decide the amount of Basic Food the AU will receive.
2. If the AU includes a member who is 60 years of age or older or has a disability, income must be at or below the limit in column C only.
3. If the applicant is 60 years of age or older and cannot buy and cook their own meals because of a permanent disability, staff use column E to decide if the applicant can be a separate AU.
4. If the AU has no income, benefits are issued at the maximum allotment level in Column D based on the number of eligible members in the AU.
5. Categorically eligible AUs with one or two members receive a minimum allotment of \$23.00 if eligible for that amount or less.

source, only the income from the other source is counted when calculating the transitional food assistance amount.

3. TFA benefits are adjusted if:
 - a. An assistance unit member is found eligible to receive Basic Food in another assistance unit. Benefits are adjusted by:
 - i. Reducing the assistance unit size by the number of persons who left the assistance unit; and
 - ii. Removing the income and expenses clearly belonging to the persons who left the assistance unit.
 - b. A change to the maximum allotment for Basic Food under [WAC 388-478-0060](#) results in an increase in benefits for Basic Food assistance units.
 - c. There is an overpayment of Basic Food benefits and adjustments are deducted

from the monthly benefits to repay the overpayment as required in [WAC 388-410-0033](#). This includes:

- i. Starting a new monthly deduction;
- ii. Changing the amount of the monthly deduction; and
- iii. Ending the monthly deduction when the amount owed is paid off.

Linkages

Same as for federal SNAP:

1. Nutrition education programs
2. School lunch programs
3. Low-income housing
4. Food banks
5. Children and family services
6. Community medical centers
7. Senior outreach
8. Charitable agencies
9. Working Family Support

Basic Food Employment and Training Program (BFET)

Brief Description

The Washington State Basic Food Employment and Training (BFET) program provides supervised job search, job search training, educational services and skills training to federally funded Basic Food recipients who are not recipients of Temporary Assistance for Needy Families (TANF) or Refugee Cash Assistance (RCA).

Legal Authorization

Section 6 of the Food and Nutrition Act of 2008, 7 CFR 273.7. The Basic Food Program is Washington State's version of the federal Supplemental Nutrition Assistance Program (SNAP).

Funding Source

DSHS program administrative structure is funded using 100% federal funds. Contracted providers receive 50% federal funds and use non-federal funds as match. Tribal entities are eligible for 75% federal funds with 25% non-federal funds as match.

Population Served

BFET is provided on a voluntary basis to Basic Food recipients throughout the state who are over the age of 16 and seek employment-readiness services. BFET is also the preferred activity for Able Bodied Adults Without Dependents (ABAWDs) who may need to meet work requirements in order to remain eligible for Basic Food.

Eligibility

1. All federally funded Basic Food program recipients who are not receiving TANF or RCA.
2. Individuals receiving benefits under the state-funded Food Assistance Program (FAP) are *not* eligible for BFET.

Services

Employment and training services include:

1. Supervised job search
2. Job search training
3. Basic education
4. Participant reimbursements
5. Job retention services
6. Life skills
7. Vocational education

Linkages

1. Community-based organizations
2. Tribal partners
3. Employment Security Department
4. State Board for Community & Technical Colleges
5. Workforce Development Councils, operating under the Workforce Innovation and Opportunity Act
6. Local Planning Areas
7. ORIA contracted providers including community-based employment providers, refugee resettlement agencies, and ethnic community-based organizations

Child Support Services

Brief Description

Provides services for the establishment of parentage and/or the establishment, modification and enforcement of child support orders (financial and medical) to help families become or remain self-sufficient.

Legal Authorization

Title IV-D of the Social Security Act (42 U.S.C. §§ 608-669b and 45 CFR Volume 2, Chapter III, §§300-399); Chapters 26.23 and [RCW 74.20A](#); [WAC 388-14A](#)

Funding Source

Funded by federal matching funds, state funds, and additional annual federal performance incentive award funding. The basic federal matching rate is 66%.

Source of IV-D funds for SFY 2023:

State funds: \$ 53.8 million (31%).

Federal Funds: \$117.8 million (69%).

Population Served

1. Current Assistance: Individuals who are currently receiving benefits under SSA Title IV-A (TANF) or Title IV-E (Foster Care).
2. Former Assistance: Individuals who, in the past, received benefits under SSA Title IV-A (TANF or AFDC) or under Title IV-E (Foster Care).
3. Never Assistance: Individuals who have never received benefits under SSA Title IV-A (TANF or AFDC) or under Title IV-E (Foster Care) and have made application for Title IV-D services. This population may also include individuals who either currently

receive or formerly received state-funded services such as state-only medical, foster care, or child care.

Eligibility

Automatic as a condition of receiving a TANF grant; continuation of services after a TANF grant ends; intergovernmental referral; or upon application for non-assistance services.

Services

1. Establishment or modification of administrative child support orders.
2. Enforcement or modification/adjustment of court orders for child support.
3. Enforcement of court orders for spousal maintenance or post-secondary education support.
4. Responsible parent locate services.
5. Review of support orders for modification or adjustment.
6. Enforcement of medical support obligations, including reimbursement of uninsured medical costs.
7. Free genetic testing to assist parents interested in settling the question of the child's biological father and establishment of parentage by means of an Acknowledgment of Parentage.
8. "Payment Services Only" services, under which DCS receives, records, distributes, and disburses payments.
9. Electronic funds transfer/electronic data interchange for employers.
10. Electronic funds transfer and other payment options for noncustodial parents.

11. Electronic funds transfer and other disbursement options for custodial parents.
12. Tribal support services.
13. Employer information and assistance.
14. Cooperation with the IV-D agencies of other governments, including other states, other countries and Indian tribes.
15. Referral for welfare to work services in conjunction with other parts of DSHS, the Employment Security Department (ESD), and private contractors.
16. Referral to the prosecuting attorney for establishment of paternity or parentage.
17. Referral to the prosecuting attorney for contempt proceedings.
18. Other services allowed by the state plan and applicable state and federal law.
18. Department of Licensing
19. Department of Veterans Affairs
20. Internal Revenue Service
21. U.S. Department of Health & Human Services
22. U.S. Department of Justice
23. U.S. Citizenship and Immigrations Services
24. U.S. Department of Defense
25. Hospitals
26. Community-based organizations

Linkages

1. TANF/WorkFirst
2. Courts
3. Prosecuting Attorneys
4. Community Services Offices (CSOs)
5. Tribal Partners
6. Recognized American Indian Organizations
7. Office of Administrative Hearings
8. Department of Children, Youth, and Families (DCYF)
9. DSHS Division of Finance and Financial Recovery
10. Washington State Support Registry
11. Department of Early Learning
12. DSHS Office of Indian Policy
13. Department of Health
14. Department of Corrections
15. Employment Security Department
16. Department of Labor and Industries
17. Department of Revenue

Consolidated Emergency Assistance Program (CEAP) and Disaster Cash Assistance Program (DCAP²)

Brief Description

The Consolidated Emergency Assistance Program (CEAP) provides benefits to alleviate emergent conditions resulting from insufficient income and resources to provide for food, shelter, clothing, medical care, or other necessary items. Benefits may be authorized for 30 consecutive days only in any consecutive 12-month period.

The Disaster Cash Assistance Program (DCAP) is a cash benefit program made available when an emergency or disaster is declared by the Governor. It is designed to provide cash assistance to individuals and families who have been impacted by the emergency or disaster and do not have the money to meet their basic needs.³ Households must have a specific need for food, shelter, clothing, medical care or other necessary items. Benefits may be authorized for 30 consecutive days in any consecutive 12-month period, or monthly as directed by the governor's emergency proclamation.

Legal Authorization

[RCW 74.04.660](#), Family Emergency Assistance Program

Funding Source

100% state (Non-TANF MOE). Federal emergency assistance funds may be sought to supplement state funds appropriated for the operation of DCAP as long as other programs

are not adversely affected by the receipt of federal funds.

Population Served

CEAP - Pregnant individuals or families with dependent children who face an emergency and do not have the money to meet their basic needs. This includes families whose TANF cash assistance has been terminated due to sanction and those who have already received 60 months of TANF and do not qualify for a time limit Extension.

DCAP - In the event of a disaster, declared by the Governor, individuals or families (with or without children) living in the affected area may be eligible if:

- They are not eligible for other cash assistance programs (e.g., TANF, SFA, PWA, RCA, ABD);
- Are not eligible for other benefit programs (e.g., Unemployment Compensation, Veterans Benefits);
- Otherwise meet eligibility requirements.

Eligibility

1. Must be residents of Washington.
2. Must be in emergent need and have no resources to meet that need.
3. Family net income must be less than 90% of the TANF payment standard for a household.

² DCAP is paid through CEAP.

³ Part of the funding for the CEAP programs was transferred to the Department of Commerce (formerly the Department of Community, Trade and Economic Development) in SFY 2000.

4. Payment is limited to payment maximums for individual emergent need items or the TANF payment standard, whichever is lower.
5. DCAP activations for natural disasters require that the individual/family live in specified disaster area and may not return to their home.

Services

Provides for specific emergent needs such as food, shelter, clothing, minor medical care, utilities, household maintenance, job-related transportation or clothing, and transportation for a minor, not in foster care, to the home of a relative or approved caregiver.

Linkages

1. Department of Commerce
2. Low-income emergency housing
3. Food banks
4. Charitable agencies
5. Community medical centers
6. Other public assistance programs

Diversion Cash Assistance (DCA)

Brief Description

Provides an emergency cash benefit of \$1,250, limited to a 30-day period every 12 months, to families that meet eligibility criteria for TANF⁴ or SFA but do not need ongoing monthly cash assistance.

Legal Authorization

[RCW 74.08A.210](#), Diversion Program – Emergency Assistance

Funding Source

100% state – TANF MOE.

Population Served

Low-income families with temporary emergent needs who are not likely to need continued assistance if those needs are met.

Eligibility

1. Must meet TANF eligibility criteria but not be receiving TANF.
2. Have or expect to have enough income or resources to support the family for at least 12 months.
3. Cannot have received DCA within the last 12 months.
4. Cannot have an adult in the family who is ineligible for cash assistance for any reason other than one adult receiving SSI in a two-adult family.
5. Cannot be in WorkFirst sanction or child support non-cooperation status.

6. If the family goes on TANF within 12 months of receiving DCA, a prorated amount of the DCA payment must be repaid to the state by monthly deductions equal to 5% of the cash grant.
7. Benefits may be authorized for only 30 days in a 12 consecutive month period.
8. The total of all payments in a 30-day period is limited to \$1,250 ([WAC 388-432-0005](#)).

Services

1. Payments to cover emergent needs for shelter, transportation, child care, food, medical care, and employment-related expenses.
2. Usually paid directly to vendors.

Linkages

1. Employment
2. Child care
3. Child support services
4. Medical assistance
5. Food assistance
6. Other services to assist low-income families

⁴ See TANF/SFA program description on Pages 41-44.

Domestic Violence Victim Services

Brief Description

Provides statewide services through local community organizations to help people who are hurt or harmed by domestic violence; provides education and information on domestic violence to local communities; supports community-based efforts to prevent domestic violence.

Legal Authorization

Authorized by Family Violence Prevention and Services Act (FVPSA) 42 U.S.C. 10404, Victims of Crime Act (VOCA) 42 U.S.C. 10603, [RCW 70.123](#) Shelters for Victims of Domestic Violence, [WAC 388-61A](#) Domestic Violence Victim Services and Prevention Efforts

Funding Source

Blended federal and state funding sources and an Interlocal Agreement with the Department of Commerce (VOCA funds).

Population Served

Victims of domestic violence and their dependent children; community groups and individuals interested in learning about domestic violence, available services and prevention.

Eligibility

People who have been hurt or harmed by domestic violence ([RCW 70.123.020](#)) are eligible for services provided through contracts with community-based and local government agencies.

Services

Services provided through contracts with community-based nonprofits and agreements with local government agencies and Tribes/tribal organizations include:

Safety planning, crisis intervention and crisis helplines, emergency shelter, individual advocacy, legal advocacy, housing advocacy and assistance with finding and retaining safe housing, culturally and linguistically specific services, support groups, child care assistance during advocacy and support group sessions, age appropriate supportive services and resources for children and youth residing in emergency shelter, transportation and other emergency assistance, information and referral, community education, and prevention activities.

Linkages

1. Community-based domestic violence agencies
2. Culturally specific community-based organizations
3. DV victim services programs operated by Tribes/tribal organizations
4. Domestic violence and crime victims coalitions
5. Local law enforcement and prosecution agencies
6. Courts of various jurisdictions
7. Public assistance programs and organizations providing community resources, such as food banks and utility assistance agencies

8. Homelessness services and housing assistance agencies
9. Department of Children, Youth and Families: Child Protective Services
10. Civil legal aid providers
11. Behavioral health treatment providers
12. Local schools
13. Healthcare providers
14. Community groups

Domestic Violence Intervention Treatment Certification (DVIT)

Brief Description

The DVIT program conducts certification for local community organizations and treatment professionals that provide domestic violence perpetrator treatment. The DVIT program monitors and conducts investigations of certified domestic violence perpetrator treatment programs to determine compliance with program standards ([WAC 388-60B](#)).

Legal Authorization

[RCW 43.20A.735](#): Domestic Violence Perpetrator Programs and [WAC 388-60B](#): Domestic Violence Perpetrator Treatment Program Standards

Funding Source

The state's administrative cost for the program is funded by state funds.

Population Served

The DVIT Program serves certified domestic violence perpetrator treatment programs and stakeholders who work directly with perpetrator treatment programs.

Eligibility

To obtain initial certification and to re-certify, domestic violence perpetrator treatment programs must submit policies and procedures, letters of support from stakeholders, identify evidence-based and promising practices, and adhere to staffing, continuing education, facility, and quality management standards.

Services

The Department certifies and re-certifies (every two years) domestic violence perpetrator treatment programs, conducts on-site reviews and investigations of certified programs, and delivers technical assistance, consultation, and trainings for certified programs and stakeholders.

Linkages

1. Domestic violence perpetrator treatment programs
2. Courts of various jurisdictions
3. Probation departments
4. The Department of Children, Youth and Families: Child Protective Services
5. Guardians ad litem
6. Court appointed special advocates
7. Domestic violence victim services programs
8. The Department of Corrections
9. The Department of Health
10. Local law enforcement agencies

Housing and Essential Needs (HEN) Referral Program⁵

Brief Description

Provides a referral to the Housing and Essential Needs (HEN) program, which offers potential access to housing supports and essential needs items (e.g., bus passes and personal care items). Eligibility for HEN assistance is determined by the Department of Commerce through a network of local grantees.

Legal Authorization

Authorized by [RCW 74.04.805](#)

Funding Source

Incapacity examinations used by the Department to determine HEN Referral eligibility are 100% General Fund-State (GF-S)

Population Served

1. Adults 18-64 years of age who are unable to work for at least 90 days due to a behavioral health or physical incapacity.
2. Aged, Blind or Disabled (ABD) recipients.
3. Pregnant Women Assistance (PWA) recipients.

Eligibility

1. Recipients must meet income and resource limits.
2. Recipients must be unable to work for at least 90 days due to a mental incapacity, physical incapacity, or substance use disorder.

3. Recipients who are assessed as in need of treatment by a certified substance use disorder professional are required to participate in substance use disorder treatment as a condition of eligibility.
4. Aged, Blind, or Disabled (ABD) recipients.
5. Pregnant Women Assistance (PWA) recipients.

Services

1. Referral to the Department of Commerce administered [HEN program](#).
2. Case management, coaching and other referral services (e.g. veteran's assistance, crisis resolution, etc.).
3. Access to healthcare through the Medical Care Services (MCS) program for recipients who do not meet requirements to receive federal funded medical assistance.

Linkages

1. Department of Commerce HEN providers
2. Health Care Authority Foundational Community Supports (Supported Employment and Supportive Housing)
3. Behavioral Health Organizations
4. Washington Department of Veterans Affairs
5. Division of Vocational Rehabilitation
6. Local resources (such as food banks, emergency shelter, housing, etc.)
7. Health Care Authority Office of Medicaid Eligibility & Policy (OMEP) (MCS Medical program)

⁵ During the 2013 legislative session, the Legislature passed Substitute House Bill 2069, which created the HEN Referral program effective January 1, 2014. Up until that point, potential HEN eligibility was linked to the Medical Care Services (MCS) program

3. Students eligible for free or reduced-price school meals and children under the age of six on food benefits received a standard P-EBT benefit for the summer months as all schools and childcare centers are deemed closed during the summer period.

Services

P-EBT recipients receive food benefits via an Electronic Benefit Transfer (EBT) card for any

combination of approved school year months or designated summer period.

Linkages

1. Food assistance
2. Free or Reduced School Lunch Program
3. Early Learning
4. K-12 Education
5. Other services to assist low-income families

6. Refugees must also provide the name of the refugee resettlement agency which helped to bring them into the U.S.

Services

1. Cash assistance for food, clothing, and shelter.
2. Medical assistance.

Linkages

1. Refugee resettlement agencies
2. Ethnic community-based organizations
3. Community employment providers
4. State Colleges
5. Low-income housing providers
6. Food banks
7. Community medical centers
8. Charitable agencies
9. Workforce development councils
10. Public health departments
11. Other local agencies

9. Refugee children and youth programming.
10. Unaccompanied Refugee Minor (URM) foster care services.
11. Mental health services.
12. Naturalization services.
13. Housing Assistance.
14. Community Outreach and Education.

Linkages

1. Community-based employment providers
2. Ethnic community-based organizations
3. Refugee resettlement agencies
4. Public health departments.
5. Community and technical colleges
6. Community-based organizations
7. School Districts
8. Area Agencies on Aging
9. Local employers
10. State and local government agencies
11. Housing Authorities
12. Other organizations providing community resources, such as food banks and utility assistance agencies

6. All eligible family members must have a Social Security Number or cooperate in obtaining one.
 7. Families must assign rights to child support and cooperate with the DSHS Division of Child Support by identifying the non-custodial parent of the child(ren) and in obtaining child support with some exceptions.
 8. If TANF or SFA has not been received within the past thirty days, and will be a mandatory WorkFirst participant once approved, WorkFirst orientation must be completed before the application is approved.
 9. Adults and certain teens must participate in WorkFirst program or work activities. There are a few exceptions to participation requirements. If a WorkFirst individual refuses to engage in work or work-related activities required by the state, the state will apply a penalty in the form of grant reduction. The family's grant may be reduced by one person's share or 40%, whichever is more, and may be terminated after a year of non-compliance.
 10. There is no income or resources cap or work participation requirement for non-needy relatives and other non-parent adults applying for or receiving child-only TANF on behalf of needy children.
 11. Benefits have a five-year time limit with some exceptions.
- obtaining housing or preventing eviction or utility shut-off.
 4. SSI Facilitation, providing assistance with completing and monitoring an SSA Title II or Title XVI application.

Linkages

1. Low-income housing
2. Tribal Partners
3. Food banks
4. Children and family services
5. Community medical centers
6. Charitable organizations
7. Childcare assistance (subsidy) through DCYF

Services

1. Cash assistance.
2. WorkFirst services.
3. Additional Requirements-Emergent Need (AREN) payments for special needs, such as

4. Community medical centers

5. Charitable organizations

Services While Working

1. Wage progression and job retention services (e.g., education and training).
2. Re-employment services following job loss.

Services While Looking for Work

1. Employment service supports (e.g., help with transportation).
2. Employment services (e.g., job leads, access to resource rooms, phone banks, and job fairs).
3. Job preparation (e.g., employment competencies, work skills assessment, and employment workshops).
4. Part-time language training for limited-English proficient participants in job search.
5. Customized job skills (short-term training course that leads to an available job at an above-average wage).

Services While Preparing for Work

1. Community Jobs, a paid short-term subsidized employment program, for participants who may benefit from additional support in securing permanent employment.
2. A varying mixture of subsidized or unpaid work, job search, treatment, education, training, and/or other services.

Linkages

1. Employment Security Department
2. Department of Commerce
3. State Board for Community & Technical Colleges
4. Child care subsidy assistance (Working Connections Child Care) through the Department of Children, Youth and Families
5. Workforce Development Councils, operating under the Workforce Innovation and Opportunity Act

6. Tribal TANF programs
 - a. Port Gamble S’Klallam Tribe – Started October 1998
 - b. Lower Elwha Klallam Tribe – Started October 1998
 - c. Quinalt Indian Nation – Started April 2001
 - d. Quileute Tribe – Started May 2001
 - e. Confederated Tribes of the Colville Reservation – Started November 2001
 - f. Spokane Tribe of Indians – Started March 2003
 - g. South Puget Intertribal Planning Agency (SPIPA), comprised of four tribes: Shoalwater Bay, Nisqually, Skokomish, Squaxin Island, and Puyallup Tribes – Started September 2004
 - h. Tulalip Tribes – Started March 2005
 - i. Nooksack Tribe – Started May 2005
 - j. Lummi Nation - Started July 2007
 - k. Upper Skagit Tribe - Started July 2007
7. Community programs
8. ORIA contracted providers including community-based employment providers, community and technical colleges, refugee resettlement agencies and ethnic community-based organizations
9. Local Planning Areas

WAC 388-493-0010

RCW 26A.02.010

Brief Description

The Working Family Support program is a cash program that provides an additional food benefit to qualifying families receiving Basic Food (SNAP), Food Assistance Program for Legal Immigrants (FAP), or Transitional Food Assistance (TFA) who are working at least 35 hours per week.

Legal Authorization

[WAC 388-493-0010](#).

Funding Source

100% General Fund State

Population Served

Working families with a household income at or below 200% of the Federal Poverty Level (FPL) that are recipients of Basic Food, FAP, or TFA.

Eligibility

1. Households must be recipients of Basic Food, FAP, or TFA.
2. Receipt of the monthly benefit does not cause the household’s countable food assistance income to exceed the 200% FPL.
3. No one in the food assistance unit can be receiving TANF.
4. The household must:
 - a. Include a child who is under the age of 18 that is the parent’s child through birth or adoption or is their step child.
 - b. Be residents of Washington State.
 - c. Include the qualifying child’s parent, their spouse, or their co-parent that is working 35 hours per week and can

provide verification of the hours of employment.

5. Program is limited to a maximum of 10,000 households.

Services

Monthly food benefit of up to \$10 that can be used on items allowed under Basic Food, FAP, or TFA. This benefit lasts six months and may be extended if the household recertifies and continues to meet the eligibility criteria.

Linkages

1. Nutrition education programs
2. School lunch programs
3. Low-income housing
4. Food banks
5. Children and family services
6. Community medical centers
7. Senior outreach
8. Charitable agencies