

Module 1: Tour of eJAS

This section reviews:

[How to access eJAS and Tech](#)

[Tips](#)

[Provides a basic tour of eJAS pages](#)



eJAS- electronic Jobs Automation System

- eJAS is a major part of how you document a BFET participant's enrollment, activities, progress, and support services.

This section will be a quick tour of eJAS to begin to get familiar with the system. We will cover each area in more detail in subsequent sections.

eJAS Tips

- eJAS is not exclusive to BFET. Other DSHS programs also use eJAS so there are some features and codes available in eJAS that BFET will not use.
 - Refer to the BFET Provider's Handbook and eJAS training materials for the component codes, closure codes, and reports that BFET does use.
 - Anything not covered in the BFET Provider's Handbook and eJAS training materials is used by a different DSHS program and should not be used by BFET

[BFET Provider's Handbook FFY23](#)

eJAS Tips

- Web browsers: eJAS does not work with all web browsers



Internet Explorer is **best**



Chrome works pretty well



Microsoft Edge works pretty well



Firefox works so-so



Safari does not work

- When navigating around eJAS **do not** use your browser's ***Back*** button. Use the eJAS navigation buttons

Home

Main

Next

Previous

- If you use the back button – hit refresh and eJAS should come back
- Many links open in a new window – turn off pop up blockers

eJAS Tips

The BFET components that are used are the following:

FI – Food Indicator

BK - BFET Supervised Job Search

BL – BFET Job Search Training

SL – Life Skills

BR – Job Retention Services

WL - Work-Based Learning - Subsidized

WN - Work-Based Learning - Non-Subsidized

eJAS Tips

Educational components:

BB – BFET Basic Education

BG – BFET Vocational Education

EN - English Language Acquisition

IA - IET Vocational Ed/English Language Acquisition

IB - IET Vocational Ed/Basic Ed

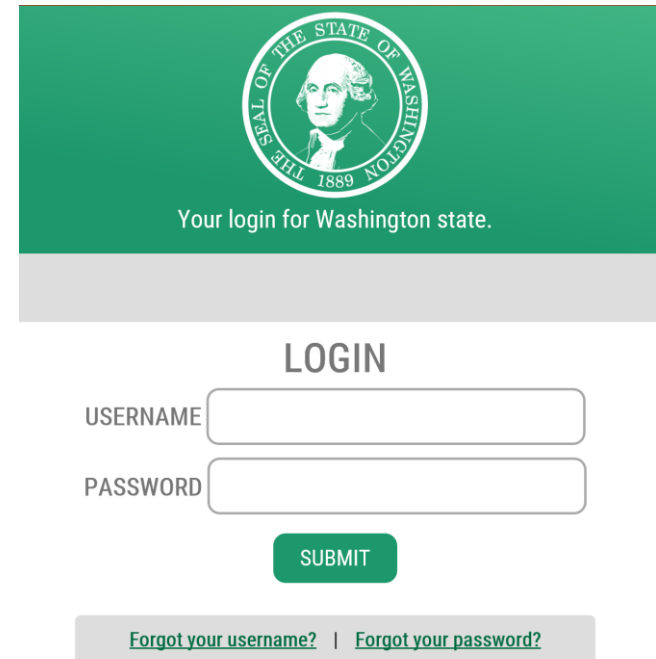
IC - IET Vocational Ed/English Language Acquisition/Basic Ed

Logging in to eJAS

- You will access eJAS through the Secure Access Washington (SAW) portal <https://secureaccess.wa.gov>

When you receive your eJAS login information you will also receive detailed instructions for how to create a SAW account and how to add the eJAS service code to your SAW profile.

*The SAW eJAS Service Code for eJAS access changes periodically. Please contact SWBFETPolicy@DSHS.WA.GOV for the latest eJAS service code.



The screenshot shows the Secure Access Washington (SAW) login interface. At the top, there is a green banner with the Seal of the State of Washington and the text "Your login for Washington state." Below the banner, the word "LOGIN" is centered. Underneath, there are two input fields: "USERNAME" and "PASSWORD". A green "SUBMIT" button is located below the password field. At the bottom, there are two links: "Forgot your username?" and "Forgot your password?".

Logging in to eJAS

Please enter your User ID and Password

User Id :	
Password :	
OK	

This is the **Training** Site.

A job, a better job, a better life

[Password Reset/Help Desk](#)

****eJAS access is automatically deactivated after 30 days of inactivity.
Log in frequently or set a reminder.**

If you have issues logging into eJAS or need a password reset, click the [Password Reset/Help Desk](#) link for a list of the phone numbers to call for reset help.

Password Reset/Help Desk

Department of Social & Health Services

Password Reset for User IDs ending in 300:
360-902-7700
1-888-329-4773

DSHSEnterpriseTechnologyServiceDesk@dshs.wa.gov



DSHS - eJAS Questions

360-664-4560, press 2
iashelp@dshs.wa.gov

Employment Security Department

WorkFirst Program Staff with User IDs ending in 540:
Password Resets: ESD Help Desk 1-877-397-1212
All other eJAS Help: 360-480-6287

SFS Instructors/BFET Staff with User IDs ending in 300

Password Resets: ETSD 360-902-7700

or 1-888-329-4773

eJAS Help: 360-664-4560, press 2 or iashelp@dshs.wa.gov

State Board of Community and Technical Colleges

Password Reset for User IDs ending in 352

[Nanette Angel: \(360\) 704-4315 nangel@sbctc.edu](mailto:Nanette Angel: (360) 704-4315 nangel@sbctc.edu)

For eJAS Technical Assistance: iashelp@dshs.wa.gov

SBCTC - eJAS Questions/Help

WorkFirst: Deana Rader 360-704-1837

BFET & RISE: Jennifer Dellinger 360-704-3925

Most BFET providers will use:
(360) 664-4560 option 2

ESD and SBCTC have separate contacts

eJAS Models

Once you login to eJAS you may be asked to choose a Model.

All BFET providers should use only the BFET Models to access BFET participants: Region 1, Region 2, Region 3 and 130.

Welcome to e-Jas

You have been defined with multiple models.
Please select a model from the list below or select a link in the lower left.

Region

- ☐ 1-BFET
- ☐ 3-BFET



User Id : Model : BFET
[Logoff](#) **Training**



BASIC FOOD E&T CONTRACTOR

[BFET Eligibility](#)
[What's New](#)

[E&T Reports](#)
[WorkFirst Reports](#)

This is your **Home screen**. From here you can:

- Access your Caseload screen
- Search for a participant by eJAS ID
- Link to the BFET Eligibility tool
- Link to E&T Reports
- eMessage Center

To work with a particular Client, enter the ID here:

To see your possible client list, click on one of the links below:

2BH	UNKNOWN
6CQ	UNKNOWN
6AS	UNKNOWN
6CE	UNKNOWN
6DW	UNKNOWN
SBF	UNKNOWN
6AR	UNKNOWN
6EN	UNKNOWN
6EQ	UNKNOWN
6ED	UNKNOWN
ZXZ	BFET & CONTRACTOR

[Password Reset/Help Desk](#)



User Id : BFET
[Logoff](#) [Training](#)



Contractor E-Msg [eMessage Center](#)

[Home](#) [Help](#)

Basic Food E&T Contractor Caseload

ZXZ-BFET & CONTRACTOR

Model: BFET

Number of Clients: 0001

Caseload Month Year(mmyyyy)

Name Search		Id Search		CSO Search		Component Search	
First:	Last:	Id:		CSO:		Component:	

You can access your Historical Report here

[BFET Contractor Historical Report](#)

Referral Date	Case Mgr	Id Name	TANF Status	Food Stamp Status	Comp	Comp Hours	Sched Start Sched End	Monthly Progress	Benefit History
10/09/2020	034SFO SHEILA FOWLER	2756085 CHEERIOS, YUM		Open	JS	20	09/01/2020 10/31/2020	☐ Yes ☐ No	History

[Home](#) [Help](#)

This is your **Caseload screen** which shows all participants that are currently active with your agency.

- To show on this screen the participant must have an open component
- Active Basic Food Assistance
- Not active on TANF

Washington State Department of Social and Health Services

Caseload Month Year(mmyyyy)

Name Search		Id Search		CSO Search		Component Search	
First:	Last:	Id:		CSO:		Component:	

[BFET Contractor Historical Report](#)

Referral Date	Case Mgr	Id Name	TANF Status	Food Stamp Status	Comp	Comp Hours	Sched Start Sched End	Monthly Progress	Benefit History
11/03/2022	047ADJ FRANCIS ADJEPONG	2860063 MORNING, MONDAY	Open	Open	JS	03	10/01/2022 12/29/2022	☐ Yes ☐ No	History
-----	0217HI CHANTA BOHANNA	8110178 PROD, COPY0934085		Open	BB	01	12/05/2022 01/30/2023	☐ Yes ☐ No	History
-----	0217HI CHANTA BOHANNA	8110178 PROD, COPY0934085		Open	BG	20	02/27/2023 10/01/2023	☐ Yes ☐ No	History
-----	0217HI CHANTA BOHANNA	8110178 PROD, COPY0934085		Open	BK	06	05/03/2023 08/01/2023	☐ Yes ☐ No	History
-----	0217HI CHANTA BOHANNA	8110178 PROD, COPY0934085		Open	BL	05	11/01/2022 05/01/2023	☐ Yes ☐ No	History
-----	0217HI CHANTA BOHANNA	8110178 PROD, COPY0934085		Open	IB	10	07/06/2023 09/30/2023	☐ Yes ☐ No	History
10/31/2022	0217HI CHANTA BOHANNA	8110178 PROD, COPY0934085		Open	SL	10	10/31/2022 05/01/2023	☐ Yes ☐ No	History
-----	0217HI CHANTA BOHANNA	8110178 PROD, COPY0934085		Open	WL	00	06/12/2023	☐ Yes	History
-----	0217HI CHANTA BOHANNA	8110178 PROD, COPY0934085		Open	WN	15			
-----	041ADJ FRANCIS	5225303							

This is your **Historical Report** screen which shows all participants that were active during a selected time period.

This is a **Client screen**. You can access this screen by clicking on the link for participant's name.

Participant demographic information
Click on name link to see detailed information

Home Help Change Model

Name	JAS Id	ACES Id	Reg	CSO	Pgm	AU	Telephone
MORNING, MONDAY	 2860063	2860063	2	047	C	004659231	

Two Parent :

Required Part? :

LEP :

EA : No

 Email ID:

HOH :

TANF : Open

Total NCS Months : 000

Total: 000

Recip: 000

Inelig: 000

RCA:

BFA: Open

ABAWD Status: Non-ABAWD

Sngl Parent W/Child(ren) < 6 : No

Refugee Months:

[Click here to view Workers associated with this Client.](#)

- ★ [E&T Component Information](#)
- ★ [Employment Information](#)
- ★ [Client Notes](#)
- ★ [Payments](#)
- ★ [Strategies For Success](#)
- ★ [Commerce Program Plans](#)

- ★ [WFR](#)
- ★ [BFET Skill Gains and Credentials](#)
- [Referrals](#)
- [Letters](#)
- [Client Monthly Participation](#)

★ Links you will use to view and enter information for the participant

This is a **Client screen**. You can access this screen by clicking on the link for participant's name.

Participant demographic information
Click on name link to see detailed information

Home Help Change Model

Name	JAS Id	ACES Id	Reg	CSO	Pgm	AU	Telephone
CHEERIOS, YUM			1	039	\$		
Two Parent : No	Required Part? :	LEP :	EA : No	Email ID:			
HOH :		Total: 000	Recip: 000	Inelig: 000	Sngl Parent W/Child(ren) < 6 : No		
TANF :	BFA: Open		RCA:	Refugee Months:			
Total NCS Months : 000	ABAWD Status: Non-ABAWD						

[Click here to view Workers associated with this Client.](#)

[Component/IRP Information](#)
[Employment Information](#)
[Client Notes](#)
[Payments](#)
[Sanction Review](#)
[Client Monthly Participation](#)
[Comprehensive Evaluation](#)
[LEP Updates](#)
[ACES Online](#)
[Individual Employment Plan](#)
[ORIA Program Summary](#)

[Screening/Evaluation](#)
[BFET Skill Gains and Credentials](#)
[Referrals](#)
[Strategies For Success](#)

[WFR](#)
[Letters](#)

Save

LEP History Other Household Members ICMS/Clients(BC) Info

Model: BFET
Note: Protective payee/Work participation/Extension info now available by clicking ICMS/Clients(BC) info Button

Name: MONDAY K MORNING	Jas Id: 2860063	Client Id: 2860063
------------------------	-----------------	--------------------

Currently Active Assistance Units

±	010495610	FS - Foodstamp(non-exempt)	HOH: SE	Fin Resp: RE
---	-----------	----------------------------	---------	--------------

Client Demographic Information

CSO: 047	CSO of Residence: 021	Program Type:	C - Regular TANF
Eligibility Worker:	ADJF300 FRANCIS ADJEPONG	SSN:	***-**-0190
Case Manager:	FRANCIS ADJEPONG	Gender:	Unknown
Social Worker	None on record	Birthdate:	04/17/1985
Equal Access:	No 	Two Parent - Required to Participate?	
Race:	0 - Other	Refugee:	
Tribal:		LEP:	
Language:		ESL Level:	
		ESL Test Date:	
Veteran Status:		Living Arrangement code:	
	Education Level	Achievement Date	
	Less than 8th grade	09/25/2022	
	8th - 12th grade, no diploma		
	High School Diploma or High School Equivalency	11/09/2022	
	Adult Basic Education (ABE) certificate		
	Some college, no degree		
	Vocational/Technical degree or certificate		

Save

LEP History

Other Household Members

ICMS/Clients(BC) Info

Model: BFET
Note: Protective payee/Work participation/Extension info now available by clicking ICMS/Clients(BC) info Button

Name:	MONDAY K MORNING	Jas Id: 2860063	Client Id: 2860063
-------	------------------	-----------------	--------------------

Currently Active Assistance Units

±	010495610	FS - Foodstamp(non-exempt)	HOH: SE	Fin Resp: RE
---	-----------	----------------------------	---------	--------------

Client Demographic Information

CSO: 047	CSO of Residence: 021	Program Type:	C - Regular TANF
Eligibility Worker:	ADJF300 FRANCIS ADJEPONG	SSN:	***-**-0190
Case Manager:	FRANCIS ADJEPONG	Gender:	Unknown
Social Worker	None on record	Birthdate:	04/17/1985
Equal Access:	No 	Two Parent - Required to Participate?	
Race:	0 - Other	Refugee:	
Tribal:		LEP:	
Language:		ESL Level:	
Veteran Status:		ESL Test Date:	
		Living Arrangement code:	
	Education Level	Achievement Date	
	Less than 8th grade	09/25/2022	
	8th - 12th grade, no diploma		
	High School Diploma or High School Equivalency	11/09/2022	
	Adult Basic Education (ABE) certificate		
	Some college, no degree		
	Vocational/Technical degree or certificate		
			

Detailed client demographic information including:

- Basic Food Assistance (BFA) status and info
- Temporary Assistance for Needy Families (TANF) status and info
- Refugee Cash Assistance (RCA) status

Client Screen Links

[E&T Component Information](#)
[Employment Information](#)
[Client Notes](#)
[Payments](#)
[Strategies For Success](#)
[Commerce Program Plans](#)
[Individual Employment Plan](#)

E&T Component Information screen shows the component(s) that the participant has open and details of each component.

- Shows components for all providers and programs
- Also has links to add or update components with your agency
- Link to Component History

[Home](#)
[Main](#)
[Component History](#)
[Help](#)

Name	JAS Id	ACES Id	Reg	CSO	Pgm	AU	Telephone
ERIOS, YUM	2756085	2756085	3	034	\$	004582972	
Required Part? :	LEP :	EA :		Email ID:			
HOH :	Total: 000	Recip: 000	Inelig: 000	Sngl Parent W/Child(ren) < 6 : No			
TANF :	BFA: Open		RCA:	Refugee Months:			

E&T Component Information

[Go to IRP](#)

Component:	JS-JOB SEARCH	Hours:	20	Last Updated By:	
Start Date:	09/01/2020	Scheduled End Date:	10/31/2020	Actual End Date:	
ESD Worker:		DSHS Worker:	034SFO	Partner Id:	
Contractor:	ZXZ-BFET & CONTRACTOR				
Scheduled Start Date:	09/01/2020	Scheduled End Date:	10/31/2020	Referral Date:	10/09/2020
Actual Start Date:		Actual End Date:		First Contact Date:	
				Accept/Reject Date:	
				Accept/Reject Code:	

[DSHS Responsible Dates](#)

Component History

Stat	Comp	Desc	Start	Sched End	Actual End	Hrs	ESD Worker	DSHS Worker	CC	Tran Date	Refer Back/Reject Reason	Last Update UserId
C	BG	BFET Vocat	10/10/2022	03/10/2023	03/10/2023	40		039M99	CS	03/20/2023		GI03300
	6FM 00/00/0000	03/10/2023										
I	BG	BFET Vocat	10/10/2022	03/10/2023		40		039M99		01/25/2023		GI03300
	6FM 00/00/0000	00/00/0000										
I	BG	BFET Vocat	10/10/2022	01/09/2023		40		039M99		01/09/2023		GI03300
	6FM 00/00/0000	00/00/0000										
C	VE	VOCATIONAL	10/10/2022	01/09/2023	10/10/2022	40		0390U2	12	11/23/2022		JOVS300
	6FM 00/00/0000	10/10/2022										
C	VE	VOCATIONAL	09/20/2022	01/05/2023	10/09/2022	40		039M99	CS	10/11/2022		GI03300
	6FM 00/00/0000	10/09/2022										
I	VE	VOCATIONAL	09/20/2022	10/10/2022		40		039M99		10/07/2022		GI03300
	6FM 00/00/0000	00/00/0000										
C	BG	BFET Vocat	05/13/2022	10/10/2022	05/13/2022	40		0390U2	12	09/22/2022		JOVS300
	6FM 00/00/0000	05/13/2022										
C	VE	VOCATIONAL	05/13/2022	10/10/2022	09/19/2022	40		0390U2	CS	09/19/2022		GI03300
	6FM 00/00/0000	09/19/2022										
A	EL	EMPLOYMENT	05/20/2022	05/19/2023		00		039MKO		05/20/2022		
A	FI	FOOD STAMP	05/13/2022	05/13/2023		00		0390U2		05/13/2022		GI03300
	6FM 00/00/0000	00/00/0000										

Close

Component History screen shows all of the components that the participant has had in the past.

- Includes details of dates and hours for each component
- Current components will also show on this list in **bold**

Client Screen Links

[E&T Component Information](#)
[Employment Information](#)
[Client Notes](#)
[Payments](#)
[Strategies For Success](#)
[Commerce Program Plans](#)
[Individual Employment Plan](#)

Client Note screen:

This is where you will view and enter client notes to document participation and progress.

- Client Notes must be entered at least once per month
- Client Notes are visible to all eJAS users

[Home](#) [Main](#) [Help](#)

Name	JAS Id	ACES Id	Reg	CSO	Pgm	AU	Telephone
MORNING, MONDAY	2860063	2860063	2	047	\$	004659231	
Two Parent :	Required Part? :	LEP :	EA : No	Email ID:			
HOH :		Total: 000	Recip: 000	Inelig: 000	Sngl Parent W/Child(ren) < 6 : No		
TANF :	BFA: Open			RCA:	Refugee Months:		

JAS Notes

[Add New JAS Notes](#)
[Notes Summary](#)
[Print](#)

[Open General Search Options](#)
[Note/CE/Assessment Search](#)

Notes

BFET Eligibility Auto-checked
MELISSA JONES CSD BFET TEAM 10/13/2020 15:25:23
 Client eligible for BFET/ORIA BFET

Non-Progress Ongoing Observation
RACHELLE RIDDLE ESA/ITS 05/11/2020 08:38:39
 xxx

BFET Eligibility Auto-checked
MELISSA JONES CSD BFET TEAM 04/27/2020 16:04:30
 Client not auto opened on BFET due to existing BFET-related activity.

MODIFIED Participant Reimbursement
MELISSA JONES CSD BFET TEAM 04/07/2020 10:51:09
 Transportation - Fuel ; Amount \$23.25 [Click here to view Participant Reimbursement](#)

Created Participant Reimbursement
MELISSA JONES CSD BFET TEAM 04/07/2020 10:48:21
 Transportation - Fuel ; Amount \$25.00 [Click here to view Participant Reimbursement](#)

Case Review Ongoing Observation
MELISSA JONES CSD BFET TEAM 04/07/2020 10:20:39
 Monday came in today to discuss employment support options determined BFET is a good fit. Completed BFET intake and IEP. Right now Monday is seeking any job to pay

Client Screen Links

[E&T Component Information](#)

[Employment Information](#)

[Client Notes](#)

[Payments](#)

[Strategies For Success](#)

[Commerce Program Plans](#)

[Individual Employment Plan](#)

Current Employment

ACES Emp Hours
00 00 00
History

Add Employment

Employer Name	Employment Type	Hours	Wages	CSO	Start Date	Effective Date
ABC LEARNING	Employment	25	\$12.34	034	10/01/2020	10/01/2020
Total Active hours: 25						

Home

Main

Employment History

Help

Employment Information screen:

- Where you can add new employment information
- Shows the participant's current employer recorded in eJAS
- Shows employment details
- Link to Employment History

Employment Add/Modify

Worker Name: MELISSA JONES CJ Worker:
Worker ID: 034BFX

Use ACP for employer name and PO box from client detail screen for the address.

Save

Employer/Worksite Name:	ABC LEARNING	Employer/Worksite Address:	SESAME STREET
City:	OLYMPIA	State:	WA
Employment Code:	F	Subsidized Code:	N
Insurance Code:		Hours per Week:	25
Contact Person:		Contact Phone:	3601234567
SSN:		Work-Based Learning:	☒ Paid ☐ Unpaid
Termination Date:		Termination Code:	
Job Type:		Benefits*:	
For CJ users only			
Transaction Date:			

*Press the CTRL key first in order to select the multiple benefits or to deselect a benefit.

Save

Client Screen Links

[E&T Component Information](#)
[Employment Information](#)
[Client Notes](#)
[Payments](#)
[Strategies For Success](#)
[Commerce Program Plans](#)
[Individual Employment Plan](#)

Payments link will get you to the **Participant Reimbursements** screen.

- Participant Reimbursement screen shows info for Participant Reimbursements (PRs) that have been issued
- Has button to create a new PR

Review

[Client Transportation](#)
[Client Payments](#)

Payments

[Client Voucher Review](#)
[Participant Reimbursements](#)
[Auto-Pay](#)

Authorization

[Home](#) [Main](#) [Back](#) [Help](#)

Name	JAS Id	ACES Id	Reg	CSO	Pgm	AU	Telephone
MORNING, MONDAY	2860063	2860063	2	047	C	004659231	

Two Parent : Required Part? :

HOH :

TANF : Open

Total NCS Months : 000

LEP : EA : No

Total 000 Recip: 000

BFA: Open

ABAWD Status: Non-ABAWD

Email ID:

Inelig: 000 Sngl Parent W/Child(ren) < 6 : No

RCA: Refugee Months:

Participant Reimbursements Summary

Reimbursement Type	FFY Payments	FFY Remaining Balance
Child Care	\$200.00	\$500.00
Clothing	\$350.00	\$450.00
Education/Books/Supplies	\$300.00	\$500.00
Housing/Utilities	\$2,100.00	\$1,400.00
Transportation	\$0.00	\$1,200.00
Transportation - Auto Repair	\$1,000.00	\$0.00

ZXZ-BFET & CONTRACTOR

Summary for period (MM/YYYY): 04/2023 [Go](#)

No Participant Reimbursements have been issued for 04/2023

Home Screen Links



eMessage Center

These links will show on your Home Screen and on the top of most pages

You will have access to 2 eMessage centers:

1 – for messages sent specifically to your eJAS ID
– visible only to you

2 – for messages sent to the general contractor code
– visible to everyone assigned to your provider contractor code

Check at least once per week

eMessage Center

[New](#) [Sent Items](#) [Task Reminder](#) [Tools](#) [Close](#) [Help](#)

e-JAS Inbox

[Delete](#)

User Id:
Unread Messages: 0

☐	From	Status▼	Subject	DateTime
☐	BFET CONTRACTOR	Read	RE: Testing	01/23/20 16:48:07
☐	JONES, MELISSA	Read	Hello	10/30/19 21:07:28

[Delete](#)

[New](#) [Sent Items](#) [Task Reminder](#) [Tools](#) [Close](#) [Help](#)

Link to Task Reminder tool

Looks and functions similar to email. Ability to read and send messages to other eJAS users.

The BFET field operations team will use this to notify you of information regarding a participant's case.

eMessage Center

*** You have a Task Reminder***

E-Message Tools Close Help

e-JAS Task Reminder - Sorted By Due Date

New Task Delete

User Id:

Start Date:



Go

Tasks Overdue: 0

Tasks Currently Due: 1

☐	Due Date *	From	Subject	Id	Client Name
☐	10/14/2020	JONES, MELISSA	Testing		

New Task Delete

E-Message Tools Close Help

Task Reminder allows you to create tasks for yourself or others in eJAS with a specific due date. You can include a specific eJAS ID and a note for the action needed to complete the task.

This is just a tool you could use if you find it helpful.

Home Screen Links

BASIC FOOD E&T CONTRACTOR

[BFET Eligibility](#)

[What's New](#)

[E&T Reports](#)

[WorkFirst Reports](#)

BFET Authorization

Home

Help

Enter Contractor Code ?

Enter SSN - -

Or

Enter ID

Check Status

Reset

BFET Eligibility opens a tool where you can enter the potential new participant's SSN or eJAS ID and eJAS will determine if they meet BFET eligibility requirements.

If they are eligible, you will be able to enroll the participant and open components

Home Screen Links

BASIC FOOD E&T CONTRACTOR

[BFET Eligibility](#)
[What's New](#)

[E&T Reports](#)
[WorkFirst Reports](#)

E&T Reports

- ~~[Basic Food FI Component History Report](#)~~
- [Basic Food CLMR Report](#)
- ~~[Clients with Anticipated Employment Goal Completion Dates](#)~~
- ~~[Clients with Anticipated Work Based Learning Completion Dates](#)~~
- ~~[Client Contact Report](#)~~
- [Component History Report](#)
- ~~[Contractor to Contractor Referral Report](#)~~
- [Overdue Components/Activity End Preview](#)
- [Participant Employment Report](#)
- [Participant Reimbursements Report](#)
- ~~[Strategies for Success Cumulative Data Report](#)~~
- ~~[Strategies for Success Report](#)~~

E&T Reports

There are several reports available in eJAS that can be used to help you manage your caseload and provide you with information for BFET participants across your agency

Tour of eJAS

Each of the screens and functions shown in this overview are covered in more detail in the remaining modules of this eJAS training.

If you have questions please contact your assigned BFET Field Operations Program Consultant or email BFETHelp@dshs.wa.gov

