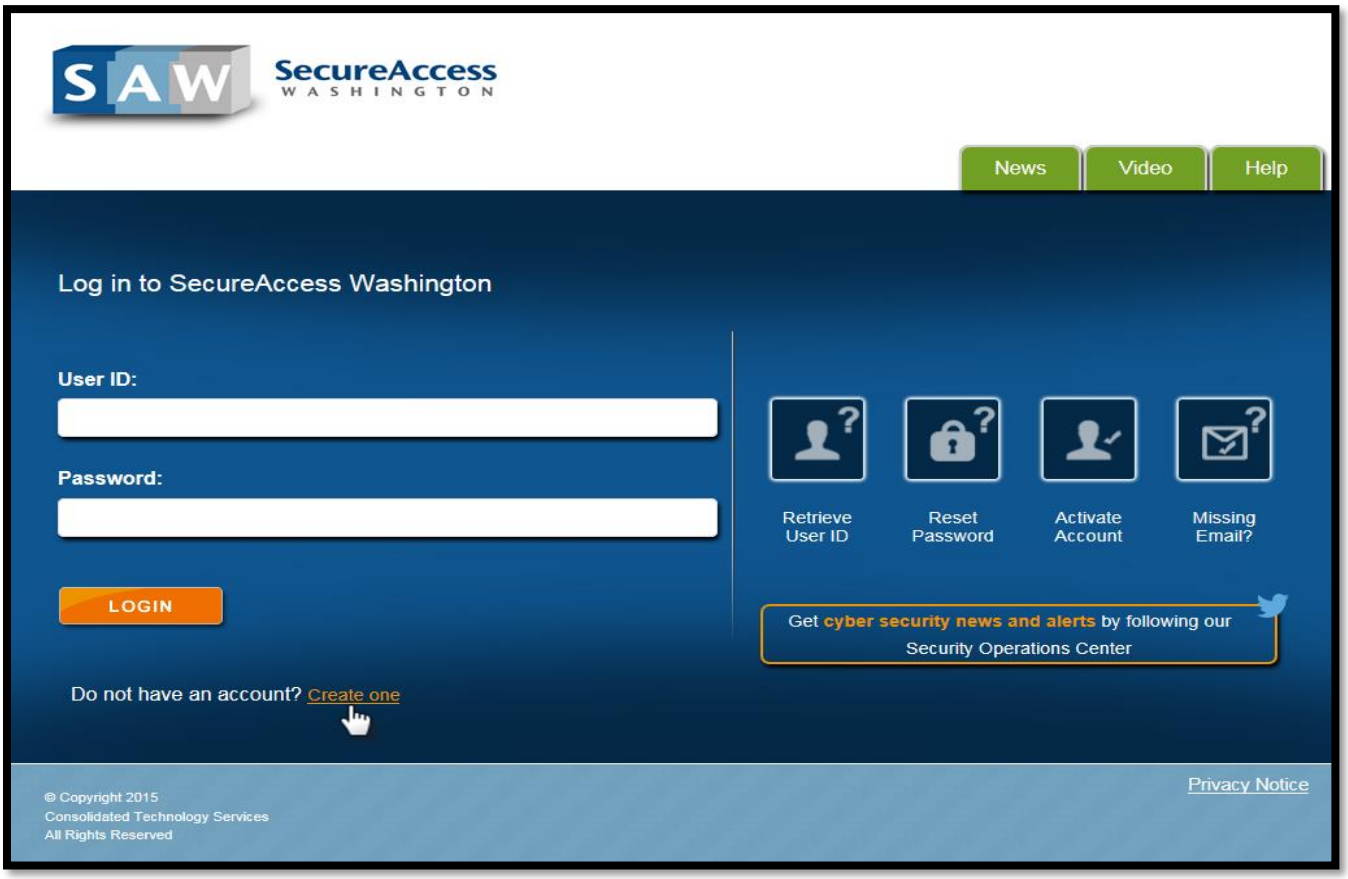
Sign up for Secure Access Washington (SAW)

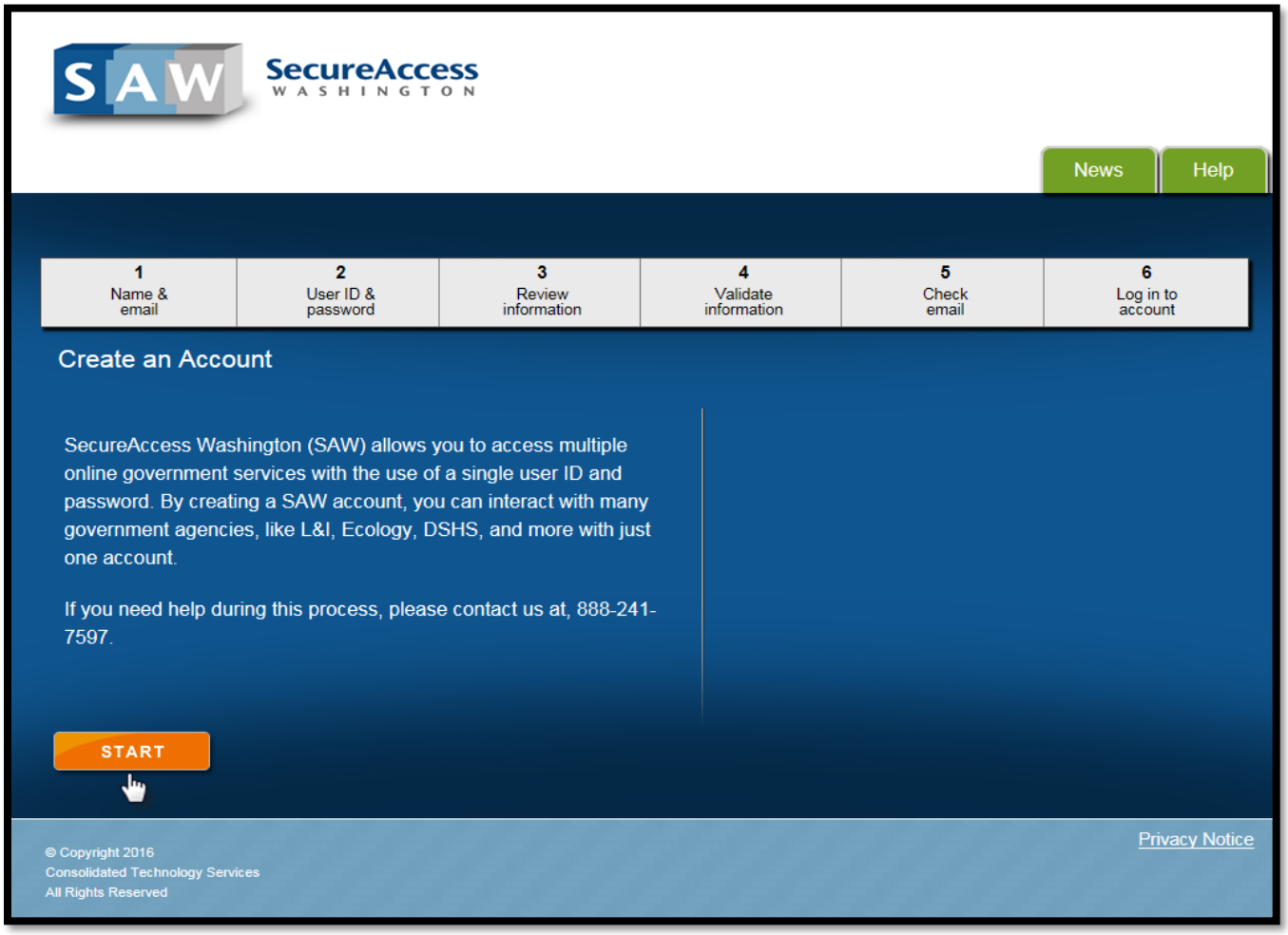
- Create a SAW Account
- Add a New Service
- Adaptive Authentication Enrollment

Create a SAW Account

1. Go to the Secure Access Washington (SAW) website https://secureaccess.wa.gov/dshs/ejas/ to create your User ID and password. Click **Create One**.

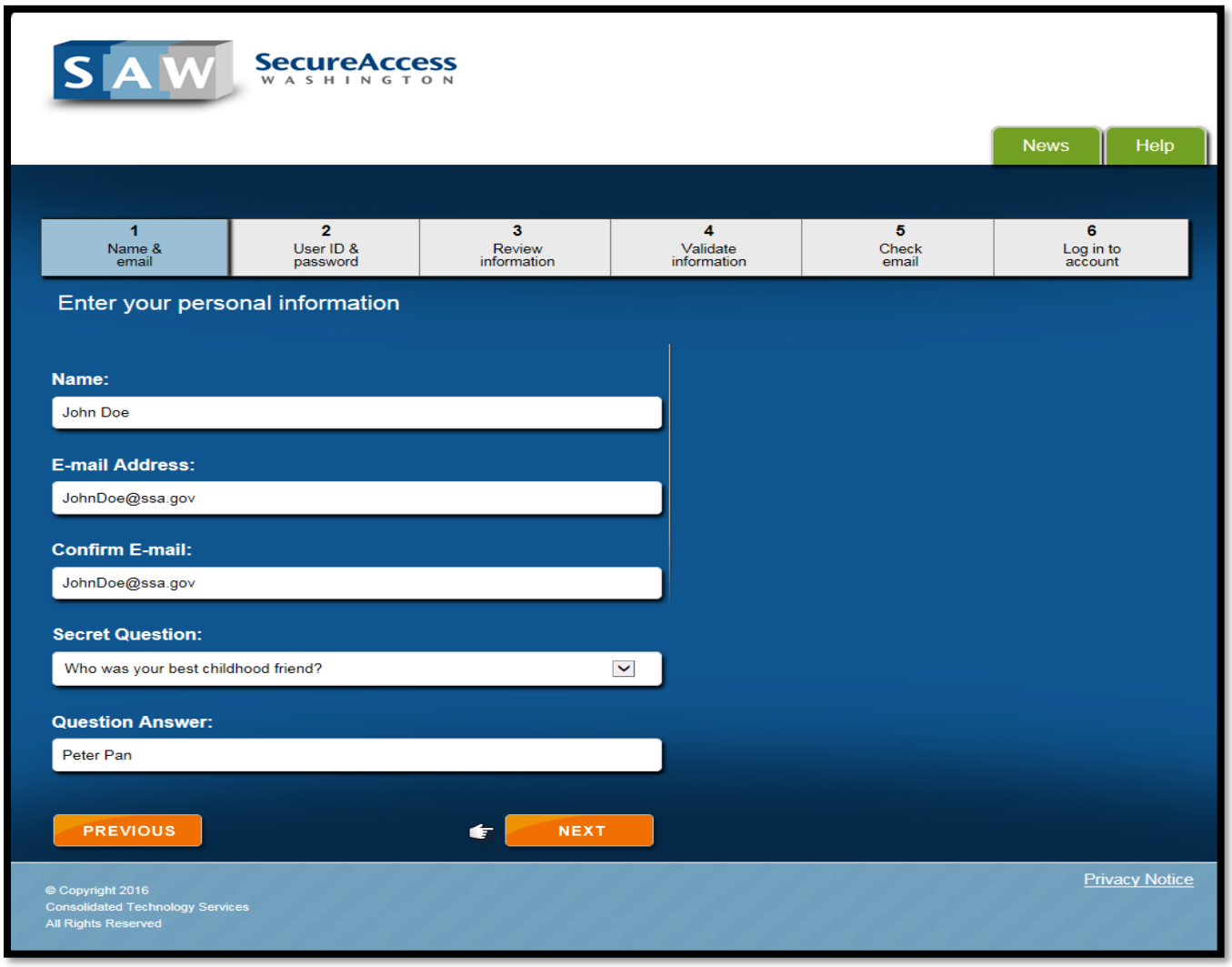


2. Click **START**.

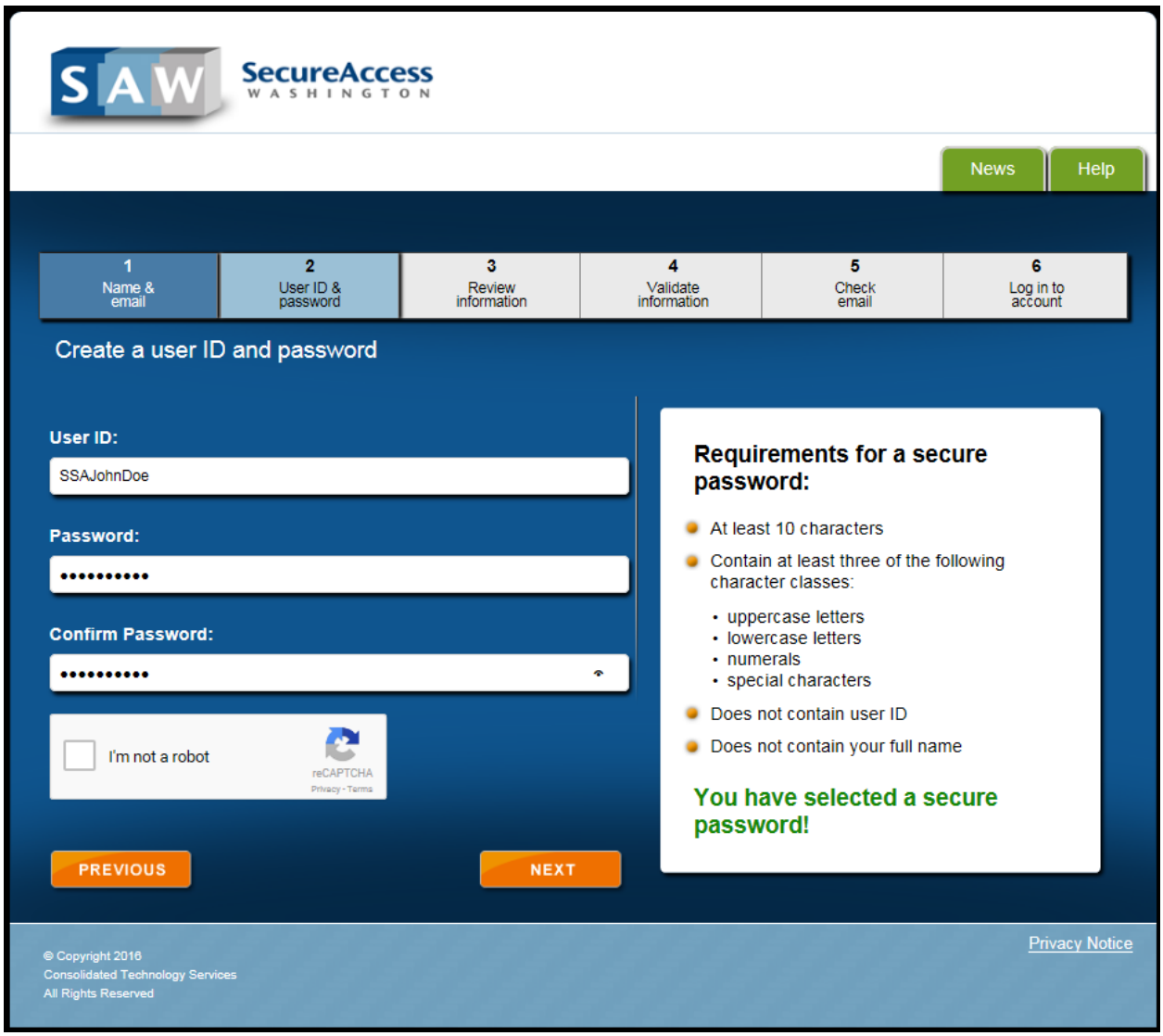


3. Update the following fields and click **NEXT**.

⚠ **Make sure to use your legal name and work email address.**



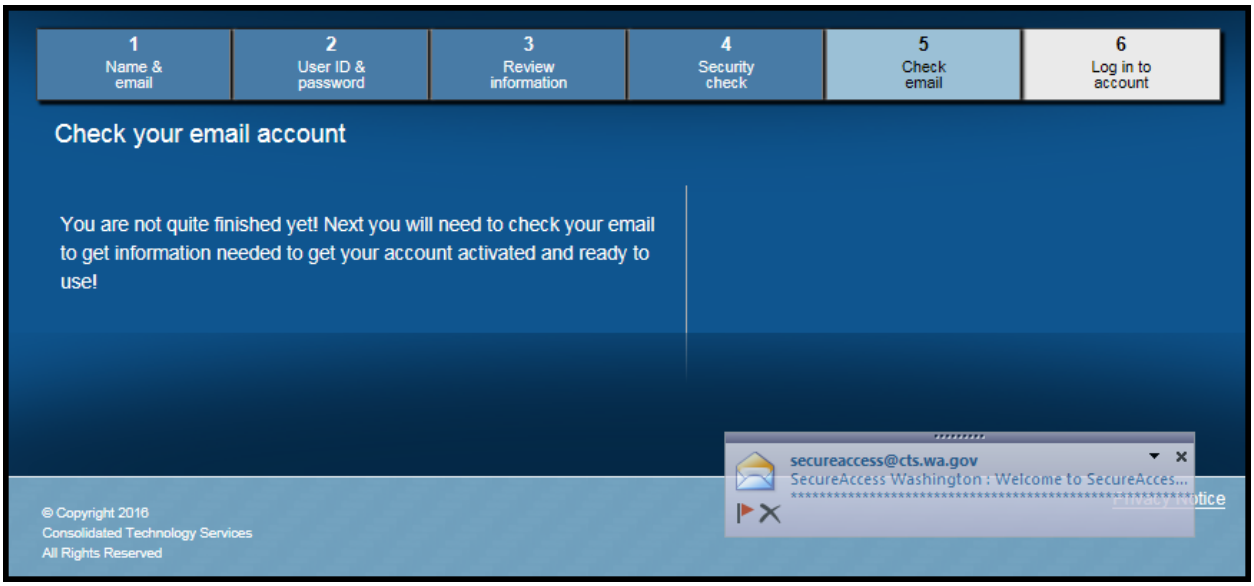
4. Update the required fields and click **NEXT**.



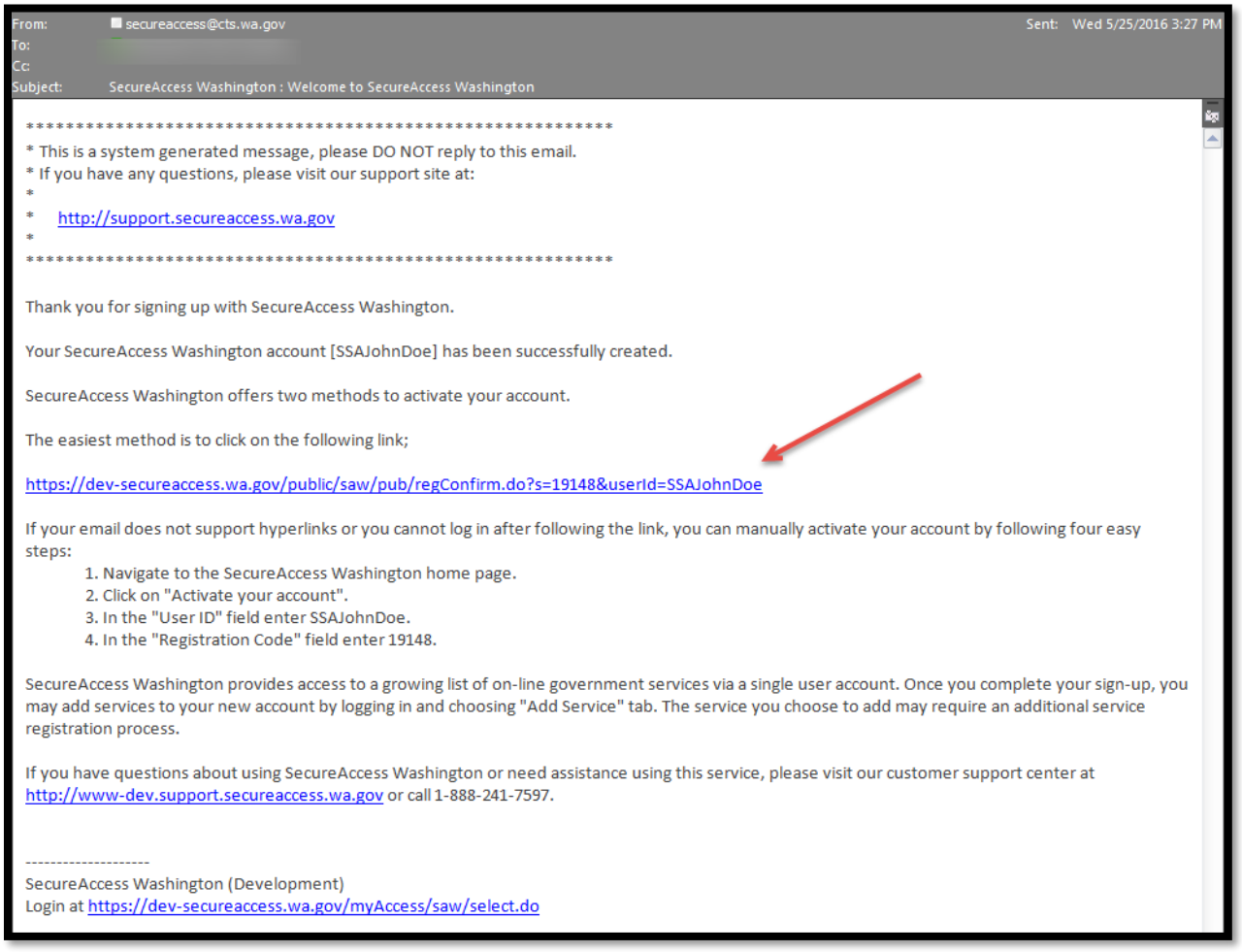
5. Review the information and click **NEXT** to continue.

⚠ **If any of the information showing is incorrect, click PREVIOUS to go back and make any needed corrections.**

Check your email - To complete the registration process, follow the instructions contained in the email you'll receive from SecureAccess Washington.

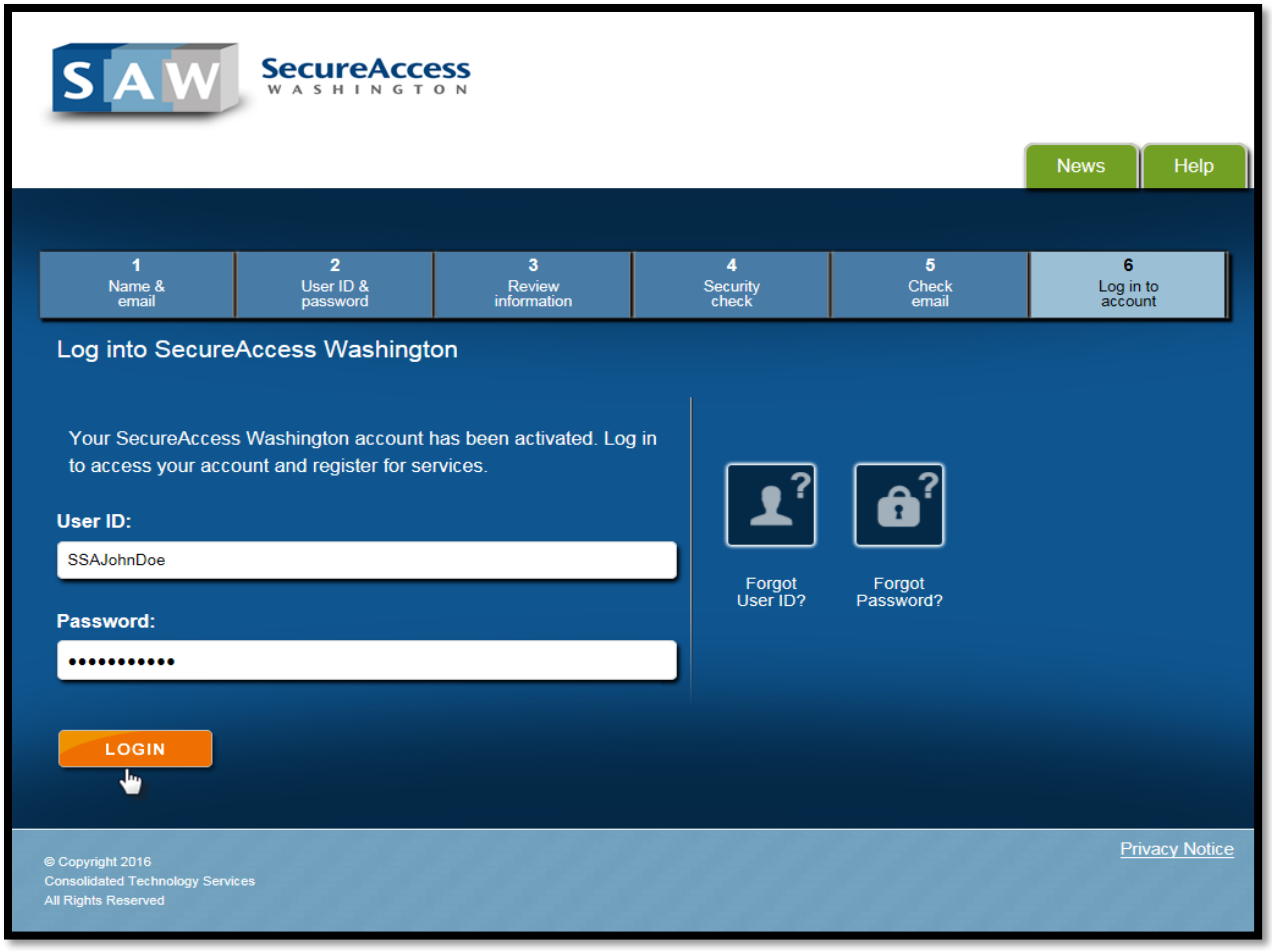


6. Click the link to complete the activation.

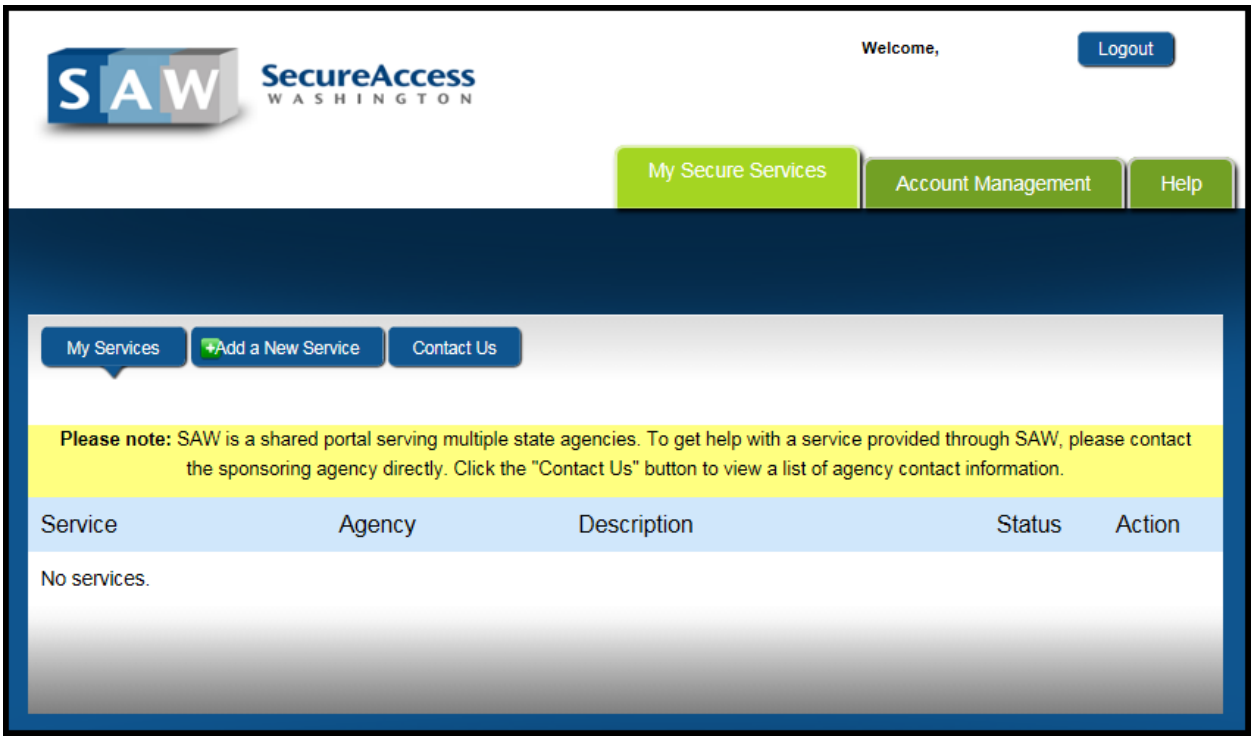


Add a New Service

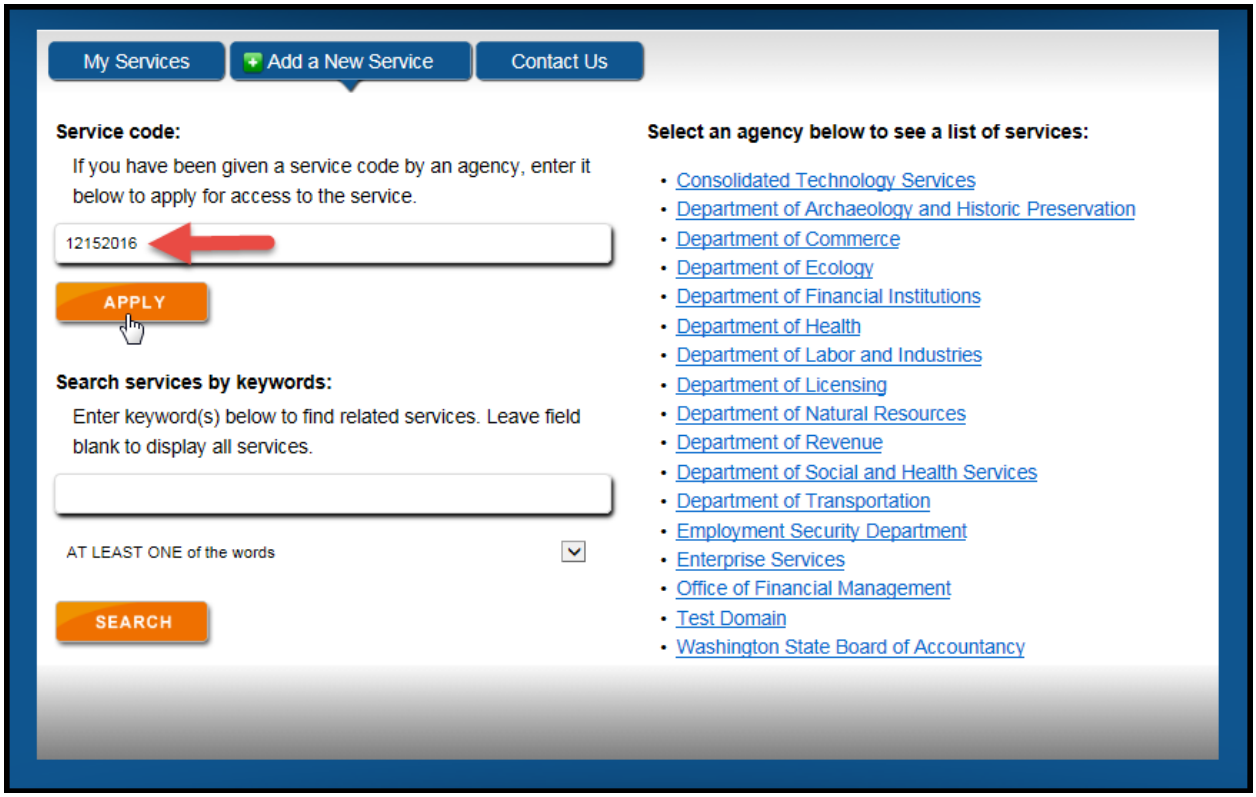
1. Login by entering your user ID, password and clicking **LOGIN**.



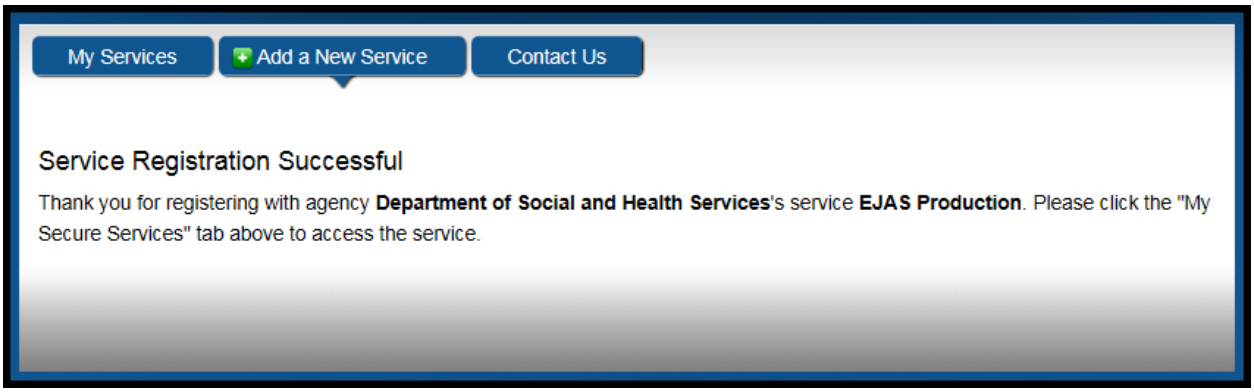
2. To add a new service to the My Services list, click the **Add A New Service** tab**.**



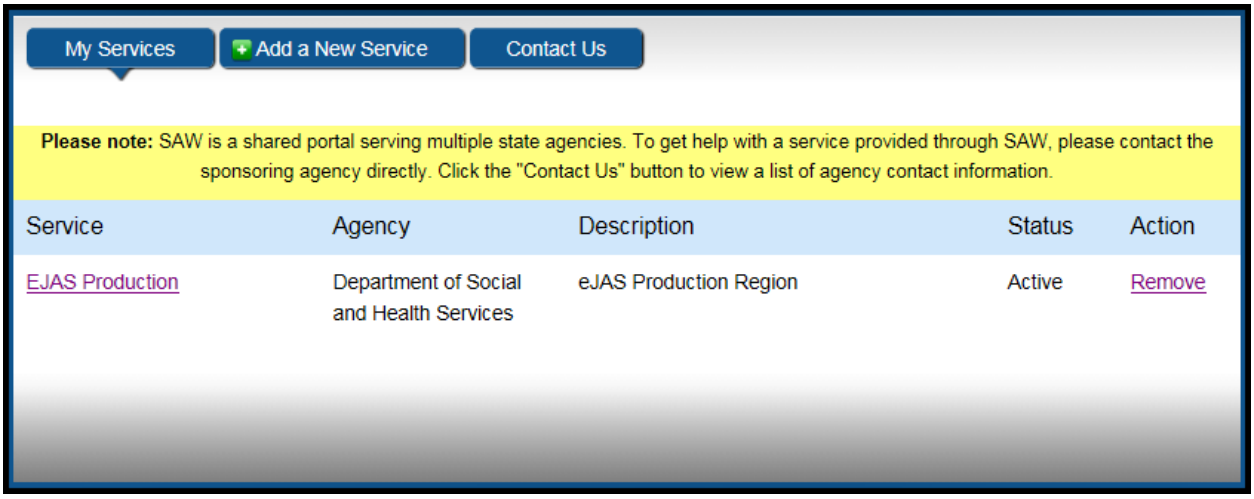
3. Enter Service Code # **12152016** (for eJAS Production) and click **APPLY**.



4. A **Service Registration Successful** message displays and a confirmation email sent.



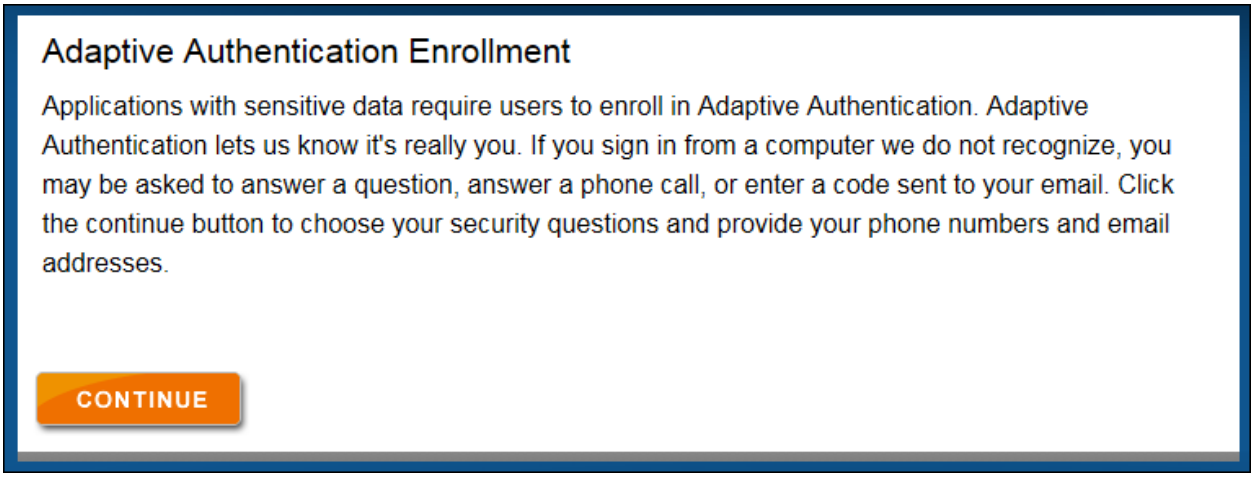
5. Click the **My Services** tab to access the eJAS Production site.



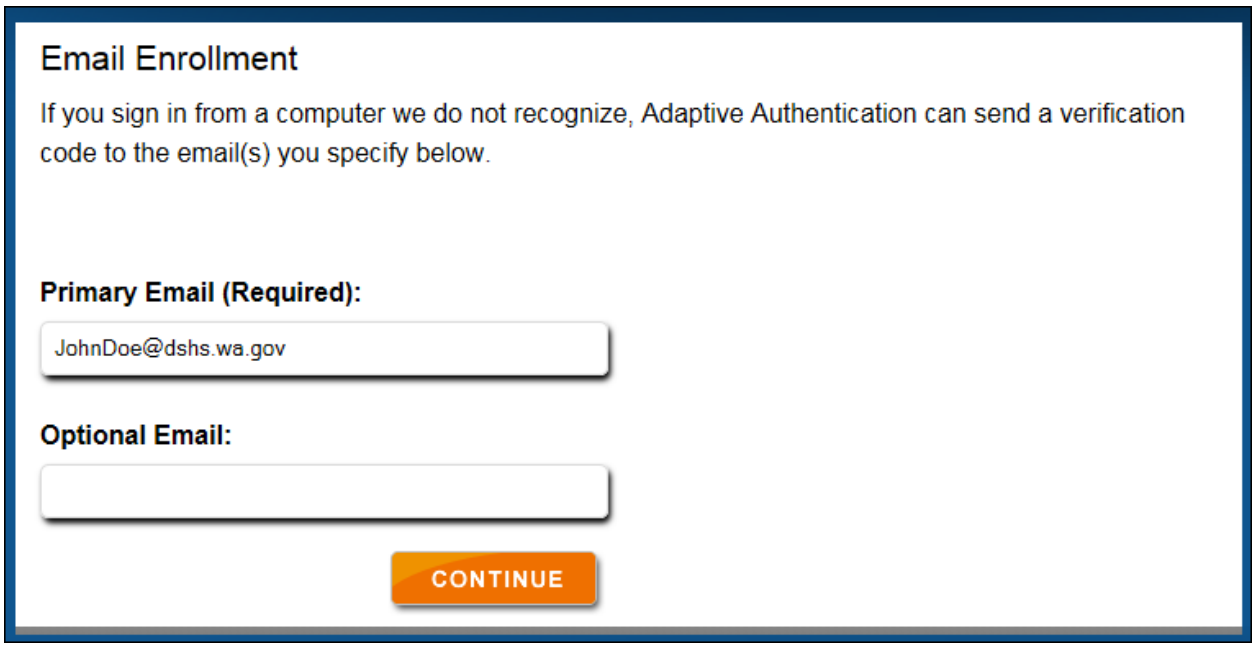
Adaptive Authentication Enrollment

1. Adaptive Authentication Enrollment and verification allows the system to verify who you really are even when signing in from computers not recognized.

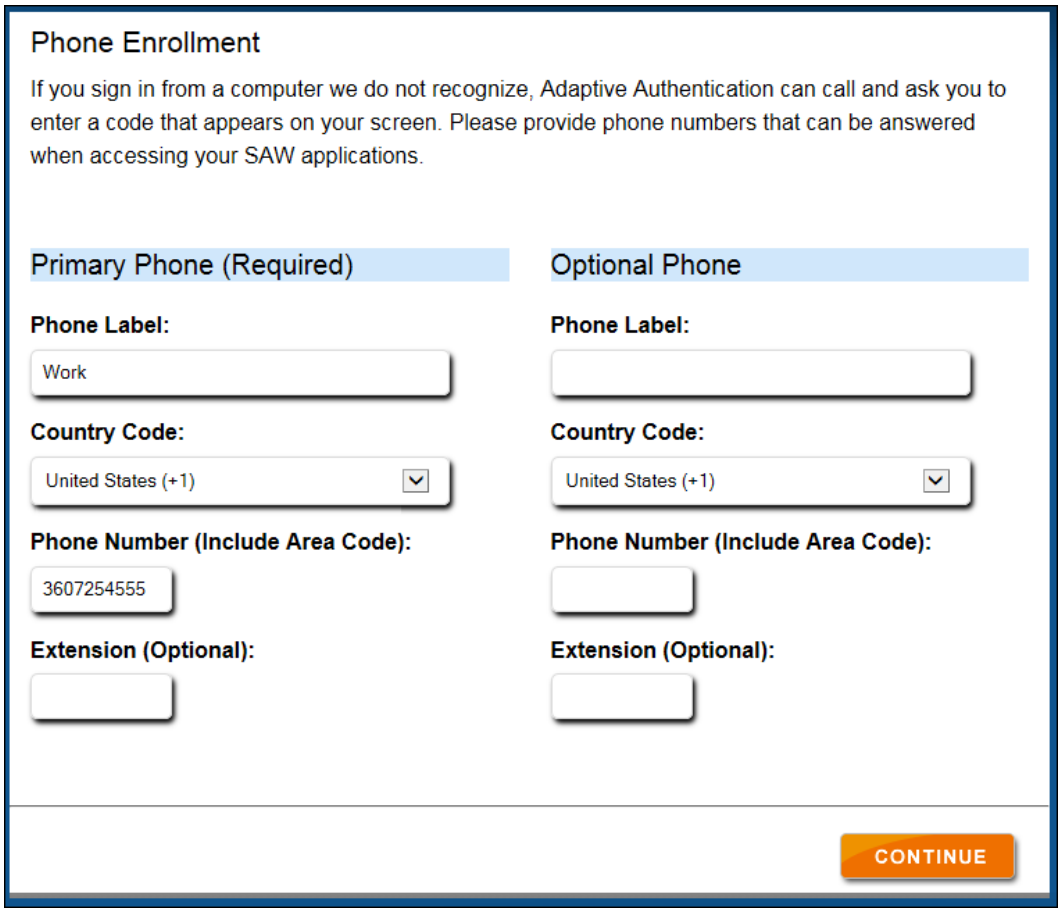
Click **CONTINUE**.



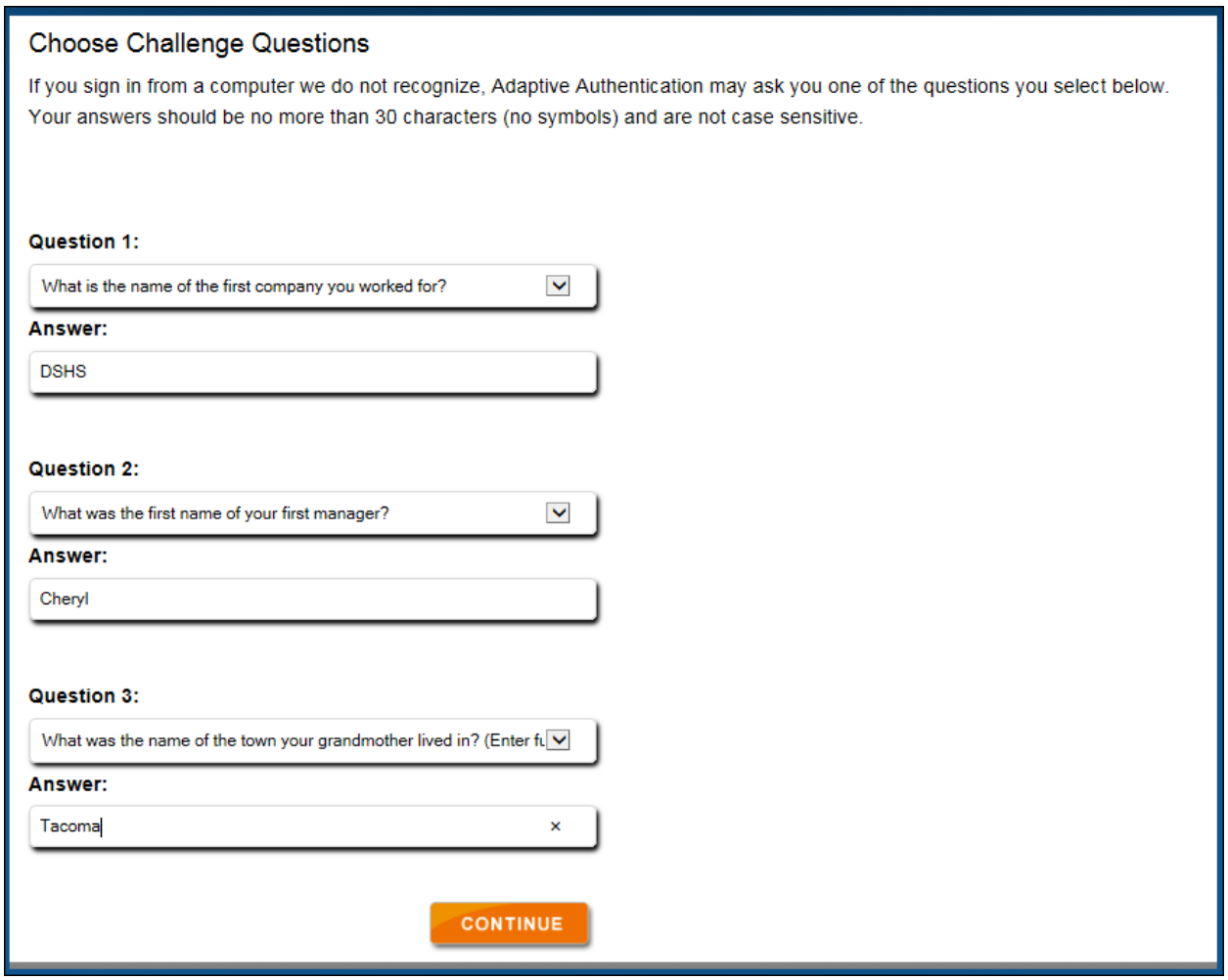
2. Enter your primary work email address and click **CONTINUE**.



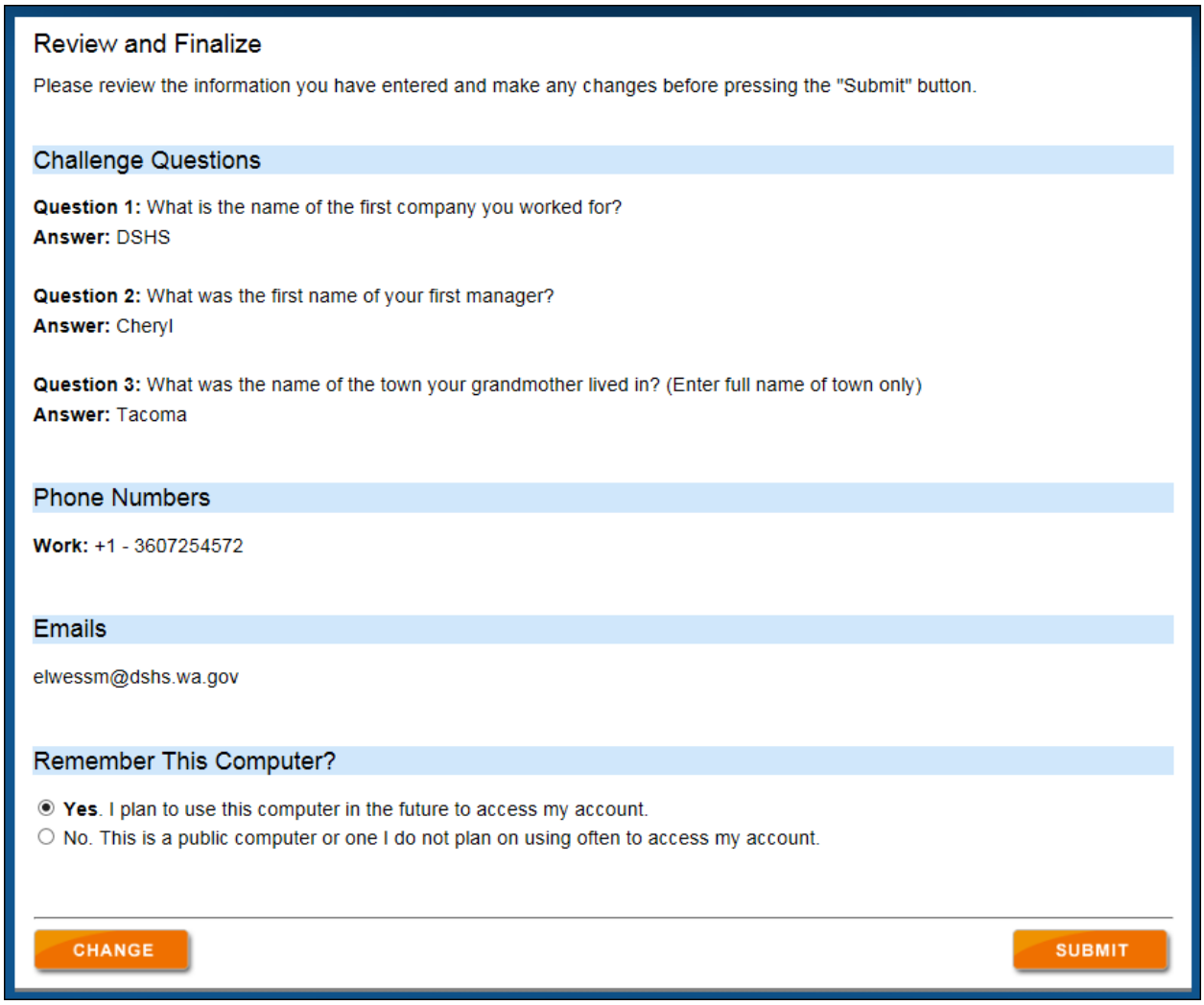
3. Enter your primary work phone information and click **CONTINUE**.



4. Select your challenge questions and provide answers. Then click **CONTINUE**.



5. Review the information entered and finalize by clicking **SUBMIT**.



6. Once the Adaptive Authentication enrollment is complete, you will then be directed to your requested service.