

**Policy 7.01 Plan and Progress Report  
2015-2016 Annual Plan and Progress Report  
Hoh Tribe  
Port Angeles/Forks CSO  
February 18, 2016**

**\*Final 7.01 Plan pending Tribal/Council approval.\***

Implementation Plan				Progress Report
(1) <u>Goals/ Objectives</u>	(2) <u>Activities</u>	(3) <u>Expected Outcome</u>	(4) <u>Lead Staff and Target Date</u>	(5) <u>Status Update for the Fiscal Year Starting Last July 1</u>
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>A. Provide accurate information to the Hoh Tribe relative to tribal members in a timely manner.</p> <p>1. Statistics including Hoh Tribal members receiving Basic Food, TANF &amp; Medical.</p>	<p>Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports. Open communication with Tribal leaders and Program staff</p>	<p>James Weatherly, Administrator: <a href="mailto:weathj@dshs.wa.gov">weathj@dshs.wa.gov</a> 360-565-2182</p> <p>Diane Mitchell, Tribal Liaison: <a href="mailto:mitchmd@dshs.wa.gov">mitchmd@dshs.wa.gov</a> 360-565-2196 (desk) 360-775-9702 (cell)</p> <p>Melvinjohn Ahsue, Council Member; Family Services Director: <a href="mailto:Melvinjohn.ahsue@hohtribe-nsn.org">Melvinjohn.ahsue@hohtribe-nsn.org</a> 360-374-5022</p> <p>Reviewed Annually</p>	<p>Port Angeles and Forks Community Services Office (CSO's)</p> <p>Number of Hoh Tribal households receiving benefits through the CSO's Statewide Totals as of January 2016</p> <p>SNAP: 34 TANF: 2 Medical: 96 ABD/MCS: 0</p> <p>*Hoh Tribe has requested to see its numbers more detailed to include local statistics moving forward. Tribal Liaison will begin disseminated the data in partnership with Region 3 DSHS office.</p> <p><i>The above number may not be complete due to self-declaration and coding errors.</i></p>

<p>2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>A. Identify needs of American Indian clients &amp; communities and whether current programs and policies meet these needs.</p> <p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p>	<p>The Tribal Liaison will continue to provide outreach services with Tribal Members</p>	<p>Diane Mitchell James Weatherly</p> <p>gloria Marshall-Perez – Deputy Regional Administrator, Region 3 CSD: <a href="mailto:marshgj@dshs.wa.gov">marshgj@dshs.wa.gov</a> 253-476-7025</p> <p>Reviewed Annually</p> <p>- -</p> <p>Martin C. Bohl – Tribal Relations Program Administrator – TANF: <a href="mailto:bohlmc@dshs.wa.gov">bohlmc@dshs.wa.gov</a> 360-725-4656</p> <p>gloria Marshall-Perez – Deputy Regional Administrator, Region 3 CSD: <a href="mailto:marshgj@dshs.wa.gov">marshgj@dshs.wa.gov</a> 253-476-7025</p> <p>James Weatherly Diane Mitchell Melvinjohn Ahsue</p>	<p>Full-time Tribal Liaison provides and coordinates communication between the Hoh, Jamestown S’Klallam, Lower Elwha Klallam, Makah and Quileute Tribes and the Local DSHS CSO’s that serve them. Tribal Liaison has an office at the ICW offices in which they are able to meet with Tribal Citizens. Tribal Liaison visits the Hoh Tribe every other Thursday. In between visits, Tribal Liaison is available by phone or email.</p> <p>The CSD Tribal Relations and TANF Program Administrator presented information on Washington Connection as a resource available to the tribe, and provided an update and additional information on Tribal Eligibility and sources of unearned income, and application of the Indian Country Disregard and the American Indian Labor Force Report published by the Dept. of Interior.</p> <p>- -</p> <p>Amend Tribal TANF agreement to reflect partnership with Quileute Tribe.</p>
--	---	--	---	---

<p>B. Provide opportunities for Tribal TANF clients to participate in work experience positions at the CSO.</p>	<p>Provide insight to the CSO as well as an opportunity to obtain skills and contacts. This will increase work experience for TANF recipients and enhanced cultural understanding.</p>	<p>James Weatherly, Diane Mitchell</p> <p>Patti Hicklin– Social Services/WorkFirst Supervisor, PA/FORKS CSO: <a href="mailto:hicklpa@dshs.wa.gov">hicklpa@dshs.wa.gov</a> 360-565-2185</p> <p>Melvinjohn Ahsue</p> <p>Catherine Edwards, Executive Director 360-374-6501</p> <p>Reviewed Annually</p>	<p>This is a position for Tribal TANF clients/ to work in the local CSO's that has been filled in the past. Currently, there aren't any Tribal TANF clients working in the Forks, Port Angeles or Port Townsend CSO's. This is a viable option that is available. At this point, this has not been utilized.</p>
<p>C. DSHS ESA CSD PA/FORKS CSO hiring processes to include participation with area Tribes for a more robust representation of all Olympic Peninsula communities.</p>	<p>Coordinate and develop processes between the CSO and Tribes to improve DSHS staff hiring outcomes.</p>	<p>James Weatherly Diane Mitchell Melvinjohn Ahsue Catherine Edwards</p>	<p>Tribal Liaison shall attend future hiring panels. Hoh Tribe will receive an invite to attend future hiring panels, as part of the DSHS PA/FORKS CSO employment onboarding process.</p>
<p>D. The CSO is willing to provide an overview of DSHS programs/ Services whenever requested by the Tribes.</p>	<p>Faster, wider scope of program eligibility.</p>	<p>James Weatherly, Diane Mitchell, Patti Hicklin Melvinjohn Ahsue Catherine Edwards</p> <p>Ongoing/Quarterly meetings (with the option to move meetings around the peninsula, as advised by LPA members.</p>	<p>Hoh has been invited to attend the Local Planning Area meetings. Tribes are invited to participate in the LPA meetings to design appropriate community service plans. LPA meetings are traditionally held at the PA CSO, but may be moved to locations more geographically accommodating for all attending—and by request, e.g. Tribe and/or LPA partner wants to host.</p>

			<p>James Weatherly Diane Mitchell Patti Hicklin</p> <p>March 23, 2016</p> <p>James Weatherly Diane Mitchell Patti Hicklin Juli Murrain</p> <p>Spring/Fall 2016</p>	<p>Local Planning Area (LPA) sponsored Clallam County Hiring Fair event continues.</p> <p>As requested, DSHS will put together presentations that provide basic program information and training for the Tribe. The Hoh would like to include the following topics at this time: -Teen/Parenting DSHS program options -Youth DSHS program options</p>
<p>3. Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>A. Implement a process to identify action needed by Native American clients, so that their benefits are not terminated prematurely.</p>	<p>Program needs and concerns of the Native American clients will be identified and addressed.</p>	<p>Diane Mitchell, James Weatherly Melvinjohn Ahsue</p>	<p>Tribal Liaison reviews monthly Native American eligibility review ad-hoc report and makes client contacts as appropriate. Tribal Liaison shares the list with ICW staff. Outcome: there has been an increase in the number of eligibility reviews being completed on time.</p>

	<p><b>B. To enhance communication of state services to Tribal Citizens, the CSO is invited to utilize the tribal newsletter to disseminate information.</b></p>	<p><b>Enhanced communications of state programs to Tribal members.</b></p>	<p><b>Diane Mitchell James Weatherly Catherine Edwards</b></p>	<p><b>Revisions or changes to DSHS programs and services will be shared with the Tribal editor to determine if they would like to include it in their newsletter.</b></p>
	<p><b>C. Statewide CSD Contact Center invited to disseminate information at 7.01 meetings.</b></p>	<p><b>Enhanced communications of state call center information to Tribal members.</b></p>	<p><b>Joey Anderson – CSD Contact Center Administrator: andersj@dshs.wa.gov 360-397-9625</b></p>	<p><b>Customer Service Contact Center will share a contact list for all programs administered and provide contact center updates.</b></p>

DRAFT

## Completed or Tabled Items

Goal/Activity/Outcome	Date	Item
Goal 3, Activity <b>COMPLETED</b>	August 2015	Tribal Liaison attended the Hoh Health Fair.
Goal 3, Activity A. <b>COMPLETED</b>	January 30, 2015	Tribal Liaison held an all-staff webinar to review State and Tribal TANF desk aide and current procedures.
Goal 3, Activity <b>COMPLETED</b>	August 6, 2014	Tribal Liaison attended the Hoh Health Fair.
Goal 2, Activity - <b>COMPLETED</b>	April 2014	On 4/25/14, the LPA held a conference hosted by the Jamestown Tribe with guest speaker: Dr. Donna Beegle - Communication Across Barriers. Staff from Hoh attended.
Goal 2, Activity <b>COMPLETED</b>	March 15, 2014	Region 3 office will work with Hoh to provide Benefit Verification System (BBS). Update: New Executive Director: Keith Impson.
Goal 3, Activity - Improvement of ADATSA (Alcoholism and Drug Addiction Treatment Support Act) Referral process for tribal members. <b>COMPLETED</b>	January 2014	As of 1/1/14, Tribal Liaison/DSHS is no longer able to process ADATSA applications. Beginning 10/1/13, clients now need to apply at: <a href="http://www.healthplanfinder.org">www.healthplanfinder.org</a> .
Goal 3, Activity - Establish an FQHC(Federally Qualified Health Center) position at the medical center. <b>COMPLETED</b>	January 2014	With the Healthcare Reform, the FQHC position is no longer available.
Goal 3, Activity - <b>COMPLETED</b>	August 2013	Tribal Liaison attended the Hoh Health Fair on 8/14/13.
Goal 2, Activity - <b>COMPLETED</b>	October 2013	With the Healthcare Reform, there are several changes to how medical will be processed. Beginning 10/1/13, Clients now sign up for medical coverage through: <a href="http://www.wahealthplanfinder.org">www.wahealthplanfinder.org</a> . DSHS is no longer accepting applications for medical.
Goal 2, Activity - <b>COMPLETED</b>	November 1, 2012	Tribal Liaison provided information on the CHIPRA (Children's Health Insurance Program Reauthorization Acts) Grant.