

**Policy 7.01 Implementation Plan  
Region 2 (South) Community Services Division**

Timeframe: July 1, 2015 to June 30, 2016

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.  
Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to OIP) of each year.

**Note: As agreed, we held the 7.01 meetings separately with each Muckleshoot Tribe and Snoqualmie Tribe prior to submit the Region 2 (South) 7.01 Plan. The Muckleshoot Tribe is in transition and was not able to meet with ESA representatives prior to the April 2014 submission deadline as they are hiring a new Human Services Director. The Tribe indicated they would like to schedule a 7.01 meeting after they have hired the new Human Services Director. The plan reflects updated information as of the last meetings taking place with each tribe, respectively.**

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(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
1). Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	<ul style="list-style-type: none"> <li>• Continue to work with OIP.</li> <li>• Provide a report sharing pertinent data related to the tribe.               <ul style="list-style-type: none"> <li>○ Provide list of cases associated with the tribe.</li> <li>○ Provide a handout of tribe statistics</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Tribe will be better informed about their member's utilization of services that will aid in increasing participation rates for those services.</li> <li>• Tribe will be able to ensure that Tribal Members cases are correctly identified.</li> </ul>	Alan McLaughlin Muckleshoot – (quarterly)  Raksme Lim– Pull and gather Data Reports.	(Muckleshoot) – request to get data share information of Muckleshoot Tribal members on a monthly basis to help and assist with ensuring coverage is provided for its members timely. Request sent to data warehouse to see if report can be provided on a monthly basis.
2). Ensure efforts are made to recruit/hire American Indian/Alaska Native staff to meet the overall DSHS goal of having a diverse workforce.	<ul style="list-style-type: none"> <li>• Job Announcements are sent to Tim Collins and he forwards them to the tribes.</li> </ul>	<ul style="list-style-type: none"> <li>• Tribal members will be better informed about and able to compete for employment opportunities as they arise.</li> </ul>	Aimee Gone-CSD (weekly)	
3). Work with tribe to determine the need for, negotiate and/or	<ul style="list-style-type: none"> <li>• Enhanced coordination of services leading to clients self-</li> </ul>	<ul style="list-style-type: none"> <li>• Tribal Members and Agency Staff will be better</li> </ul>	<ul style="list-style-type: none"> <li>• Alan McLaughlin</li> </ul>	Web sites shared with the tribes. <a href="http://www.dshs.wa.gov/ovdcs/tribal/csagre">http://www.dshs.wa.gov/ovdcs/tribal/csagre</a>

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implement local Tribal-State agreements, protocols, contracts, or processes.	<p>sufficiency and increasing access to services, information and updates.</p> <ul style="list-style-type: none"> <li>Continue to meet periodically with tribal representatives and community agencies to ensure services and processes for Native Americans meet client needs and achieve program goals.</li> <li>Per the 7.01 protocol ensuring that all key staff are aware and follow the enhanced coordination of services.</li> </ul>	informed of the enhanced coordination of services.		<a href="#">ements.asp</a> <a href="http://www.dshs.wa.gov/oip/index.shtml">http://www.dshs.wa.gov/oip/index.shtml</a>
4). Ensure communication with Tribes and Recognized American Indian Organizations (RAIO) for information sharing,	<ul style="list-style-type: none"> <li>Set up regularly scheduled meetings with both the Snoqualmie and Muckleshoot tribes to</li> </ul>	Continue strengthening the relationships between the tribe and the department.	Alan McLaughlin - (Region 2)	

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collaboration, joint planning, and problem solving.	<p>improve communication and Coordination. (7.01 Plan Meetings)</p> <ul style="list-style-type: none"> <li>Continue urban outreach to urban native American organizations primarily through the Belltown Community Service Office</li> <li>Continue to invite tribal representatives to LPA meetings and other appropriate forums</li> </ul>	Record Meeting Minutes and Attendance Records		
5). Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.  Identify outstanding issues /	Work with OIP, Tribal Staff and RAIO s to obtain information about what services are needed and how they should be delivered.  Outstation Staff with the	Provide most advantageous customer service to tribal members.  Increase access to services for tribal members.	Alan McLaughlin- (Region 2)  David LaSarte-Meeks - (Muckleshoot)	(

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gaps in service and develop performance expectations which can be implemented, monitored and evaluated	<p>Muckleshoot Tribe, Snoqualmie Tribe and Urban Outreach downtown Seattle.</p> <p>Work with OIP Regional Manager, Tribal staff, Urban and Community Workers to assess gaps and develop appropriate strategies to address them.</p>	Identify and resolve any unmet needs and service issues that are identified.		
6). Provide identified needed training to ESA staff on major principles of federal Indian law	<p>Training</p> <ul style="list-style-type: none"> <li>• 7.01</li> <li>• Government to Government</li> <li>• Centennial Accord</li> <li>• Tribal Specific Training</li> <li>• Other Pertinent Training as ongoing for CSD Staff.</li> <li>• Encourage attendance at Tribal Celebrations and events</li> </ul>	<p>Gain understanding of the history driving the activities of how tribes and state interact and conduct business.</p> <p>Gain an understanding of the tribes' respective history and cultures.</p> <p>Utilize the information from the training(s) to engage tribes at a higher level to better meet their</p>	<p>Alan McLaughlin and Office of Indian Policy (OIP)</p> <p>Date: (Identified as needed.)</p>	7.01 training and Government to Government Trainings are being Offered to DSHS Staff.

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		needs		

**Completed or Tabled Items**

Goal/Activity	Date	Item/Outcome
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Data Share Agreement (DSA) Indian Nation Agreement	3/29/13	(Muckleshoot) Data Share Agreement - The DSA along with the Nondisclosure forms have been signed and returned to the contracts unit. This will allow the ability for the department to share Muckleshoot Tribal Members who are receiving public assistance. List will provide only Name of the Head of Household and type of program assistance that is being received. Helps with outreach efforts to help coordinate efforts for the Tribe to ensure the Tribal member's needs are being met. (Food, Medical ~ State and Federally Funded, TANF) Finalized in our ACD system 4/1/13.  Indian Nation Agreement – The Indian Nation Agreement has been signed and returned to the contracts unit. This is an agreement to place an (FQHC) Outreach Staff fulltime with the Muckleshoot Tribe. Finalized in our ACD system 4/3/13.
Communication	6/11/12	(Muckleshoot) Sharon Curley requested that the department provide a FRAUD article that could be published in the Tribal Newsletter. An article was created along with a link to a article that the department had created titled “All allegations of fraud will be pursued.” This request was completed on 6/11/12.
Identify Needs	1/25/2012	(Muckleshoot) Disaster Food Benefits. Many areas were hit hard due to the inclement weather conditions causing massive loss in power for a number of days. Sharon provided outreach information for those affected to contact our statewide call center or come into the resource center on 1/25/2012 to get the basic food disaster food replacements issued. Over 200 were issued out to those affected at the resource center on the 25 <sup>th</sup> of January.
Identified Issues and Gaps in Services	5/2/2011	(Muckleshoot) Mary's FQHC Position/coverage when she is out FMLA issues. Ty Ahlquist, Sharon Fedder, Andrey Svidenko and Hoang Tran working on coverage plan. Once hiring freeze lifted expand to 1.0 FTE from 0.5 FTE.  7/11/2011 Plan put in place to cover Mary's when she is out on intermittent FMLA and when she is on long term FMLA in Nov Dec timeframe.
Statistical Information	5/3/2011	(Muckleshoot) Agreed for DSHS to provide additional statically information to include clients that are living in the zip code area around the tribe. The tribe is providing multiple levels of assistance to those clients.
Communication (7.01 Plan)	5/3/2011	(Muckleshoot) Tabled Item. Review current 7.01 plan and simplify the plan. Simplified plan review on different date.

Work with the tribe to create contract/memo of understanding (MOU).	10/5/2010	(Muckleshoot) Developed MOU for outstation FQHC staff.
Provide training to key ESA staff on major principles of federal Indian law	7/2010	Centennial Accord and 7.01 Policy Training provided July 2010.
Identified Issues and Gaps in Services	2/2/2010	(Muckleshoot) Expansion of 1.0 FTE from 0.5 FTE (on hold until hiring freeze is lifted.
Communication	2/2/2010	(Muckleshoot) Agreed to scheduling quarterly meetings and
Provide training to key ESA staff on major principles of federal Indian law	6/25/2009	Rosi Francis (IPSS) will take lead on 7.01/Centennial Accord Training and key staff will attend Centennial Accord Training.
Communication	4/16/2009	(Muckleshoot) DSHS will make a good faith effort to provide 30 days notice of all changes impacting the assignment of the out stationed worker. The preferred method of communication is e-mail to the Tribal Human Services Director. DSHS will make a good faith effort to keep the Tribal Human Service Director apprised of procedural changes that may impact tribal members or the outstation activities. DSHS will consider submitting articles to the tribal paper to inform members of upcoming changes and other program related information. The Tribal Human Service Director agreed to communicate concerns and provide DSHS feedback regarding out stationed services and staff.
Communication	6/25/2009	(Muckleshoot) DSHS will contact Basic Food Outreach staff to have them contact the tribal representative concerning outreach efforts.