

**Policy 7.01 Implementation Plan
Nisqually Tribe
Olympia CSO
July 1, 2016 to June 30, 2017**

Note: Meeting held February 8, 2016 with Nisqually Tribal Representatives and Community Services Division (CSD) Representatives.

| Implementation Plan | | | | Progress Report |
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| <u>Goals/Objectives</u> | <u>Activities</u> | <u>Expected Outcome</u> | <u>Lead Staff and Target Date</u> | <u>Status Update for the Fiscal Year Starting Last July 1</u> |
| 1. Establish working relationship between the Nisqually Tribe and the Community Services Division (local) and regional staff, to address any tribal needs of CSD services. | Establish quarterly meetings between Nisqually and CSD staff. The Tribe can also request additional meetings at any time. | Increased communication with Nisqually Community Services. | <p><u>Region 3 CSD Staff</u> Jason Reed, Olympia CSO Administrator (CSOA) jason.reed@dshs.wa.gov</p> <p>gloria Marshall-Perez, Deputy Regional Administrator marshgj@dshs.wa.gov</p> <p>Joey Anderson, Call Center Administrator andersj@dshs.wa.gov</p> <p>Milton Caron, WorkFirst Supervisor caronmd@dshs.wa.gov</p> | <p>Nisqually Tribal representatives and CSD representatives met on February 8, 2016 to discuss the July 1, 2016 – June 30, 2017 7.01 Plan. Discussion and action items are outlined throughout this document.</p> <p>Meeting participants included: <u>Nisqually Tribe staff:</u> Linda McCloud, Lorna Kalama, and Lorraine Van Brundt. <u>CSD staff:</u> gloria Marshall-Perez, Martin Bohl, Ron Thomas, Milton Caron, Nhu Nguyen, and Jason Reed. <u>Office of Indian Policy:</u> Larry Lamebull.</p> |

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| | | <p>Nhu Nguyen, Financial Supervisor nguyenl@dshs.wa.gov</p> <p><u>Office of Indian Policy</u> Larry Lamebull, Regional Manager lamebull@dshs.wa.gov</p> <p><u>Nisqually Tribal Staff</u> Marie McDonald, Director, Nisqually Community Services McDonald.Marie@nisqually-nsn.gov</p> <p>Lorna Kalama, Site Manager, Nisqually/SPIPA TANF Kalama.lorna@nisqually-nsn.gov</p> <p>Jesse Youckton, Intake Manager, Nisqually/SPIPA TANF Youckton.jesse@nisqually-nsn.gov</p> | <p>February 8, 2106: Meeting participants agreed to continue meeting on a quarterly basis to discuss tribal needs related to CSD services. The next meeting is scheduled for June 14, 2016 at 10:00am at the Nisqually Tribe. <u>Larry Lamebull will coordinate the scheduling of future quarterly meetings.</u></p> <p>CSD staff offered to provide additional presentations of services offered through CSD. <u>Tribal representatives will notify CSD of the need for future informational presentations.</u></p> |
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| <p>2. Prepare and disseminate pertinent statistics on Nisqually tribal members who apply for and access CSD services.</p> | <p>As requested Present data at every quarterly meeting.</p> | <p>Clear and accurate information of the number of tribal members receiving services</p> | <p><u>Region 3 CSD Staff</u> Jason Reed, Olympia CSO Administrator (CSOA) jason.reed@dshs.wa.gov</p> <p>gloria Marshall-Perez, Deputy Regional Administrator marshgj@dshs.wa.gov</p> <p>Joey Anderson, Call Center Administrator andersj@dshs.wa.gov</p> <p>Milton Caron, WorkFirst Supervisor caronmd@dshs.wa.gov</p> <p>Nhu Nguyen, Financial Supervisor nguyenl@dshs.wa.gov</p> <p><u>Nisqually Tribal Staff</u> Marie McDonald, Director, Nisqually Community Services McDonald.Marie@nisqually-nsn.gov</p> | <p>February 8, 2106: The following data (tribal members who have accessed non-cash medical, TANF/FSA and SNAP/FAP benefits for the years 2014 and 2015) was shared at the meeting:</p> <p><u>Olympia CSO - 2014</u> Non-Cash Medical = 142 TANF/FSA = 1 SNAP/FAP = 59</p> <p><u>Olympia CSO - 2015</u> Non-Cash Medical = 134 TANF/FSA = 3 SNAP/FAP = 75</p> <p><u>All CSOs – 2014</u> Non-Cash Medical = 222 TANF/FSA = 9 SNAP/FAP = 106</p> <p><u>All CSOs – 2015</u> Non-Cash Medical = 208 TANF/FSA = 8 SNAP/FAP = 100</p> <p>Please note: The accuracy of the data presented depends on self-disclosure of affiliation with the Nisqually Tribe.</p> <p><u>Updated data will be shared at each quarterly meeting and upon request from the Nisqually</u></p> |
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| | | | <p>Lorna Kalama, Site Manager, Nisqually/SPIPA TANF Kalama.lorna@nisqually-nsn.gov</p> <p>Jesse Youckton, Intake Manager, Nisqually/SPIPA TANF Youckton.jesse@nisqually-nsn.gov</p> | <p><u>Tribe.</u></p> |
| <p>3. Established an MOU between the Nisqually Tribal Health Clinic and the CSD for the CSD outstation worker.</p> | <p>Local Tribal-State Agreement in place for financial eligibility worker at Tribal Health Clinic</p> | <p>Provide on-site CSD/CSO Financial Eligibility Services to Tribal members</p> | <p><u>Region 3 CSD Staff</u> Jason Reed, Olympia CSO Administrator (CSOA) jason.reed@dshs.wa.gov</p> <p>Nhu Nguyen, Financial Supervisor nguyenl@dshs.wa.gov</p> <p>Brandy Sanchez, FSS/Tribal Outstation sanchbj@dshs.wa.gov</p> <p><u>Office of Indian Policy</u> Larry Lamebull, Regional Manager lamebull@dshs.wa.gov</p> | <p>February 8, 2106: The working agreement between the Nisqually Tribe and the Olympia CSO, allowing for a full-time Financial Services Specialist on-site at the Nisqually Tribe, was shared and discussed. The agreement covers a period of performance from July 1, 2014 through June 30, 2019. <u>The agreement needs to be updated to reflect staffing changes. gloria Marshall-Perez will work with the CSD contracts office to update the agreement and will have the updated agreement sent to the Tribe for signature.</u></p> <p>Full time Financial Services Specialist, Brandy Sanchez, remains in place on-site to serve Nisqually Tribal members and families. CSD representatives</p> |

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| | | | <p><u>Nisqually Tribal Staff</u> Lisa Wells, Tribal Health Clinic Business Office Manager lisa.wells@nisquallyhealth.org</p> | <p>shared that Brandy meets in-person with an average of 3 clients per day, with Mondays being the busiest walk-in times during the week.</p> <p>Service to non-tribal members was discussed in the meeting. It was agreed that this would happen infrequently and that, time permitting, Brandy could assist non-tribal members as long as doing so did not negatively impact her ability to serve tribal members. <u>Tribal representatives were asked to advise CSD representatives of any future concerns related to Brandy serving non-tribal members.</u></p> |
| <p>4. Ensure communication with the Nisqually Tribe for information sharing, consultation, joint planning and problem solving.</p> | <p>Olympia CSO staff is available to provide training for Tribal staff in use of Benefit Portal.</p> <p>Participate in</p> | <p>Increase access by utilizing Washington Connections Benefit Portal icon on site</p> | <p><u>Region 3 CSD Staff</u> Jason Reed, Olympia CSO Administrator (CSOA) jason.reed@dshs.wa.gov</p> <p>gloria Marshall-Perez, Deputy Reg. Admin. marshgj@dshs.wa.gov</p> <p>Brandy Sanchez, FSS3-Tribal Outstation sanchbj@dshs.wa.gov</p> | <p>February 8, 2106: CSD representatives reported that there are no Washington Connection kiosks available to place at the Nisqually Tribe. There is still an option to place the Benefit Portal icon on Nisqually Tribe computers. <u>Marie McDonald will be advised to contact Jason Reed if the Tribe would like to pursue this option.</u></p> <p>CSD representatives offered tribal representatives training on</p> |

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| | Tribal Health Fairs | | <p><u>Office of Indian Policy</u> Larry Lamebull, Regional Manager lamebull@dshs.wa.gov</p> <p><u>Nisqually Tribal Staff</u> Marie McDonald, Director, Nisqually Community Services McDonald.Marie@nisqually-nsn.gov</p> <p>Lorna Kalama, Site Manager, Nisqually/SPIPA TANF Kalama.lorna@nisqually-nsn.gov</p> <p>Jesse Youckton, Intake Manager, Nisqually/SPIPA TANF Youckton.jesse@nisqually-nsn.gov</p> | <p>Washington Connection. <u>Lorna Kalama will contact Jason Reed to arrange for a time and to work out logistics (access to the system) for conducting this training at the Nisqually Tribe.</u></p> |
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**7.01 Plan History
Nisqually Tribe/Olympia CSO
Completed Actions/Outcomes**

1. Establish working relationship between the Nisqually Tribe and the Community Services Division (local) and regional staff, to address any tribal needs of CSD services.

February 24, 2015: A formal letter is no longer needed to establish a 7.01 Plan partnership. John Simmons and Lorna Kalama will be the contacts for future 7.01 planning and service delivery.
(February 2016 Update: John Simmons has taken a new position as CEO of the Nisqually Tribe and is no longer serving as a contact for 7.01 planning and service delivery. Marie McDonald now serves as the Community Services Director and will serve as a contact, with Lorna Kalama, for future 7.01 planning and service delivery.)

May 22, 2015: Meeting held at Nisqually Youth Center. Overview of CSO/CSD services.

Presenters included:

- Leslie Harmon, Social Services Program Manager, Region 3 Community Services Division;
- Melanie Leahy, Social Security Incapacity Facilitator Supervisor;
- Kerry Judge-Kemp, WorkFirst Program Manager, Region 3;
- Don Bowen, Financial Services Coordinator, Region 3; and
- gloria Marshall-Perez, Deputy Regional Administrator, Region 3.

Nisqually Staff in attendance:

- Marie McDonald, Assistant Director, Nisqually Community Services;
- Jason Sharp, Program Analyst, Nisqually Community Services;
- Gwen Gua, ICW Worker, Nisqually Community Services;
- Jesse Youkton, Intake Manager, Nisqually/SPIPA TANF;
- Lorna Kalama, Site Manager, Nisqually/SPIPA TANF;
- Staci Miller, Case Manager, Nisqually/SPIPA TANF;
- Alice McCloud, Case Manager, Nisqually/SPIPA TANF;
- Trisha Kautz, Employment Training Specialist, Nisqually/SPIPA TANF

CSO Staff in attendance:

- Carol MacCracken, CSO Administrator
- Milton Caron, WorkFirst Supervisor
- Sarah Mintzer, Social Services Supervisor

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| <p>2. Prepare and disseminate pertinent statistics on Nisqually tribal members who apply for and access CSD services.</p> | <p>May 22, 2015: Meeting held at Nisqually Youth Center. Statistics of Nisqually Tribe members accessing services offered by CSD were shared in this meeting.</p> |
| <p>3. Established an MOU between the Nisqually Tribal Health Clinic and the CSD for the CSD outstation worker.</p> | <p>February 2010: CSO FQHC on site at Tribal Health Clinic 40 hours a week. March 2013: CSO staff Brandy Sanchez now works until 7:30 PM on Wednesdays to match Tribal Clinic hours of operation. March 2015: Full time Financial Services Specialist remains in place on site to serve Nisqually Tribal members and families.</p> |
| <p>4. Ensure communication with the Nisqually Tribe for information sharing, consultation, joint planning and problem solving.</p> | <p>February 24, 2015: The Nisqually Tribe may be interested in a kiosk for the Benefit Portal, and/or also may be interested in placing the Benefit Portal icon on library computers. Update: It was determined that there are no kiosks available to place at the Nisqually Tribe. Providing a Benefit Portal icon on library computers located in Nisqually Tribe facilities is still an option.</p> <p>ACES system training is available upon request. Nisqually Tribe representatives reported that they do not need SEMS training.</p> <p>The Nisqually Tribe requested training on Washington Connections. February 2016 Update: The person assigned to provide Washington Connection training to the tribes has taken a new position. CSD representatives will work the Nisqually Tribe to arrange for training in the near future.</p> |