

**DSHS, Region 3 Community Services Division
2016-2017 Policy 7.01 Plan & Progress Report**

SUQUAMISH TRIBE

Updated 2./25/16

Implementation Plan

Progress Report

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update for the Fiscal Year Starting Last July 1																		
<p>1. Work with the Suquamish tribe to determine the need for, negotiate, and/or implement local Tribal-State agreements, protocols, MOUs, contracts, or processes.</p>	<p>None currently but requested to leave on 7.01 plan as need arises.</p> <p>1B. MOU between the Bremerton CSO and Suquamish Tribe stating the CSO will continue to provide a staff person on site at the Suquamish Tribe one day per week.</p>	<p>Clear and identified role of Tribal Representatives and DSHS through formal agreements</p>	<p>To be identified as need arises.</p> <p>1B. Target date is April 1, 2016 for MOU to be reviewed and signed by both parties</p> <p>1B. Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison,</i> marshgji@dshs.wa.gov, 360-725-4814</p> <p><i>Gina Lindal, CSOA Bremerton CSO,</i> gallagl@dshs.wa.gov, 473-2202</p> <p><i>Sharon Henson, Director of Human Services, Suquamish Tribe,</i> shenson@suquamish.nsn.us 360-394-8474</p>	<p>1B. CSOA, Region HQ, and Contracts Manager are working with Suquamish Tribe to get MOU reviewed and signed by 4/1/16.</p> <p>2014/2015 Caseload Data for Suquamish:</p> <table border="1" data-bbox="1486 990 2011 1104"> <thead> <tr> <th colspan="2">Medical</th> <th colspan="2">TANF/SFA</th> <th colspan="2">SNAP/FAP</th> </tr> <tr> <th>2014</th> <th>2015</th> <th>2014</th> <th>2015</th> <th>2014</th> <th>2015</th> </tr> </thead> <tbody> <tr> <td>246</td> <td>314</td> <td>60</td> <td>39</td> <td>178</td> <td>161</td> </tr> </tbody> </table> <p>Note: The above number may not be complete due to self-declaration and coding errors.</p>	Medical		TANF/SFA		SNAP/FAP		2014	2015	2014	2015	2014	2015	246	314	60	39	178	161
Medical		TANF/SFA		SNAP/FAP																		
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<p>2. Ensure communication with tribal governments and Native American Organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>2A. Meet as needed, and at least annually, to discuss relevant issues on topics to include but not limited to:</p> <ul style="list-style-type: none"> • WorkFirst/TANF • ABD/MCS • TFA • Medicaid • Basic Food • Child Care • Impacts of Suquamish tribal benefits program changes or potential changes on tribal members' DSHS benefits <p>2B. Statewide Customer Service Contact Center (CSCC) shared updates and direction contact information with the tribe.</p>	<p>A current and accurate 7.01 plan is in place and being used in partnership.</p> <p>Enhanced communication and effective problem resolution.</p> <p>Improve service delivery to Tribal members.</p> <p>Enhanced coordination of services and provision of consistent, relevant,</p>	<p>2A. Target Date: on-going</p> <p>Lead Staff:</p> <p><i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison,</i> marshgj@dshs.wa.gov, 360-725-4814</p> <p><i>Gina Lindal, CSOA Bremerton CSO,</i> gallagl@dshs.wa.gov, 473-2202</p> <p><i>Sharon Henson, Director of Human Services, Suquamish Tribe,</i> shenson@suquamish.nsn.us 360-394-8474</p> <p><i>Brenda Francis-Thomas, Office of Indian Policy (OIP), DSHS,</i> francBD@dshs.wa.gov 360-565-2203</p> <p>2B. Target Date: ongoing</p> <p>Lead Staff:</p> <p><i>Ron Thomas, CSCC Administrator,</i> thomar@dshs.wa.gov, 360-584-3150</p> <p><i>Joey Anderson, CSCC Administrator</i></p>	<p>2A. 7.01 meeting and plan reviewed on 2/25/16 at the Suquamish Tribe</p> <p>2B. Customer Service Contact Center will share updates and direct contact information yearly and as changes occur.</p>

	<p>2C. Suquamish Tribe will continue to invite CSD staff to participate in cultural and outreach events for Suquamish Tribal members such as the Women's Health Fair, All Health Fair, and Elder's Luncheon.</p> <p>2D. Bremerton CSO will continue to provide a WorkFirst Program Specialist on-site at the Suquamish Tribe every other month and by telephone every other month to discuss and do case management coordination for mutual clients. If the need should arise, the Bremerton CSO will provide a WorkFirst program Specialist onsite at the Suquamish Tribe monthly.</p>	<p>current information about DSHS programs to Suquamish staff and community members</p>	<p>360-397-9625</p> <p>2C &D Target Date: ongoing</p> <p>Lead Staff: <i>gloria Marshall-Perez,</i> <i>Region 3 CSD Tribal Liaison,</i> marshqj@dshs.wa.gov, 360-725-4814</p> <p><i>Gina Lindal, CSOA</i> <i>Bremerton CSO,</i> gallaql@dshs.wa.gov, 360-473-2202</p> <p><i>Sharon Henson, Director</i> <i>of Human Services,</i> <i>Suquamish Tribe,</i> shenson@suquamish.nsn.us 360-394-8474</p>	<p>2C. Bremerton CSO staff will participate in the Elders Luncheon and Health Fairs at Suquamish. Tribal Human Services staff will notify CSO Tribal Liaison of the dates.</p> <p>2D. Current Bremerton CSO WFPS assigned to Suquamish Tribal WF cases is Tim Burks.</p>
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<p>3. Ensure and enhance access to DSHS public assistance programs for Suquamish Tribal members.</p>	<p>3A. Bremerton CSO will continue to provide an outstation worker one day per week on site at the Port Madison Indian Reservation to process applications, eligibility reviews, and case change information.</p> <p>3B. Suquamish Tribe inquired about the possibility of getting the CSO tribal person onsite at the Suquamish Tribe two days per week.</p> <p>3C. CSD will arrange Mobile CSO services in Suquamish community as requested by the Suquamish Tribe and the Mobile CSO schedule allows.</p>	<p>Enhanced access to services and programs for members and families in the Suquamish Tribe community.</p>	<p>3A Target Date: On going Lead Staff: <i>gloria Marshall-Perez,</i> <i>Region 3 CSD Tribal Liaison</i> marshgj@dshs.wa.gov, 360-725-4814</p> <p><i>Gina Lindal, CSOA,</i> <i>Bremerton,</i> gallagl@dshs.wa.gov, 360-473-2202</p> <p><i>Sharon Henson, Director of Human Services,</i> <i>Suquamish Tribe,</i> shenson@suquamish.nsn.us 360-394-8474</p> <p>3B. Target date for a response to Sharon Henson is 3/15/16.</p> <p>3B. Lead Staff: <i>Gina Lindal, CSOA,</i> <i>Bremerton CSO,</i> gallagl@dshs.wa.gov, 360-473-2202</p> <p>3C. Target Date-as needed Lead Staff: <i>Josefina Mendoza,</i> <i>Administrator, Mobile CSO, DSHS,</i> mendozi@dshs.wa.gov, 360-734-4117</p>	<p>3 A. Current Bremerton CSO Financial Service Specialist 3 assigned as is the outstation worker at Suquamish is Trace' Taylor.</p> <p>3B.. CSOA will research this request and follow up with the Suquamish Director of Human Services by 3/15/16</p>
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	<p>3D. CSD will continue to provide access to CCSP, and on-going case changes through the Statewide CSC at 1-877-501-2233 and on-line at https://www.washingtonconnection.org/</p> <p>3E. Suquamish requested an overview of the Washington Connection services. The Regional HQ will coordinate with the Tribe to schedule this presentation to Suquamish Tribe staff.</p>		<p>3D. Target Date ongoing Lead Staff: <i>Ron Thomas, CSCC Administrator,</i> thomar@dshs.wa.gov, 360-584-3150 and <i>Lori Hawley, WCCC FSS 5, Bremerton CSO,</i> hawlwlm@dshs.wa.gov, 360-473-2234</p> <p>3E. Target Date: 4/30/16 Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i> marshqj@dshs.wa.gov, 360-725-4814</p> <p><i>Alec Brian, Community Access Consultant,</i> brianaj@dshs.wa.gov, 253-476-7040</p>	<p>3E. Informal training/overview of programs and systems is available to Suquamish staff. Region 3 Community Access Consultant will work with the tribe for viable dates to present Washington Connection information to Suquamish Tribe staff by the end of April 2016.</p>

**COMPLETED/
TABLED**

<p>1. Work with the Suquamish tribe to determine the need for, negotiate, and/or implement local Tribal-State agreements, protocols, MOUs, contracts, or processes.</p>	<p>1A. Update the Operational Agreement between the Bremerton CSO and the Suquamish Tribe, using the same format as the Adult Protective Services MOU as closely as possible.</p> <p>1B. Develop a Data Share Agreement for the Suquamish Tribe to access ACES for the purpose of comparing Basic Food benefits cases against households receiving Commodities. (2015 plan)</p> <p>1B. Develop a Data Share Agreement for the Suquamish Tribe to access ACES for the purpose of comparing Basic Food benefits cases against households receiving Commodities. (2011 plan)</p>		<p>1A. Target date is July 1, 2011.</p> <p>1B. Target date is March 1, 2015 for initiating data share agreement request process.</p> <p>1B. Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i></p> <p>1B. Target date is April 15, 2011 for initiating data share agreement request process.</p> <ul style="list-style-type: none"> New Target Date: April 1, 2013 <p>1B. Lead Staff: <i>gloria Marshall-Perez, Region 3 CSD Tribal Liaison</i></p> <p><i>Mike Mowrey, Tribal Relations Manager</i></p>	<p>CSO/Suquamish Operational Agreement is from 2006. CSO continues to provide an FQHC staff person on site at the Port Madison Indian Reservation one day per week and monthly WorkFirst case management staffing meetings. The Suquamish Tribe attorney wants the new agreement to mirror the format used with HCS in the APS agreement. Steve will forward a copy of the agreement to CSD to review before beginning discussions. At 2/23/2012 7.01 meeting, Stephen Weaver indicated that was needed at this time and would ask to revisit in the future if felt it was needed.</p> <p>Sharon Henson states she received access March/April of 2015</p> <p>1B. 4/14/2011, Mike Mowrey and Stephen Weaver met and discussed the tribe's data share needs and to begin the process for completing a data share agreement.</p> <p>2/23/12, resubmitted request to CSD HQ to begin the process for completing a data share agreement (17-174) to allow ACES access to the Suquamish tribe. Mike Mowrey has confirmed (3/9/12) that he will contact Stephen Weaver.</p> <p>1/31/13, per Stephe Weaver, Mike Mowery has not contacted him. gloria will follow-up with Mike.</p> <p>2/1/13, gloria sent email to Mike and Mike responded that he will reconnect with Stephe.</p> <p>3/18/13, per Mike Mowry, Data Share Agreement is</p>
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			<i>CSD Tribal Relations</i>	signed, final and will start effective 4/1/13.
2. Ensure communication with tribal governments and Native American Organizations for information sharing, consultation, joint planning, and problem solving.	<p>2B. DSHS will make training and technical assistance available to the Suquamish Tribe as needed in all program areas. Specific training and assistance to be provided in 2013:</p> <ul style="list-style-type: none"> • CSD Programs Overview Training • ACES Inquiry Training (once Tribe has ACES access) • Reserve slots and send notices of scheduled CSD staff training sessions for Suquamish Tribe staff. • Provide information on the changes in the CCSP to the Suquamish Tribe newsletter <p>2E. CSD and the Suquamish Tribe will jointly provide CSD staff training for staff in Region 3 and the CSC on Suquamish/CSD Operating Agreements and (when applicable) Data Share Agreements to facilitate staff-to-staff information sharing and case problem resolution.</p>		<p>2B. Target Date: through May 31, 2013</p> <p>Lead Staff: <i>Debbie Smith, Financial Policy Mgr Region 3 CSD</i></p> <p><i>Ron Thomas, CSCA CSD Customer Svc Ctr.</i></p> <p><i>Peggy Tonan, Dept. of Human Service, Suquamish Tribe</i></p> <p>2E Target Date: July 2011</p>	<p>By 7/1/2011, Dan Owens, the new CSD Region 3 Administrator will visit the Suquamish Tribe offices for a tour.</p> <p>2B. gloria will follow-up with Debbie Smith, Region 3 Training, Quality and Policy Manager on the request for CSD Program Overview Training.</p> <p>Ron Thomas will follow-up on the request for CCSP overview training</p> <p>2E. This has been completed and will be re-introduced as needed.</p> <p>2C. Bremerton CSO staff regularly participates in the Elders Honoring and All Health Fairs at Suquamish.</p> <p>5/9/2012- did not attend 9/20/2012-Elders Honoring 10/1/2012- All Health Fair</p>
3. Ensure and enhance access to DSHS public assistance programs for Suquamish Tribal members.	<p>3A. Bremerton CSO will continue to provide an outstation worker one day per week on site at the Port Madison Indian Reservation to process applications, eligibility reviews, and case change information.</p> <p>3B. CSD Region 3 will assist the Suquamish Department of Human</p>		3B. Target Date: June 30,	The FQHC outstation worker at the Suquamish office is retiring 4/30/11. Suquamish Tribe staff will participate in the selection process for future outstation staff.

	<p>Services with completing the application to become a Washington Connections partner and getting the Washington Connections website icon loaded on kiosks in designated tribal offices and/or computer labs.</p> <p>3E. Suquamish Tribal Members eligible for Basic Food and medical assistance and living within the Port Gamble S'Klallam Basic Food/Medicaid pilot service area will have the option to be served by either Bremerton CSO or the PGST program.</p>		<p>2011</p> <p>3E Target-Lead Staff: <i>Mike Mowrey, Pgm Mgr.</i> <i>CSD HQ</i></p>	
<p>4. CSD will provide data on Tribal members receiving Medicaid program types.</p>	<p>CSD will provide as requested</p>		<p>4. Target date is 6/30/13</p> <p>Lead Staff: <i>gloria Marshall-Perez,</i> <i>Region 3 CSD Tribal Liaison</i> and <i>Kim Shidell, Region 3 CSD Performance Manager</i></p>	<p>2/6/13-Margaret emailed Kim Shidell asking her to call Stephe concerning the data request. On 2/6, Kim called Stephe and left message. On 2/11, Margaret emailed Stephe with Kim's contact information. On 4/8/13, Margaret sent another email to Stephe with Kim's contact information.</p>
<p>4. CSD will provide data on Tribal members receiving cash and Medicaid.</p>	<p>CSD will provide annually</p>		<p>4. Target date is April 1, 2012</p> <p>Lead Staff: <i>gloria Marshall-Perez,</i> <i>Region 3 CSD Tribal Liaison</i></p>	<p>Completed-Data was emailed to Stephen Weaver on 3/10/12</p>