

Child Support Schedule Workgroup Minutes

Location:	Seattle DCS Office, 500 1st Ave S, Seattle, WA – 6 th floor, All Staff Room Meeting also available by webinar: Click this link: Join WebEx meeting and reference the below access info Meeting number (access code): 806 331 298 Meeting password: CSSWG2019
Date:	Friday, March 22, 2019
Time:	9:00 am – 3:00 pm (room will be open at 8:30 am)
Note:	Coffee and light refreshments will be provided for the workgroup – starting at 8:30 am Lunch will be provided for the workgroup
Members appearing by phone	Crissy Anderson, Keoki Kauanoe, Sandra Johnston, Tami Chavez
Members appearing in person	Ann Farnsworth, Anneliese Vance-Sherman, James Chott, Janelle Wilson, Jeff Manson, Kris Amblad, Richard Okrent, Sharon Redmond, Shelby LeBret-McCrea, Tara Miller, Terry Price
Members not appearing	Representative Christine Kilduff, Representative Jeremie Dufault, Senator Claire Wilson, Senator Maureen Walsh
Division of Child Support staff	Kimberly Curtis, Matt Parascand, Mindy Houx, Nicole Enlow, Tom Atkinson
Public attendees	Gabriel G. Dewey, Jim Clark, Jon Young, Jose De La Torrez, Nathan McCartney, Ted Ohman

Agenda details:

1. Welcome (9:00 – 9:30 am):

- a. Workgroup member introductions
- b. Ice-breaker: fill in the blank – My hope for today is _____.
- c. March meeting agenda review – spotlight goals:
 - i. Confirm subcommittee topics
 - ii. Review subcommittee guiding documents
 - iii. Identify subcommittee members and facilitators
 - iv. Hold first subcommittee meeting and complete subcommittee charter

2. February meeting - summary (9:30 – 9:45 am)

- a. [February 2019 meeting minutes](#) – feedback, questions and agreement
Group agreed minutes are final after corrected spelling of Anneliese Vance-Sherman
- b. Pending items:
 - i. Federal flexibility rule
 - ii. WebEx check-in after February meeting

3. Scheduling and Logistics (9:45 – 10:00 am)

- a. In-person workgroup meeting schedule April – September 2019
 - Reviewed potential dates – may pair workgroup meeting with a public forum in August
 - Members can update the doodle poll – Sandra will be unavailable July 14th – 20th
- b. Reminder: Dropbox
 - Email Nicole with the email address you used to set up the account, if not yet set up.
 - Note: Download not required. Ignore download prompts and use web version, if desired.
- c. Child support schedule 'worksheets' scenarios and discussion – WebEx meeting
 - Opportunity to see worksheet examples in action
 - Friday, April 12 or Friday, April 26 – save the date to be sent

- Let us know if you have ideas for scenarios

Break (10:00 – 10:15 am)

4. Federal flexibility rule (10:15 – 10:35 am) – Kimberly Curtis, DCS Chief of Policy

- Driving factor is to consider individual circumstances of the parents.
- Imputation ([45 CFR 302.56](#)) – if authorized, take into consideration the specific circumstances of the noncustodial parent (and at the State's discretion, the custodial parent) to the extent known, including such factors as the noncustodial parent's assets, residence, employment and earnings history, job skills, educational attainment, literacy, age, health, criminal record and other employment barriers, and record of seeking work, as well as the local job market, the availability of employers willing to hire the noncustodial parent, prevailing earnings level in the local community, and other relevant background factors in the case.
- [Revised Code of Washington \(RCW\) 26.17.071](#) – standards for determination of income
- Median net income table is based on age and gender, not local economy and parent's individual circumstances.
- Discussed:
 - How Washington must have one schedule for the entire state. It may not have different schedules for different locations.
 - Who has the burden to demonstrate the need and to address where the burden to investigate starts and stops.
 - The ability to impute at minimum wage of the area/location of the parent and that that some tribes consider US census results for income when imputing.
 - How to address imputation with a non-responsive party and little information on earnings (current/historical).
 - The difference between income and wage.
- Question: How much compliance is the federal government looking for?
 - They review the laws of the state and different events trigger compliance dates for the federal rule.
 - Discussed how DCS receives funding based on performance measures from the federal government and the impact of compliance on the Community Services Division TANF program.
- Question to workgroup: can we incorporate the final rule in to subcommittees or should it be its own subcommittee? Group agreed to incorporate the final rule in to the subcommittees instead of it being a subcommittee itself.

5. Timeline review (10:35 – 10:55 am)

Reviewed [timeline](#)

- The group identified the subcommittee reports being final for the group review by the June workgroup meeting as an important deadline.

6. Subcommittee guiding documents (10:55 – 11:10 am)

- [Subcommittee Logistics](#) & [Subcommittee Roles and Responsibilities](#) – these documents remain open for adjustments/additions.
- Active participation in subcommittees is necessary.

Lunch – break/preparation (11:10 – 11:25 am)

7. Identify subcommittee members (11:25 am – 12:00 pm) – working lunch

- Substantially shared parenting and residential deviation definition
 - Members: Ann Farnsworth, Commissioner Tami Chavez, James Chott, Sharon Redmond, and Tara Miller

- Income determination, imputation, and the self-support reserve
 - Members: Administrative Law Judge Jeff Manson, Anneliese Vance-Sherman, Crissy Anderson, Janelle Wilson, Kris Amblad, and Terry Price
- Temporary abatement/dependency
 - Members: Judge Richard Okrent, Keoki Kauano, Sandra Johnston, and Shelby LeBret-McCrea
- Members who were not in attendance and did not provide their subcommittee preference prior to the meeting have not been assigned to a subcommittee.
- Subcommittees will include federal flexibility rule considerations.

Lunch – break/wrap-up (12:00 – 12:10 pm)

8. First meeting of subcommittees (12:10 – 1:50 pm)

Facilitators

- Substantially shared parenting and residential deviation definition (Facilitator: Nicole)
- Income determination, imputation, and the self-support reserve (Facilitator: Matt)
- Temporary abatement/dependency (Facilitator: Mindy)

Break (1:50 – 2:05 pm)

9. Public comment (2:05 – 2:30 pm)

- Jim Clark – shared that he would like to see a form for a parent with 50/50 custody to complete during the court process to get a residential credit adjustment in their child support order.

10. Closing (2:30 – 3:00 pm)

a. Accomplishments:

- Confirmed and formed subcommittees
- Drafted subcommittee charters
- Held the first subcommittee meeting
- Reviewed the list of responses from the morning ice breaker and identified accomplishments

b. Group feedback up to this point:

Plus:

- Civility of discussion
- Support staff keep group on task
- Location (Seattle) is good

Delta:

- Wifi/internet access
- Having last group materials available

c. Next steps and action items

- Hold two subcommittee meetings before April 29th workgroup meeting
- Be prepared to report out by April 29th workgroup meeting
- Confirm June through September in person meetings and public forums
- Understand workgroup member role at public forums
- Send Nicole drop box email
- Subcommittee meetings are available for the public – this information will be published to the public site