

Policy 7.01 Plan and Progress Report
Timeframe: July 1, 2014 through June 30, 2015
Region 1 / Spokane DCS
Confederated Tribes of the Colville Reservation

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Identify key issues that should be addressed in the 7.01 plan.	Meet in person with CTCSP caseworkers and staff in Omak, WA the week of 12/9/2013-12/13/2013.	Develop a plan for audit and proposals to prevent future case discrepancies.	Sam Ankney Thomas Ian Garrity Tammy Lezime Tara Miller Michelle McCraigie Clarita Vargas Alaina Harmon Glenn Tunick	The meeting was a success and a plan to conduct a reconciliation procedure was developed.
Reconcile debt amounts on cases where CTCSP has referred to DCS for Federal Offset.	A one day trial run and week-long audit procedure in Jan 2014	Identify and reconcile cases certified for Federal Offset.	Thomas Ian Garrity Tammy Lezime Tara Miller Stefanie Lelone Alaina Harmon Glenn Tunick Delana Mercer Shelly Potesky Stacey Roper Ginny Moran Leanna Murray	The project was a success. On January 15, 2014, 20 FTE hours (10 DCS + 10 Colville) were spent by 1 DCS staff member and 1 CTCSP staff member developing a protocol and reviewing 4-6 cases. From January 27-30, 2014, 388 FTE hours (228 DCS + 160 Colville) were spent by 7 DCS Staff and 4 CTCSP staff reviewing 141 cases referred by CTCSP for Federal Offset. Approximately 80% of the cases reviewed had errors in setup, debt or coding.
Improve current processes to reduce the error rate identified in the January audit projects.	Currently a meeting with the CTCSP Director, DCS Management Team, DCS Tribal Relations Team and members of	Identify the next steps.		

	the Spokane field office is scheduled for 3/31/2014.			
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