

Policy 7.01 Plan and Progress Report
 Quileute Tribe
 Port Angeles, Port Townsend, Forks Community Services Office

Timeframe: July 1, 2013 to June 30, 2014

Implementation Plan				Progress Report Status Update
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	
Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	Provide accurate information to the Quileute Tribe relative to tribal members in a timely manner	Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports. Open communication with Tribal leaders and Program staff	Nicole Earls- Tanf Coordinator Nicole.earls@guileutenation.org 360-374-0336	Port Angeles CSO, Port Townsend, and Forks Number of Tribal households receiving benefits through the CSO's: Statewide Totals: Update: September 2013 (2012) Food:181(175) Medical:183 (177) TANF:10 (15) ABD/MCS:5 (1) The above number may not be complete due to self-declaration and coding errors. Tribes continue to provide information regarding commodity food participants Update: STOWW: Bonnie Jackson will send Diane their monthly list to be posted on the share drive so that we can ensure there is no duplication of benefits. ***Nicole has also requested that the Call Center has access to the list.
			Kala Jackson - Tanf Case Manager kala.jackson@guileutenation.org 360-374-4271	
			Patricia Busse- Administrator bussepa@dshs.wa.gov 360-565-2182	
			Diane Mitchell -Tribal Liaison: mitchmd@dshs.wa.gov 360-565-2196 (work) 360-775-9702 (cell)	
			Joey Anderson - Contact Center Administrator: andersj@dshs.wa.gov 360-397-9625	

<p>Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>Identify needs of American Indian clients & communities and whether current programs and policies meet these needs. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated</p>	<p>Coordinate and develop processes between the CSO and Tribal TANF population. Schedule and hold meetings to improve coordination and communication.</p>	<p>Nicole Earls Kala Jackson Patricia Busse, Diane Mitchell, Nicole Earls,</p>	<p>Diane Mitchell is at the Quileute Tribe every other Thursday, with email/phone contact as needed.</p> <p>If Diane is out on leave or in training, her back-up will be Juli Murrain, Financial Supervisor, at 360-565-2197 or murrainjd@dshs.wa.gov. You may also contact Patricia Busse with any needs @ 360-565-2182 or bussepa@dshs.wa.gov.</p> <p>Update: On 10/14/13, Social Service and DSHS staff met to update the TT Operating Agreement.</p> <p>Update: With the Healthcare Reform, there are several changes to how medical will be processed. Beginning 10/1/13, Clients now sign up for medical coverage through: www.wahealthplanfinder.org. DSHS is no longer accepting applications for medical.</p> <p>Diane provided information on the CHIPRA Granton 11/1/12</p> <p>Update: Nicole Earls was instrumental in getting the CHIPRA grant for the Quileute Tribe and they have already received their computer equipment.</p> <p>Update: On 1/29/14, Diane facilitated a meeting between the DSHS WorkFirst Staff and the Lower Elwha and Quileute TT Case Managers to review the current Tribal TANF Agreements.</p>
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CSO invited to disseminate information through Tribal newsletters.	Enhanced communications of state programs to Tribal members..	Patricia Busse; Diane Mitchell		Revisions or changes to DSHS program and services will be shared with the tribal editor to determine what they would like to include in their newsletter.(Contact Nicole Earls)
DSHS Financial/Social Service staff will coordinate changes of circumstances, including overpayments to Quileute Tribal Staff	Sharing of information on shared cases for positive program maintenance	Patricia Busse, Diane Mitchell		<p>We continue to have financial workers to process applications.</p> <p>Update: There is a Financial Outreach worker assigned to Quileute 1 day a week. She works on site at the Social Services office.</p> <p>Update: A copy of the new MOU will be sent as soon as it's available.</p> <p>Diane provides a monthly report to Destiny Belford. Jan Cunningham, Nicole Earls, Sharon Penn & Kala Jackson, of clients who have a</p>

				<p>medical review's due. Update: This will no longer be available now that all medical programs are being processed through HCA.</p> <p>Diane continues to work Wednesday mornings at Klallam Counseling to do onsite interviews for Native clients. This includes clients who are currently incarcerated and need ADATSA to be released directly to a treatment facility from jail.</p> <p>Update: As of 1/1/14, DSHS is no longer processing medical applications.</p>
	<p>DSHS training and events and Tribal events will be communicated to promote shared understanding of programs, services, arid culture</p>	<p>Sharing of information regarding DSHS training events and cultural programs for DSHS staff</p>	<p>Nicole Earls Kala Jackson Patricia Busse, Diane Mitchell, Nicole Earls,</p>	<p>Quileute has been invited to attend the Local Planning Area meetings (designed for local office implementation) and agreed that an annual 7.01 meeting would be sufficient. Tribes are invited to participate in the LPA meetings to design appropriate community service plans.</p> <p>Update: All new DSHS staff have been attending Gov't to Gov't training.</p> <p>Update: Diane has attended the following Quileute Tribal Events:</p> <ul style="list-style-type: none"> • Health Fair on 5/30/13 • Resident's Fair on 8/16/13 • Take Back the Night on 8/22/13 <p>Update: Last year the LPA and Clallam Co. Disability's combined for a 1 day event that included classes on how to find employment, write resumes, etc. Local employers who had open positions were doing interviews on the spot. There was also a clothing_ closet that</p>

				<p>helped provide work appropriate attire. Lunch was provided by the food bank. This event has already been scheduled for March 26, 2014. This coming year, Lower Elwha will be combining with this group instead of having separate events.</p> <p>***Information included in packet</p> <p>***Upcoming Events:</p> <p>On 4/25/14, the LPA is holding a conference hosted by the Jamestown Tribe with guest speaker: Dr.Donna Beegle -Communication Across Barriers.</p> <p>There will be room for 150 and the cost will be \$20 to cover lunch and defray any other expenses. More information and registration forms will be sent out soon. Please see information included in packet.</p> <p>Also included in your packet you will find a handout on the Evergreen Empowerment Group. We are currently seeking a grant to bring them in to have a training in our area</p> <p>On 2/11/14, DSHS is having a LEAN Training Seminar: LEAN is a process that the state is implementing to look at how we do business. This is a used by many large corporations, such as Toyota.</p> <p>We were able to bring a LEAN Training Seminar to Port Angeles and as we had space available, we were able to invite other community members. Several Tribal staff are signed up to attend the seminar, which is now full.</p>
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