

Draft

Policy 7.01 Implementation Plan

Tribe: Skokomish Tribe

CSO: Shelton CSO

2013/2014 Time Frame

Implementation Plan

Progress Report

Goals/Objectives

Activities

Expected Outcome

Lead Staff and Target Date

Progress

Prepare and disseminate pertinent statistics and other relevant data on the Skokomish Tribe and participant populations.

The Shelton CSO will provide reports to the Skokomish Tribe about their population.

The Skokomish Tribe will be aware of how their population is served by the Shelton CSO. We will be able to see program effectiveness based on this data.

- Karen Klinger, Aberdeen CSOA

KlingKE@dshs.wa.g

OV

Aberdeen

360/533-9777

- John O'Lague, Shelton Branch Office Administrator (BOA)

360/432-2023

olaguid@dshs.wa.g

OV

- Relevant data and pertinent statistics information will be shared by e-mail to Yvonne Oberly and Leha Miller.

- **Statistics by programs**

	2012	2013
Basic Food	129	120
Medical/ADA*	80	70
TANF	11	12
ABD	2	0

(The above numbers may not be complete due to Self-declaration and coding errors and also please note the 60-month time limit and means testing did have an effect on TANF.)

Statewide Numbers

	2012	2013
Basic Food	n/a	146
Medical/ADA*	n/a	85
TANF	n/a	15
ABD	n/a	1

Draft

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
<p>The Shelton CSO will work with the Skokomish Tribe to determine the need to implement or modify local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>Identify needs of the Skokomish Tribal clients and determine whether current programs and policies meet these needs.</p> <p>Federal Qualified Health Center (FQHC) will provide the onsite service of determining eligibility by processing same day medical applications.</p>	<p>Collaborative relationship between CSO and the Skokomish Tribe to ensure Tribal member's needs are being met.</p>	<ul style="list-style-type: none"> • Karen Klinger, Aberdeen CSOA • John O'Lague, Shelton BOA • Terri Butler Onsite Financial Worker • Yvonne Oberly • Tom 	<p>Terri is a fully trained FSS3 that is stationed and available to process Food/Cash/Classic Medicaid Applications at the Skokomish Clinic. Memorandum of Agreement was signed on 1/10/2014, with Martin Estrada, Director of the Skokomish Health Center.</p> <p>The Out-stationed Financial Worker schedule is attached.</p>
<p>Ensure communication with the Skokomish Tribe for information sharing, consultation, joint planning, and problem solving.</p>	<p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p>	<p>Better service coordination for Tribal workers, including consistent messaging regarding programs and effectiveness among staff.</p>	<ul style="list-style-type: none"> • Karen Klinger, Aberdeen CSOA • John O'Lague, Shelton BOA • gloria Marshall-Perez, Deputy 	<p>The Shelton CSO continues to invite Tribal representatives and/or staff for training events. Shelton BOA will continue to provide local DSHS updates by email to: Lea Miller and Yvonne Oberly.</p> <p>The LPA meets once a month on the second Tuesday at 2:00pm at the Public Works building: 100 W Public Works Dr, Shelton WA 98584.</p> <p>DSHS will schedule meetings to improve coordination and communication as requested by the Tribe.</p>

Draft

			Regional Administrator	
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress
<p>Ensure CSO staff are aware of Tribal events and trainings to enhance CSO staff knowledge of Tribal activities</p>	<p>CSO supports staff participation in Tribal events and activities while ensuring that CSO customer service and business needs are being met.</p> <p>The Tribal newsletter is received monthly and shared with staff.</p> <p>www.Skokomish/Sounder.com</p>	<p>Better awareness and service for CSO staff. The newsletter keeps us apprised of tribal activities.</p>	<p>John O'Lague, Shelton BOA</p>	<p>Annual Canoe Journey; Terri Butler is an FSS who normally participates in the Annual Tribal Canoe Journey each year. She shares her experience by presenting the journey's music, prayers, closing ceremony and Indian tacos during an All Staff meeting. Her sharing gives the staff an increased awareness of local tribal culture. We look forward to the annual event and hearing about the canoe journey and seeing the pictures.</p> <p>We continue to receive the Skokomish Sounder Newsletter and share tribal events and updates with CSO staff.</p> <p>Majority of the staff within the Shelton CSO have been trained on Government except for the two new staff</p>

Draft

<p>Ensure that DSHS is providing outreach to facilitate ongoing relations with the tribes on sensitive tribal issues and changes in the interpretation of policies and service delivery.</p>	<p>Staff is encouraged to attend tribal job and health fairs.</p>	<p>Build a closer relationship between the Shelton CSO and the Skokomish Tribe.</p>	<p>John O'Lague, Shelton BOA</p> <p>Mobile CSO</p>	<p>Terri Butler plans to have a table at the Skokomish Health Fair to kick off the Summer. She will be available to take applications or answer questions.</p> <p>The Mobile CSO will be invited to attend future tribal events per tribal request.</p> <p>BOA will email Yvonne Oberly, Lea Miller, overview of process when changes occur with programs at the CSO.</p> <p>DSHS will schedule small group trainings to share, train, and answer questions for process/program changes as requested by the Tribe.</p>
--	---	---	--	--

Draft

	<p>Housing and Essential Needs (HEN) Coordinator</p>		<p>Dianna Community Action Council 360/426-9726 x100</p>	<p>Housing and Essential Needs program. To get additional information on this program and availability, please call Dianna to schedule an apt. You must be active on the Medical Care Services (CSC) program. Seen by apt. only.</p>
<p>Completed tasks since last review of 7.01 plan</p>				<p>Annual Canoe Journey; Terri Butler is an FSS who participated in the Annual Tribal Canoe Journey. She shared her experience by presenting the journey's music, prayers, closing ceremony, pictures, stories, and Indian tacos during an All Staff meeting. Her sharing gives the staff an increased awareness of local tribal culture. She also invited a tribal member to come and provide basket weaving demonstration along with several personal artifacts and songs. We look forward to hearing about the journey each year. Several CSO staff are interested in volunteering to help at any up and coming events that are possible.</p> <p>We continue to receive the Skokomish Souther Newsletter and share tribal events and updates with CSO staff. Terri Butler had a table at the Skokomish Health Fair.</p>