DSHS, Region 3 Community Services Division
Policy 7.01 Plan & Progress Report

SUQUAMISH TRIBE

Updated 3/7/14

NOTE: March 2014 update-the region has been unable to schedule a meeting and will continue efforts to schedule meeting with the Suquamish Tribe

Implementation Plan				Progress Report
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update for the Fiscal Year Starting Last July 1
1. Work with the Suquamish tribe to determine the need for, negotiate, and/or implement local Tribal-State agreements, protocols, MOUs, contracts, or processes.	1B. Develop a Data Share Agreement for the Suquamish Tribe to access ACES for the purpose of comparing Basic Food benefits cases against households receiving Commodities.	Clear and identified role of Tribal Representatives and DSHS through formal agreements	1B. Target date is April 15, 2011 for initiating data share agreement request process. • New Target Date: April 1, 2013 1B. Lead Staff: *gloria Marshall-Perez, Region 3 CSD Tribal Liaison* *Mike Mowrey, Tribal Relations Manager CSD Tribal Relations*	1B. 4/14/2011, Mike Mowrey and Stephen Weaver met and discussed the tribe's data share needs and to begin the process for completing a data share agreement. 2/23/12, resubmitted request to CSD HQ to begin the process for completing a data share agreement (17-174) to allow ACES access to the Suquamish tribe. Mike Mowrey has confirmed (3/9/12) that he will contact Stephen Weaver. 1/31/13, per Stephe Weaver, Mike Mowery has not contacted him. gloria will follow-up with Mike. 2/1/13, gloria sent email to Mike and Mike responded that he will reconnect with Stephe. 3/18/13, per Mike Mowry, Data Share Agreement is signed, final and will start effective 4/1/13.
2. Ensure communication with tribal governments and Native American Organizations for information sharing, consultation, joint planning, and problem solving.	2A. Meet as needed, and at least annually, to discuss relevant issues on topics to include but not limited to: • WorkFIrst/TANF • ABD/MCS • TFA • Medicaid • Basic Food	A current and accurate 7.01 plan is in place and being used in partnership. Enhanced communication and effective problem	2A. Target Date: on-going Lead Staff: *Dan Owens, Regional Administrator Region 3 CSD* *gloria Marshall-Perez,*	1/31/13 - 7.01 meeting

	• Child Care • Impacts of Suquamish tribal benefits program changes or potential changes on tribal members' DSHS benefits	resolution. Enhanced coordination of services and provision of consistent, relevant, current information about DSHS programs to Suquamish staff and community members.	*Region 3 CSD Tribal Liaison* *Margaret Swigert, CSOA Bremerton CSO* *Stephen Weaver, Director Dept. of Human Services Suquamish Tribe*	
	2B. DSHS will make training and technical assistance available to the Suquamish Tribe as needed in all program areas. Specific training and assistance to be provided in 2013: • CSD Programs Overview Training • ACES Inquiry Training (once Tribe has ACES access) • Reserve slots and send notices of scheduled CSD staff training sessions for Suquamish Tribe staff. • Provide information on the changes in the CCSP to the Suquamish Tribe newsletter		2B. Target Date: through May 31, 2013 Lead Staff: *Debbie Smith, Financial Policy Mgr Region 3 CSD* *Ron Thomas, CSCA CSD Customer Svc Ctr.* *Stephen Weaver, Director Dept. of Human Services Suquamish Tribe*	2B. gloria will follow-up with Debbie Smith, Region 3 Training, Quality and Policy Manager on the request for CSD Program Overview Training. Ron Thomas will follow-up on the request for CCSP overview training
	2C. Suquamish Tribe will continue to invite CSD staff to participate in cultural and outreach events for Suquamish Tribal members such as the Women's' Health Fair, the Elders' Honoring ceremony, and the All Health Fair.		2C &D Target Date: ongoing Lead Staff: *gloria Marshall-Perez, Region 3 CSD Tribal Liaison*	2C. Bremerton CSO staff regularly participates in the Elders Honoring and All Health Fairs at Suquamish. 5/8/13- Women's Health Fair 9/19/13-Elders Honoring 10/7/13- All Health Fair
	2D. Bremerton CSO will continue to provide a WorkFirst Program Specialist on site monthly at the Suquamish Tribe office to discuss and do case management coordination for mutual clients.		*Margaret Swigert, CSOA Bremerton CSO* *Stephen Weaver, Director Dept. of Human Services Suquamish Tribe*	2D. Bremerton CSO will be changing the WFPS assigned to Suquamish Tribal WF cases. On 2/25/13, Margaret will notified Stephe of the CSO staff person recommended for this assignment; Stephe will meet staff person on 3/12/13. Stephe met with WFPS who started WF services for Suquamish Tribal members in

				April 2013.
3. Ensure and enhance access to DSHS public assistance programs for Suquamish Tribal members.	3A. Bremerton CSO will continue to provide an outstation worker one day per week on site at the Port Madison Indian Reservation to process applications, eligibility reviews, and case change information. 3C. CSD will arrange Mobile CSO services in the Suquamish Tribe community as requested and as the Mobile CSO schedule allows. 3D. CSD will continue to provide access to CCSP and medical assistance, and on-going case changes through the Statewide CSC at 1-877-501-2233 and on-line at https://www.washingtonconnection.org/	Enhanced access to services and programs for members and families in the Suquamish Tribe community.	3A Target Date: On gonig Lead Staff: *gloria Marshall-Perez, Region 3 CSD Tribal Liaison* *Margaret Swigert, CSOA Bremerton CSO* *Stephen Weaver, Director Dept. of Human Services Suquamish Tribe* 3C Target Date-as needed Lead Staff: *Shannon Monroe, Administrator, Mobile CSO* 3D Lead Staff: *Ron Thomas, CSCA CSD Customer Svc Ctr* and Londi Colton, Financial Service Specialist 4 (FSS4) CCSP Leadworker.	3 A. Christine Salazar, Financial Service Specialist 3 (FSS3) is the new outstation worker at Suquamish.
4. CSD will provide data on Tribal members receiving Medicaid program types.	CSD will provide as requested		4. Target date is 6/30/13 Lead Staff: *gloria Marshall-Perez, Region 3 CSD Tribal Liaison* and *Kim Shidell, Region 3 CSD Performance Manager*	2/6/13-Margaret emailed Kim Shidell asking her to call Stephe concerning the data request. On 2/6, Kim called Stephe and left message. On 2/11, Margaret emailed Stephe with Kim's contact information. ON 4/8/13, Margaret sent another email to Stephe with Kim's contact information.

COMPLETED				
1. Work with the Suquamish tribe to determine the need for, negotiate, and/or implement local Tribal-State agreements, protocols, MOUs, contracts, or processes.	1A. Update the Operational Agreement between the Bremerton CSO and the Suquamish Tribe, using the same format as the Adult Protective Services MOU as closely as possible.		1A. Target date is July 1, 2011.	CSO/Suquamish Operational Agreement is from 2006. CSO continues to provide an FQHC staff person on site at the Port Madison Indian Reservation one day per week and monthly WorkFirst case management staffing meetings. The Suquamish Tribe attorney wants the new agreement to mirror the format used with HCS in the APS agreement. Steve will forward a copy of the agreement to CSD to review before beginning discussions. At 2/23/2012 7.01 meeting, Stephen Weaver indicated that was needed at this time and would ask to revisit in the future if felt is was needed.
2. Ensure communication with tribal governments and Native American Organizations for information sharing, consultation, joint planning, and problem solving.	2E. CSD and the Suquamish Tribe will jointly provide CSD staff training for staff in Region 3 and the CSC on Suquamish/CSD Operating Agreements and (when applicable) Data Share Agreements to facilitate staff-to-staff information sharing and case problem resolution.		2E Target Date: July 2011	By 7/1/2011, Dan Owens, the new CSD Region 3 Administrator will visit the Suquamish Tribe offices for a tour. 2E. This has been completed and will be re-introduced as needed. 2C. Bremerton CSO staff regularly participates in the Elders Honoring and All Health Fairs at Suquamish. 5/9/2012- did not attend 9/20/2012-Elders Honoring 10/1/2012- All Health Fair
3. Ensure and enhance access to DSHS public assistance programs for Suquamish Tribal members.	3A. Bremerton CSO will continue to provide an ~~FQHC~~ outstation worker one day per week on site at the Port Madison Indian Reservation to process applications, eligibility reviews, and case change information. 3B. CSD Region 3 will assist the Suquamish Department of Human Services with completing the application to become a Washington Connections		3B. Target Date: June 30, 2011	The FQHC outstation worker at the Suquamish office is retiring 4/30/11. Suquamish Tribe staff will participate in the selection process for future outstation staff.

	partner and getting the Washington Connections website icon loaded on kiosks in designated tribal offices and/or computer labs. 3E. Suquamish Tribal Members eligible for Basic Food and medical assistance and living within the Port Gamble S'Klallam Basic Food/Medicaid pilot service area will have the option to be served by either Bremerton CSO or the PGST program.		3E Target-Lead Staff: *Mike Mowrey, Pgm Mgr. CSD HQ*	
4. CSD will provide data on Tribal members receiving Medicaid program types.	CSD will provide as requested		4. Target date is 6/30/13 Lead Staff: *gloria Marshall-Perez, Region 3 CSD Tribal Liaison* and *Kim Shidell, Region 3 CSD Performance Manager*	
4. CSD will provide data on Tribal members receiving cash and Medicaid.	CSD will provide annually		4. Target date is April 1, 2012 Lead Staff: *gloria Marshall-Perez, Region 3 CSD Tribal Liaison*	Completed-Data was emailed to Stephen Weaver on 3/10/12