

DRAFT

**Policy 7.01 Implementation Plan with the
American Indian Community Center of Spokane
Region 1 Community Services Division
Timeframe: July 1, 2026, to June 30, 2027**

	Yes	No	Notes
Did American Indian Community Center meet with Community Services Division?	x		Meeting held in person at the Maple office 1/30/2026
Did American Indian Community Center provide input?	x		
Did American Indian Community Center receive approval?			

Implementation Plan			Progress Report	
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update
(1) Work with the American Indian Community Center (AICC) on issues, concerns and needs as they relate to American Indian/Alaskan Native Americans (AI/AN) within the Spokane community that the AICC and Region 1 Community Service Division (CSD) serve.	Have a CSD Outstation Working Agreement to promote utilization of the AICC and access to programs administered by both parties to our common clients/customers.	Increased community interaction and accessibility by providing first contact customer service.	DSHS Staff: Raquel Cisneros Dan Blakesley Tribal Representatives: Linda Lauch Target Date: Annually	The Working Agreement to provide outstation services between Region 1 CSD and the AICC Status will be reviewed yearly. Maple CSO continues to support an outstation representative at AICC weekly on Tuesday and Thursdays from 1:00pm-5:00pm.

<p>(2) Work together to develop Working Agreements and processes to provide quality services to all.</p>	<p>Establish a process for discussion of needed agreements.</p>	<p>Document all discussion with AICC of process to define and negotiate agreements.</p>	<p>DSHS Staff: Raquel Cisneros Dan Blakesley</p> <p>Tribal Representatives: Linda Lauch</p> <p>Target Date: June 2026</p>	<p>The original Working Agreement was developed in 2017 and is working well.</p> <p>Current working agreement is for the period of September 1, 2023, through August 31, 2026.</p>
<p>(3) Work together to maintain open communication with the American Indian Community Center to identify issues/gaps in service; recognize needs of Native American and Alaska Native clients and the community served; and determine if the current programs and policies meet the need.</p>	<p>Meet with AICC to determine needs and preferences. Make use of surveys and research completed by tribal staff to make program enhancements, where possible, to improve services to Native American clients. Keep and maintain relationships between the AICC and the CSO's management and staff.</p>	<p>Identify and develop a plan to deliver needed services and resolve issues cooperatively.</p>	<p>DSHS Staff: Raquel Cisneros Dan Blakesley Adam Taylor</p> <p>Tribal Representatives: Linda Lauch</p> <p>Target Date: Ongoing</p>	<p>The Spokane Administrator will ensure that a lasting relationship is established and maintained with the American Indian Community Center through the following services and/or interactions:</p> <ul style="list-style-type: none"> ▪ Outstation services at the American Indian Community Center. ▪ Each party will keep the other apprised of activities and events that would be suitable for our customers and staff. American Indian Community Center will notify outstation worker, Spokane Maple Administrator Dan Blakesley and R1 Tribal Liaison & Deputy Regional Administrator Raquel Cisneros.

				<p>The Mobile Outreach Truck will notify AICC when it will be in the greater Spokane area. AICC contacts have been added to the group emails.</p> <p>Mobile Administrator Adam Taylor will work with Linda Lauch to explore options to partner with AICC.</p> <p>Linda will send an email request to Adam to coordinate attendance at AICC events happening in 2026-2027 across Eastern Washington.</p> <p>AICC can see the MCSO calendar that is available on the main DSHS page: Mobile Community Services Office DSHS (wa.gov)</p>
<p>(4) 7.01 Meetings between AICC, Region 1 CSD and OIP Regional Manager annually and more often at AICC's request.</p>	<p>7.01 Meetings annually.</p>	<p>Increased collaboration.</p>	<p>DSHS Staff: Janet Gone Raquel Cisneros Dan Blakesley</p> <p>Tribal Representatives: Linda Lauch</p> <p>Target Date: Annually</p>	<p>Region 1 CSD continues to coordinate with OIP Regional Manager to schedule 7.01 Meetings. Linda will contact Janet if she feels additional meetings would be beneficial.</p>

(5) DSHS to provide training and information about programs DSHS programs to AICC staff.	Work with AICC to arrange a date and time for presentation.	AICC staff will be more familiar with all CSD programs so they can help their clients receive benefits.	<p>DSHS Staff: Raquel Cisneros Dan Blakesley Phyllis Fernandez</p> <p>Tribal Representatives: Linda Lauch</p> <p>Target Date: Ongoing</p>	<p>Linda and Dan will coordinate DSHS program presentations to AICC staff as needed or requested.</p> <p>AICC open house invite – Linda will send information to Janet who will forward to CSD.</p> <p>Typically held the 1st week of November to kick off Native American Heritage Month.</p>
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DSHS AND AICC CONTACT LIST

AICC			
Linda Lauch	Executive Director	509-535-0886	lindal@aiccinc.org
Kathy Richards	Employment and Training	509-535-0886	kathyr@aiccinc.org
Stephanie Sijohn	Executive Assistant and Special Projects	509-535-0886	stephanie@aiccinc.org
DSHS			
Cheryl Evans-Holbrook	Regional Administrator, CSD Region 1	509-713-0663	cheryl.evans-holbrook@dshs.wa.gov
Raquel Cisneros	R1 Tribal Liaison & R1 Deputy Regional Administrator	509-571-6416	raquel.cisneros@dshs.wa.gov

Daniel Blakesley	Spokane Trent Administrator	509-227-2727	daniel.blakesley@dshs.wa.gov
Adam Taylor	Mobile Outreach Team Administrator	509-638-6123	Adam.taylor@dshs.wa.gov
Brandon Woodruff	Social and Health Program Consultant 4 - MCSOE Supervisor	509-212-1473	brandon.woodruff@dshs.wa.gov
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Guadalupe Olivera	Social and Health Program Consultant – Washington Connection	509-231-7768	Guadalupe.Olivera1@dshs.wa.gov
Janet Gone	Regional Manager – Office of Indian Policy	Desk: 509-865-7529 Cell: 509-406-3679	janet.gone@dshs.wa.gov
Freda Cogger	CSD Tribal Relations Program Administrator	360-522-2155	Freda.cogger@dshs.wa.gov

Completed or Tabled Items

Date	Item
3/2023	Executive director Linda Launch and Maple CSOA Lori Hunley will coordinate in person training for AICC staff to learn about DSHS programs. Goal to achieve by Dec. 31,2023.
3/1/2023 3/6/2023 TBD	DSHS Out-Station Working Agreement between AICC and DSHS R1 Spokane Maple CSO created. Working agreement sent to AICC Executive Director Linda Lauch for review and approval. Pending - Finalization of working agreement Goal to achieve by March 31,2023.
3/2023	AICC has requested additional days and or increase in time for outstation services. Maple CSOA Lori Hunley will review the request when staffing levels stabilize.
9/2024	Francesca is working with AICC to provide access to Washington Connections. Francesca will provide a presentation and training to AICC staff Once the contract is executed. Goal to achieve by September 2024.