

Updated: March 4, 2026

DSHS Administrative Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2026 to June 30, 2027

Final Plan

Administration: Economic Services Administration (ESA)

Division: Community Services Division (CSD)

Region/Office: R3/Kelso/Columbia River CSO Tribe: Cowlitz Tribe

Meeting Date: 3/4/2020

Status	Yes	No
Met with Tribe?		X
Tribe provided input?		X
Tribal approval?		

Implementation Plan				Progress Report																								
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1																								
1. Prepare and disseminate pertinent statistics on Cowlitz Tribe members who receive and access CSD services.	<p>A. The Community Services Division (CSD) will provide statistics on Cowlitz tribal members receiving assistance through CSD programs.</p> <p>Data on all Tribal affiliated clients residing in Cowlitz County will also be provided.</p>	The Tribe will be informed about their members' utilization of CSD services.	<p><u>Cowlitz Tribe</u> Karyn Kameroff Kay Culbertson</p> <p><u>CSD</u> Karma Kraley Monte Constable</p> <p><u>Target Date</u> Annually</p>	<p>The number of Cowlitz tribal households receiving benefits through the Kelso, Columbia River and Stevenson CSOs is listed in the CSO column. All households statewide are listed in the State column.</p> <p>The number of individual clients reported as Native American who live in Cowlitz County (Incl Cowlitz Tribe and all other tribes) is listed in the County column.</p> <p>January 2026</p> <table border="1"> <thead> <tr> <th>Program</th> <th>CSO</th> <th>State</th> <th>County</th> </tr> </thead> <tbody> <tr> <td>SNAP</td> <td>67</td> <td>221</td> <td>608</td> </tr> <tr> <td>Medical</td> <td>22</td> <td>81</td> <td>127</td> </tr> <tr> <td>TANF</td> <td>6</td> <td>22</td> <td>71</td> </tr> <tr> <td>ABD</td> <td>2</td> <td>5</td> <td>44</td> </tr> <tr> <td>HEN</td> <td>0</td> <td>3</td> <td>2</td> </tr> </tbody> </table> <p><i>*The above numbers represent a point-in-time count for one month and may not be complete due to self-declaration and coding errors.</i></p>	Program	CSO	State	County	SNAP	67	221	608	Medical	22	81	127	TANF	6	22	71	ABD	2	5	44	HEN	0	3	2
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2. The Cowlitz Tribe and the Kelso CSO will work together to determine the need for negotiating and/or implementing local Tribal-	A. Explore establishing outreach services at Cowlitz Tribe facilities.	Enhanced service coordination and increased access to	<p><u>Cowlitz Tribe</u> Karyn Kameroff Kay Culbertson</p>	<p>March 2026: CSD remains open to providing outreach and exploring co-location if requested by the Tribe.</p>																								

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State agreements, protocols, working agreements, or processes.		CSD programs and services. Service gaps, or other issues are identified and addressed.	<u>CSD</u> Karma Kraley Monte Constable Christi McLane Freda Cogger <u>Target Date</u> Annually or as needed	The CSO will continue to provide direct contact information for tribal staff to assist with tribal member questions about services.
	B. CSD will assist the Cowlitz Tribe to establish access to the Benefits Verification System (BVS), Washington Connection or any other systems available.	Tribal staff will have access to see what program a Tribal member is enrolled in which CSD program.	<u>Cowlitz Tribe</u> Karyn Kameroff Kay Culbertson <u>CSD</u> Freda Cogger Karma Kraley <u>Target Date</u> As Requested	March 2026: The Tribe requested to hold on all activities in March 2020. No requests to resume pursuit of BVS at this time. As a current assisting agency for Washington Connection, the Tribe has access to some client information.
	C. Review hiring processes that affirm and value a diverse workforce. D. Invite Cowlitz Tribe representatives to	More robust representation of all communities in staffing at Kelso, Columbia River and Stevenson CSO's.	<u>Cowlitz Tribe</u> Karyn Kameroff Kay Culbertson <u>CSD</u> Karma Kraley Monte Constable	The CSO will continue to invite tribal representatives and/or OIP to participate in the hiring of key positions as well as sharing information about open positions. Interviews include a question to candidates about their understanding of tribal sovereignty.

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	participate in hiring panels for key positions.		<u>Target Date</u> As needed	
3. Ensure communication with the Cowlitz Tribe for information sharing, joint planning, and problem-solving.	A. Meet annually for AP 7.01 planning and as needed, to discuss relevant issues related to services offered by CSD.	Continued communication, relationship building and partnership between the Cowlitz Tribe and the Kelso, Columbia River and Stevenson CSOs. Program needs and concerns of the Cowlitz Tribal member clients will be identified and addressed.	<u>Cowlitz Tribe</u> Karyn Kameroff Shari Parker Kay Culbertson <u>OIP</u> Heather Hoyle <u>CSD</u> Karma Kraley Monte Constable <u>Target Date</u> Annually	March 2026: The Tribe requested to hold on all activities in March 2020. A meeting has not been scheduled for this year.
	B. Statewide Customer Service Contact Center (CSCC) Administrator will share updates and direct contact information.	The Cowlitz Tribe staff will have direct phone numbers to report issues.	<u>Cowlitz Tribe</u> Shari Parker Kay Culbertson <u>CSD</u> Rachel Seidel	An updated CSCC contact list will be provided at each 7.01 meeting.

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			<u>Target Date</u> Annually	
	C. CSD will provide an overview of programs and share program and policy changes with Cowlitz Tribe staff.	Increased knowledge of CSD programs for Cowlitz Tribe staff to assist tribal members in applying for those programs. Increased knowledge of Cowlitz Tribe programs by CSO staff.	<u>Cowlitz Tribe</u> Karyn Kameroff Shari Parker Kay Culbertson <u>CSD</u> Karma Kralej Monte Constable Christi McLane Felicia Talbott <u>Target Date</u> Annually	March 2026: The Tribe requested to hold on all activities in March 2020. No current requests have been made. CSO and Cowlitz Health and Human Services staff will exchange information and provide each other staff training on relevant program and policy changes, including updates on medical and vocational services. CSD and the Cowlitz Tribe will look for mutual training opportunities where Tribe and CSD staff can interact and learn together. The Cowlitz Tribe is interested in training or presentations on: <ul style="list-style-type: none"> • CSD program overview (Financial Coordinator or Kelso PBS Supervisor) • Washington Connections

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	D. Kelso, Columbia River and Stevenson staff will attend AP 7.01 and/or Government to Government training as appropriate for their position.	Ensure CSO staff are familiar with tribal culture, tribal authority and operate in a manner that respects the government to government relationship. CSO staff will be more culturally sensitive.	<u>Cowlitz Tribe</u> Karyn Kameroff Kay Culbertson <u>OIP</u> Heather Hoyle <u>CSD</u> Karma Kraley Monte Constable	7.01 Protocol trainings are offered several times per month by OIP. Government-to-Government Relations training is required for all management positions and Tribal outstation positions. The Cowlitz Tribe will provide cultural training and Cowlitz tribal program information at the CSOs request.

Completed or Tabled Items

Date/Status	Item Description
March 3, 2020 TABLED	Goal 1, Activity D. CSD Basic Food Employment and Training (BFET) program will provide training for Cowlitz staff on BFET program services CSD BFET staff will schedule a meeting with local BFET providers and the Cowlitz Tribe Per Karyn Kameroff request, Tribe already meets with BFET representatives and requested to table this item.
**Activity/Outcome information prior to 2020 is available on previous plans.	

Contact Information

DSHS Contacts	Cowlitz Tribe Contacts
<p>Karma Kraley, Administrator Kelso Community Services Office (CSO) kama.kraley@dshs.wa.gov 360-581-8309</p>	<p>Karyn Kameroff, Human Services Director Cowlitz Indian Tribe kkameroff@cowlitz.org Phone: 360-575-3307</p>
<p>Seth Gillihan, WorkFirst Program Supervisor Kelso Community Services Office (CSO) seth.gillihan@dshs.wa.gov 253-331-8166</p>	<p>Kay Culbertson, Health Director Cowlitz Indian Tribe KCulbertson@cowlitz.org 360-577-8140, ex-2237</p>
<p>Monte Constable, Administrator Columbia River/Stevenson Community Services Office (CSO) monte.constable@dshs.wa.gov 360-397-9600</p>	<p>Shari Parker, Vocational Rehabilitation Cowlitz Indian Tribe sparker@cowlitz.org 360-575-6220</p>
<p>Kristine Hammond, Deputy Regional Administrator Region 3 Headquarters, Regional Tribal Liaison kristine.hammond@dshs.wa.gov 360-584-3149</p>	
<p>Heather Hoyle, Regional Manager Office of Indian Policy (OIP) heather.hoyle@dshs.wa.gov 360-725-4880</p>	
<p>Rachel Seidel, Southwest Administrator Customer Service Contact Center (CSCC) rachel.seidel2@dshs.wa.gov 360-397-4888</p>	
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<p>Felicia Talbott, Lead Program Manager CSD Headquarters, BFET Felicia.talbott@dshs.wa.gov 360-764-9557</p>	
<p>Freda Cogger, Tribal Relations Program Administrator CSD Headquarters Freda.Cogger@dshs.wa.gov 360-522-2155</p>	
<p>Liz Greil, Statewide Tribal Relations Administrator ESA Headquarters Elizabeth.Greil3@dshs.wa.gov 360-790-2904</p>	