

Updated: April 6, 2026 <input checked="" type="checkbox"/> Draft Plan <input type="checkbox"/> Final Plan Meeting Date: 4/6/2026		DSHS Administrative Policy 7.01 Plan and Progress Report Timeframe: July 1, 2026 to June 30, 2027 Administration: Economic Services Administration (ESA) Division: Community Services Division (CSD) Region/Office: R3/Port Angeles CSO Tribe: Jamestown S’Klallam			Yes	No
		Met with Tribe?	X			
		Tribe provided input?	X			
		Tribal approval?			X	

Implementation Plan				Progress Report																		
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1																		
1. Prepare and disseminate pertinent statistics on Jamestown S’Klallam Tribe members who receive and access CSD services.	A. The Community Services Division (CSD) will provide statistics on Jamestown S’Klallam Tribe members receiving assistance through CSD programs.	The Tribe will be informed about their members’ utilization of CSD services.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden <u>OIP</u> Brenda Francis-Thomas <u>CSD</u> Ezekiel Hill <u>Target Date</u> Bi-Annually	The number of Jamestown S’Klallam tribal households receiving benefits through the Port Angeles Community Services Office (CSO) and Forks outstation: February 2026 <table border="1"> <thead> <tr> <th>Program</th> <th>CSO</th> <th>State</th> </tr> </thead> <tbody> <tr> <td>SNAP</td> <td>38</td> <td>89</td> </tr> <tr> <td>Medical</td> <td>15</td> <td>32</td> </tr> <tr> <td>TANF</td> <td>2</td> <td>4</td> </tr> <tr> <td>ABD</td> <td>2</td> <td>7</td> </tr> <tr> <td>HEN</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p><i>*The above numbers represent a point-in-time count for one month and may not be complete due to self-declaration and coding errors.</i></p>	Program	CSO	State	SNAP	38	89	Medical	15	32	TANF	2	4	ABD	2	7	HEN	0	1
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2. The Jamestown S’Klallam Tribe and the Port Angeles CSO will work together to determine the need for negotiating and/or implementing local Tribal-State agreements, protocols, working agreements, or processes.	A. Identify needs of Jamestown S’Klallam Tribe members & communities and whether current programs and policies meet these needs.	Enhanced service coordination and customer service. Service gaps, or other issues, identified and addressed.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden <u>CSD</u> Ezekiel Hill Terrence McCall Kristine Hammond Christi McLane Freda Cogger <u>OAS</u> Liz Greil <u>OIP</u> Brenda Francis-Thomas <u>Target Date</u> As needed	April 2026 No new requests in the last year.		
	B. Review hiring processes that affirm and value a diverse workforce.	More robust representation of all Olympic Peninsula communities in staffing at the Port	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden Loni Greninger <u>OIP</u>	April 2026 The CSO will continue to invite tribal and/or OIP representatives to participate in the hiring of key positions as well as sharing information about open positions. Interviews include a question to candidates about their		

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	C. Invite Jamestown S’Klallam Tribe representatives to participate in hiring panels for key positions.	Angeles CSO and Forks outstation.	Brenda Francis-Thomas <u>CSD</u> Ezekiel Hill <u>Target Date</u> As Needed	understanding of tribal sovereignty. The CSO will coordinate panel requests through OIP. The Tribe would like to receive more advance notice whenever possible for hiring panel invitations.
	D. The Port Angeles CSO will provide a PBS/Tribal Outstation Specialist for on-site services in the Social Services office at the Jamestown S’Klallam Tribe.	Greater access for Jamestown S’Klallam tribal members to CSD programs and services.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Sherrie Ransom <u>CSD</u> Ezekiel Hill Terrence McCall Kristin Lawrence <u>Target Date:</u> Annual Review	April 2026 A monthly outstation schedule is established and provided to the Tribe by email.
	E. Review and update the Outstation Working Agreement between the Jamestown S’Klallam Tribe and the Port Angeles CSO.	Identify roles and responsibilities of the Jamestown S’Klallam Tribe and the Port Angeles CSO.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske <u>CSD:</u> Ezekiel Hill Christi McLane	April 2026 An outstation agreement was sent to the Tribe for review and approval 3/13/25. CSD will work with the Tribe to complete the renewal.

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			<u>OIP</u> Brenda Francis-Thomas <u>Target Date:</u> Annually/As needed					
3. Ensure communication with the Jamestown S’Klallam Tribe for information sharing, joint planning, and problem-solving.	A. Meet annually for AP 7.01 planning and as needed, to discuss relevant issues related to services offered by CSD.	Continued communication, relationship building and partnership between the Jamestown S’Klallam Tribe and the Port Angeles CSO and Forks outstation. Program needs and concerns of the Jamestown S’Klallam member clients will be identified and addressed.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden Sherrie Ransom <u>OIP</u> Brenda Francis-Thomas <u>CSD</u> Kristine Hammond Eddie Rodriguez Ezekiel Hill Terrence McCall <u>Target Date</u> Annually	April 2026 A 7.01 planning meeting was held on 4/6/2026.				
	B. Statewide Customer Service Contact Center (CSCC) Administrator will	The Jamestown S’Klallam Tribe staff will have direct phone	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden Sherrie Ransom	An updated CSCC contact list will be provided at each 7.01 meeting.				

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	share updates and direct contact information.	numbers to report issues.	<u>CSD</u> Rachel Seidel Danie Goodrich <u>Target Date</u> Annually	
	C. Requests for CSD Mobile CSO or Mobile Outreach Trucks (MOR) may be made for events or when regular CSD Services are interrupted due to a disaster or an emergent situation.	Work with CSD to ensure the Jamestown S’Klallam Tribe members have access to CSD assistance programs through the Mobile CSO/MOR following a disaster or emergent situation.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden Sherrie Ransom <u>CSD</u> Ezekiel Hill Christi McLane <u>Target Date</u> As needed	April 2026 Region 3 has two Mobile Outreach Trucks (MOR). The large Mobile CSO truck and its team has been consolidated under Christi McLane for mobile outreach. These trucks are used for outreach services, events and in disaster situations. Christi McLane is the contact person for scheduling. Requests for emergency coverage can be submitted through the online form: Mobile Community Services Office
	D. The Port Angeles and Forks staff and CSD HQ Program staff, including BFET and Mobile CSO staff will attend tribal events and activities when invited by	Tribal members will gain trust. State staff will enhance cultural competency.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden Sherrie Ransom <u>OIP</u>	April 2026 Staff have attended events when invited by the tribe.

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	the Jamestown S’Klallam Tribe as schedules allow.	Tribal members will have access to apply for CSD programs during the Tribal event.	Brenda Francis-Thomas <u>CSD</u> Ezekiel Hill Christi McLane Felicia Talbott Freda Cogger <u>Target Date</u> As needed	Requests for event coverage can be submitted through the online form: Mobile Community Services Office
	E. Tribal events and activities will be shared with the Port Angeles CSO and Forks outstation staff via in-person communication with the Tribal Outstation Specialist and the Tribal newsletter/website.	CSO staff are informed about events and activities.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden Sherrie Ransom <u>OIP</u> Brenda Frances-Thomas <u>CSD</u> Ezekiel Hill Terrence McCall Kristin Lawrence Freda Cogger <u>Target Date</u>	April 2026 The CSO continues to share Tribal events and activities with staff upon receipt from the Tribe.

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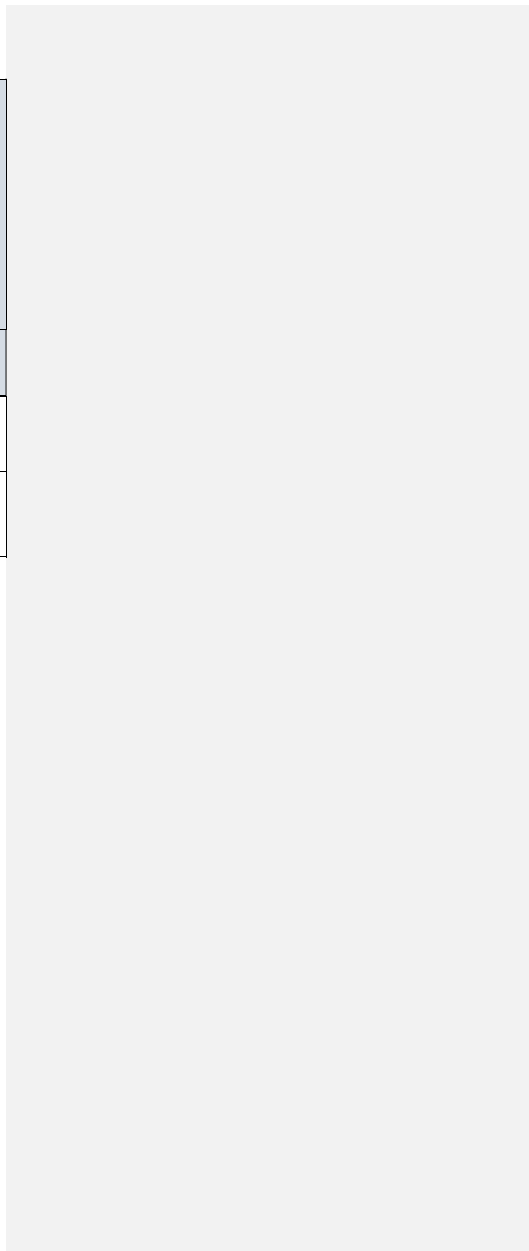
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			When shared	
	F. CSD will provide an overview of programs, and share program and policy changes with Jamestown S’Klallam Tribe staff.	Increased knowledge of CSD programs for Jamestown S’Klallam Tribe staff to assist Tribal members in applying for those programs.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden Sherrie Ransom <u>CSD</u> Ezekiel Hill Freda Cogger <u>Target Date</u> As requested	April 2026 The Employment Pipeline program sunset in August 2025 and is no longer available. BFET is still available to schedule at the Tribe’s request. No training has been requested for the 2026-2027 plan year at this time. A list of available presentations/trainings was provided at the 7.01 meeting.
	G. CSD, including Port Angeles CSO and Forks outstation staff, will attend AP 7.01 and/or Government to Government training as appropriate for their position. Jamestown S’Klallam Tribe will also attend AP 7.01 Training.	Ensure CSO/tribal staff are familiar with tribal culture, tribal authority and operate in a manner that respects the government to government relationship.	<u>Jamestown S’Klallam Tribe</u> Dustin Brenske Kayla Holden <u>OIP</u> Brenda Francis-Thomas <u>CSD</u> Ezekiel Hill Eddie Rodriguez Kristine Hammond Freda Cogger	April 2026 7.01 Protocol trainings are offered several times per month by OIP. Government-to-Government Relations training is required for all management positions and outstation positions that are stationed at tribes.

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	H. Maintain a process to contact Jamestown S'Klallam members' prior to benefit termination.	Program needs and concerns of Jamestown S'Klallam member will be identified and addressed.	<u>Jamestown S'Klallam Tribe</u> Dustin Brenske Kayla Holden <u>CSD</u> Ezekiel Hill Terrence McCall Kristin Lawrence (or financial staff as assigned) <u>Target Date</u> Monthly	April 2026: PBS/Tribal Outstation Specialist reviews Native American Eligibility Ad-Hoc Reports monthly and attempts to make contact with clients as appropriate. For clients that are unable to be reached, the Tribal Outstation Specialist or the Port Angeles financial supervisor will reach out to the Tribe for updated contact information. <i>Per instructions from CSD Risk Management, a list may be provided containing names, but will not include programs they are receiving.</i>
	I. Invite tribal representatives to attend WorkFirst Local Planning Area (LPA) meetings and other appropriate forums.	Enhanced community awareness and leveraged resources. WorkFirst local planning efforts and service plans reflect the entire community, including the needs	<u>Jamestown S'Klallam Tribe</u> Adrian Soliz Jessica Humphries Tawnya Newell <u>CSD</u> Ezekiel Hill Luma Younis	Monthly WorkFirst LPA meetings are held the third Tuesday of each month. Jamestown S'Klallam Tribe representatives are invited to attend. Meetings will be held virtually.

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		and perspectives of tribal members.	<u>Target Date</u> Monthly	



Completed or Tabled Items

Date/Status	Goal/Activity
May 2017 COMPLETED	Goal 3, Activity C All Port Angeles, Forks CSO staff attended G2G training in 2017.
February 2017 COMPLETED	Goal 2, Activity A The Community Services Division (CSD) Tribal Relations and TANF Program Administrator, Martin Bohl, presented information on Washington Connection as a resource available to the tribe, and provided and update and additional information on Tribal Eligibility and sources of income, and application of the Indian Country Disregard and the American Indian Labor Force Report published by the Department of Interior.
January 30, 2015 COMPLETED	Goal 3, Activity A Tribal Liaison held an all-staff webinar to review State and Tribal TANF desk aide and current procedures.
January 22, 2015 COMPLETED	Goal 1, Activity The LPA (Local Planning Area) brought the Evergreen Empowerment group to do a workshop on how to overcome obstacles in the job market when you have had legal issues.
July 11, 2014 COMPLETED	Goal 2, Activity- Communication/Tribal Events Tribal Liaison, WorkFirst Social Services Supervisor and Financial Services Supervisor volunteered at the Annual Elder's Gathering
April 25, 2014 COMPLETED	Goal 2, Activity LPA held a conference hosted by the Jamestown Tibet with guest speaker, Dr. Donna Beegle- Communication Across Barriers. Staff from the Jamestown Tribe attended.
February 11, 2014 COMPLETED	Goal 2, Activity - Schedule and hold meetings to improve coordination and communication. DSHS had a Lean training seminar. Lean is a process that the State implementing to look at how they do business. This is used by many large corporations, such as Toyota. Jamestown staff attended.
January 2014 COMPLETED	Goal 2, Activity - Implementing a process to identify action needed by Native American clients, so that their benefits are not terminated prematurely. With the Healthcare Reform, there are several changes to how medical is processed. Beginning 10/1/13, clients sign up for medical coverage through: www.wahealthplanfinder.org . DSHS is no longer accepting applications for medical.

<p>January 1, 2014 COMPLETED</p>	<p>Goal 2, Activity - Improvement of the ADATSA (Alcoholism and Drug Addiction Treatment Support Act) referral process for Tribal community.</p> <p>As of this date, Tribal Liaison/DSHS no longer able to process ADATSA applications. Beginning 10/1/13, clients now need to apply at: www.wahalthplanfinder.org.</p>
<p>October 1, 2013 COMPLETED</p>	<p>Goal 2, Activity - Have a FQHC (Federally Qualified Health Center) worker, stationed at the Jamestown Clinic.</p> <p>Jamestown S'Klallam Tribe decided to terminate the use of an outstation worker, due to lack of space and need.</p>
<p>July 12, 2013 COMPLETED</p>	<p>Goal 2, Activity - Communication/Tribal Events</p> <p>Diane volunteered at the Elder's Annual gathering.</p>
<p>November 17, 2012 COMPLETED</p>	<p>Goal 2, Activity – Communication/Tribal Events</p> <p>Tribal Liaison attended the Jamestown Resource Fair.</p>

Contact Information

DSHS Contacts	Jamestown S’Klallam Tribe Contacts
Ezekiel Hill, Administrator Port Angeles CSO/ Forks Outstation Ezekiel.hill@dshs.wa.gov 360-912-8022	Dustin Brenske Director of Social& Community Services dbrenskley@jamestowntribe.org 360-681-4612
Kristine Hammond, Deputy Regional Administrator Region 3 Headquarters, Regional Tribal Liaison kristine.hammond@dshs.wa.gov 360-587-3149	Kayla Holden, Elders Services Manager kholden@jamestowntribe.org 360.681.4606
Brenda Francis-Thomas, Regional Manager DSHS Office of Indian Policy Brenda.francis-thomas@dshs.wa.gov 360-912-8033	Kaitlin Alderson, Professional Development Coordinator kalderson@jamestowntribe.org Phone number needed
Terrence McCall, Public Benefits Specialist 5 Port Angeles CSO Terrence.mccall@dshs.wa.gov 360-912-8028	Adrian Soliz, Case Management Supervisor asoliz@jamestowntribe.org Phone number needed
Kristin Lawrence, PBS2/Tribal Outstation Specialist Port Angeles CSO Kristin.Lawrence@dshs.wa.gov 360-928-5419	Danielle Johnson, Title djohnson@jamestowntribe.org Phone number needed
Christi McLane, Mobile Outreach & Contracts Administrator Region 3 Headquarters Christi.mclane@dshs.wa.gov 253-389-0893	Sherrie Ransom, Title Email needed Phone number needed
TBD, South Sound Administrator Customer Service Contact Center (CSCC)	Jessica Humphries, Title jhumphries@jamestowntribe.org Phone number needed
Rachel Seidel, CSCC South West Administrator Customer Service Contact Center (CSCC) Rachel.seidel2@dshs.wa.gov 360-764-0162	Tawnya Newell, Title Email needed 360-477-7204

Field Code Changed

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Felicia Talbott, Lead Program Manager CSD Headquarters, BFET Felicia.talbott@dshs.wa.gov 360-764-9557	
Freda Cogger, Tribal Relations Program Administrator CSD Headquarters Freda.Cogger@dshs.wa.gov 360-522-2155	
Liz Greil, Statewide Tribal Relations Administrator ESA Headquarters Elizabeth.Greil3@dshs.wa.gov 360-790-2904	