

Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
 Timeframe: July 1, 2026 to June 30, 2027
 Revised 03/30/2026

Annual Key Due Dates:

April 3rd - CSD Regional Administrators submit 7.01 Plan and Progress Reports to CSD HQ Coordinator
 April 17th- CSD HQ Coordinator will submit Executive Summary & 7.01 PPRs to the ESA Office of Assistant Secretary for final review.
 April 21st – ESA Office of the Assistant Secretary will send all 7.01 PPRs to the Office of Indian Policy (OIP).

7.01 Meetings:

7.01 meeting 03/13/25/Rescheduled 03/26/25/; 4/15/25; 06/18/25 – plan approved
 7.01 Meeting 12/18/25 rescheduled 01/22/26

Proposed next 7.01 Meeting 04/08/26

	Yes	No
Met with Tribe?	X	
Tribe provided input?	X	
Tribal approval?	x	

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
1). Prepare and disseminate pertinent statistics on American Indian/Alaskan Native community populations, numbers of American Indian/Alaskan Native participants served and other relevant data as requested by the Tribe.	<ul style="list-style-type: none"> Continue to work with OIP Provide a report sharing pertinent data related to the tribe. <ul style="list-style-type: none"> Provide list of cases associated with the tribe. Provide a handout of tribe statistics 	<ul style="list-style-type: none"> Tribe will be better informed about their member's utilization of services that will aid in increasing participation rates for those services. Tribe will be able to ensure that Tribal Members cases are correctly identified. 	<ul style="list-style-type: none"> Scott Christofersen, Auburn CSOA Alexandra Cruz-James, Managing Director of Human Services Denise Kelly, DSHS CSD R2 Tribal Liaison Aimee Gone Office of Indian Policy <p align="center">Target Date 06/30/27</p>	Data is shared at each 7.01 meeting or more often if Muckleshoot requests.
2). Ensure efforts are made to recruit/hire American Indian/Alaska Native staff to meet the overall DSHS goal of having a diverse workforce.	<ul style="list-style-type: none"> Job Announcements are sent to Aimee Gone and she forwards them to the tribes. 	<ul style="list-style-type: none"> Tribal members will be better informed about and able to compete for employment opportunities as they arise. 	<ul style="list-style-type: none"> CSD Scott Christofersen – Auburn CSOA will forward job announcement for the Auburn CSO to Aimee Gone or Denise Kelly 	Aimee Gone and Scott Christofersen continue to share DSHS CSD job postings with Muckleshoot Tribe via email.

			<ul style="list-style-type: none"> OIP - Aimee Gone will forward the announcement to the Muckleshoot tribe as recruitments occur. <p>Target Date 06/30/27</p>	
3). Work with Muckleshoot to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, contracts, or processes.	<ul style="list-style-type: none"> Enhanced coordination of services leading to clients' self-sufficiency and increasing access to services, information and updates. Continue to meet periodically with tribal representatives and community agencies to ensure services and processes for Native Americans meet client needs and achieve program goals. Per the 7.01 protocol ensuring that all key staff are aware and follow the enhanced coordination of services. 	<ul style="list-style-type: none"> Tribal Members and Agency Staff will be better informed of the enhanced coordination of services. 	<ul style="list-style-type: none"> CSD –Scott Christofersen, Auburn CSOA will coordinate with Denise Kelly (CSD/Region 2/Tribal Relations) and Aimee Gone (OIP) Alexandra Cruz-James On going <p>Target Date 06/30/27</p>	<p>Data Share Agreement completed. Sunset date 03/2025.</p> <p>Outstation Agreement between CSD and Muckleshoot Indian Tribe is signed and completed. Sunset 05/20/27.</p> <p>Freda and Alex will work on Data Share Agreement.</p>
4). Ensure communication with Tribes and Urban Indian Organizations (UIO) for information sharing, collaboration, joint planning, and problem solving.	<ul style="list-style-type: none"> Set up regularly scheduled meetings with the Muckleshoot tribe to improve communication and Coordination. (7.01 Plan Meetings) Continue to invite tribal representatives to LPA meetings and other appropriate forums 	<p>Continue strengthening the relationships between the tribe and the department.</p> <p>Record Meeting Minutes and Attendance Records</p>	<ul style="list-style-type: none"> CSD –Scott Christofersen, Auburn CSOA Denise Kelly R2 Tribal Liaison Aimee Gone (OIP) Alexandra Cruz-James <p>Target Date 06/30/27</p>	<p>Local Planning Area (LPA) meetings are held monthly on the 2nd Tuesday of the month at the Kent Community Services Office at 1313 W. Meeker St, Ste. 100 Kent, WA 98032 from 9am to 11am. Tribe is invited to attend to learn about local resources as well as share resource information.</p> <p>Edith returned to on-site outstation. Tue – Thur.</p>

<p>5). Identify needs of American Indian/Alaskan Native clients & communities and check status of whether current programs and policies are meeting these needs.</p> <p>Identify outstanding issues / gaps in service and develop performance expectations which can be implemented, monitored and evaluated</p>	<p>Work with Tribe and OIP staff to identify what services are needed and how they should be delivered.</p> <p>Tribes with CSD Outstations will have Outstation Agreements.</p> <p>Outstation staff provided for the Muckleshoot Tribe at the Reservation location.</p> <p>Provide representative for Q&A meeting</p>	<p>Provide most advantageous customer service to tribal members.</p> <p>Increase access to services for tribal members.</p> <p>Identify and resolve any unmet needs and service issues that are identified.</p>	<ul style="list-style-type: none"> • CSD –Scott Christofersen, Auburn CSOA • Denise Kelly R2 Tribal Liaison • Aimee Gone (OIP) • Alexandra Cruz-James <p>Target Date 06/30/27</p>	<p>On-going LPA and other Auburn resources shared with Alex//Muckleshoot.</p> <p>Muckleshoot’s Outstation Agreement sunsets 05/20/27.</p>
<p>6). Provide identified needed training to ESA staff on major principles of federal Indian law</p>	<p>Training</p> <ul style="list-style-type: none"> • 7.01 • Government to Government • Centennial Accord • Other Pertinent Training as ongoing for CSD Staff. • Encourage attendance at Tribal Celebrations and events 	<p>Gain understanding of the history behind the activities of how tribes and the state interact and conduct business.</p> <p>Gain an understanding of each tribe’s respective history and culture.</p> <p>Utilize the information from the training(s) to engage tribes at a higher level to better meet their needs</p>	<ul style="list-style-type: none"> • CSD- Scott Christofersen, Auburn CSOA will coordinate with Denise Kelly (CSD/Region2/Tribal relations) and Aimee Gone (OIP) regarding regular trainings on the 7.01 policy. The trainings are announced via the Learning Management System. • As needed or when new staff are hired. <p>Target Date 06/30/27</p>	<p>Aimee Gone provides notice of scheduled trainings via email distribution list.</p> <p>Anh Ong will review Washington Connection partnership and provided information on Mydocs.</p> <p>Monthly 7.01 Training continues with Aimee Gone.</p>

**Policy 7.01 Implementation Plan with the Muckleshoot Tribe
Region 2 Community Services Division
Historical / Completed Activities**

Date of Completion:	Activities
02/2020	<p>Muckleshoot Tribe has an ongoing 3-year Data Share Agreement (DSA), which sunsets 03/31/2019.</p> <p>Martin Bohl and his team continue to manage these non-monetary contracts, and have prepared the renewal of Muckleshoot Tribe's next 3-year DSA.</p> <p>Alan McLaughlin continues to provide pertinent Tribal reports/statistics to Sharon Curley.</p>
03/2022	<p>Muckleshoot Tribe executing ongoing 3-year Data Share Agreement (DSA) which will sunset 03/31/25.</p> <p>Muckleshoot Tribe and ESA continue Virtual 7.01 Meetings and on-going eligibility.</p>
12/2022	<p>12/16/21 Mary Anderson will start the Data Share Agreement process in the new year as the old contract has a sunset date of 03/22.</p> <p>03/30/22 Alex sent Contractor Update form which will allow her to be signer of the next DSA, which is ready for signature for an add'l three years. Awaiting signed DSA.</p> <p>Signed DSA on file. Sunset 03/2025</p>
09/2023	<p>7.01 Plan updated with 7.01 Plan Approval block.</p>