

Updated: March 5, 2026 <input checked="" type="checkbox"/> Draft Plan <input type="checkbox"/> Final Plan Meeting Date: 9/30/2020	DSHS Administrative Policy 7.01 Plan and Progress Report Timeframe: July 1, 2026 to June 30, 2027 Administration: Economic Services Administration (ESA) Division: Community Services Division (CSD) Region/Office: R3/Shelton Tribe: Skokomish Tribe	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;">Status</td> <td style="width:20%;">Yes</td> <td style="width:20%;">No</td> </tr> <tr> <td>Met with Tribe?</td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>Tribe provided input?</td> <td></td> <td style="text-align: center;">X</td> </tr> <tr> <td>Tribal approval?</td> <td></td> <td></td> </tr> </table>	Status	Yes	No	Met with Tribe?		X	Tribe provided input?		X	Tribal approval?		
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1. Prepare and disseminate pertinent statistics on Skokomish Tribe members who receive and access CSD services.	A. The Community Services Division (CSD) will provide statistics on Skokomish Tribe members receiving assistance through CSD programs.	The Tribe will be informed about their members' utilization of CSD services.	<u>Skokomish Tribe</u> Denese LaClair Karla Miller <u>CSD</u> Glenn Haynes <u>Target Date</u> Quarterly	The number of Skokomish Tribe households receiving benefits through the Shelton Community Services Office (CSO): January 2026 <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width:30%;">Program</th> <th style="width:20%;">CSO</th> <th style="width:20%;">State</th> </tr> </thead> <tbody> <tr> <td>SNAP</td> <td>93</td> <td>135</td> </tr> <tr> <td>Medical</td> <td>19</td> <td>26</td> </tr> <tr> <td>TANF</td> <td>4</td> <td>6</td> </tr> <tr> <td>ABD</td> <td>1</td> <td>5</td> </tr> <tr> <td>HEN</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p style="font-size: small; margin-top: 10px;">*The above numbers represent a point-in-time count for one month and may not be complete due to self-declaration and coding errors.</p>	Program	CSO	State	SNAP	93	135	Medical	19	26	TANF	4	6	ABD	1	5	HEN	0	0
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2. The Skokomish Tribe and the Shelton CSO will work together to determine the need for negotiating and/or implementing local Tribal-State agreements, protocols, working agreements, or processes.	A. Identify needs of Skokomish Tribe members & communities and whether current programs and policies meet these needs.	Enhanced service coordination and customer service. Service gaps, or other issues, identified and addressed.	<u>Skokomish Tribe</u> Charles (Guy) Miller <u>CSD</u> Glenn Haynes Heather Kennedy <u>Target Date</u> Annually	March 2026: No needs have been identified for the 2026-2027 plan year.																		

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	B. Review and update the Outstation Working Agreement between the Skokomish Tribe and the Shelton CSO.	Identify roles and responsibilities of the Skokomish Tribe and representative and the Shelton CSO.	<u>Skokomish Tribe</u> Denese LaClair <u>CSD</u> Glenn Haynes <u>Target Date</u> Annually	March 2026: The Outstation Agreement which includes EBT issuance, expired on 8/31/2025, CSD will work with the Tribe to renew.
	C. The Shelton CSO Public Benefits Specialists Supervisor and the Skokomish Tribal Council Chairman will meet quarterly in the upcoming year to evaluate the services being provided by the Shelton CSO Public Benefits Specialist.	Strengthened collaboration between the Skokomish Tribe and the Shelton CSO while ensuring that Tribal members' needs are met.	<u>Skokomish Tribe</u> Charles (Guy) Miller <u>CSD</u> Glenn Haynes Heather Kennedy <u>Target Date</u> Annually	March 2026: Megan Pietras recently started at the outstation in January 2026.
	D. Review hiring processes that affirm and value a diverse workforce.	More robust representation of all communities in staffing at Shelton CSO.	<u>Skokomish Tribe</u> Denese LaClair Karla Miller <u>CSD</u> Glenn Haynes	March 2026: The CSO will continue to invite tribal and/or OIP representatives to participate in the hiring of key positions as well as sharing information about open positions. Interviews include a question to

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	E. Invite Skokomish Tribe representatives to participate in hiring panels for key positions.		<u>Target Date</u> Annually	candidates about their understanding of tribal sovereignty	
3. Ensure communication with Skokomish for information sharing, joint planning, and problem-solving.	A. Meet annually for AP 7.01 planning and as needed, to discuss relevant issues related to services offered by CSD.	Continued communication, relationship building and partnership between the Skokomish Tribe and the Shelton CSO. Program needs and concerns of the Skokomish Tribe member clients will be identified and addressed.	<u>Skokomish Tribe</u> Denese LaClair <u>OIP</u> Heather Hoyle <u>CSD</u> Glenn Haynes <u>Target Date</u> Annually	March 2026: A 7.01 planning meeting was last held on 9/30/2020.	
	B. Statewide Customer Service Contact Center (CSCC) Administrator will share updates and direct contact information.	The Skokomish Tribe staff will have direct phone numbers to report issues.	<u>Skokomish Tribe</u> Denese LaClair <u>CSD</u> Rachel Seidel <u>Target Date</u>	March 2026: An updated CSCC contact list will be provided at each 7.01 meeting.	

Updated: March 5, 2026

DSHS Administrative Policy 7.01 Plan and Progress Report

Draft Plan

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Final Plan

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Division: Community Services Division (CSD)

Region/Office: R3/Shelton Tribe: Skokomish Tribe

Meeting Date: 9/30/2020

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			Annually	
	C. CSD will provide an overview of programs, and share program and policy changes, to Skokomish Tribe staff.	Increased knowledge of CSD programs for Skokomish Tribe staff to assist Tribal members in applying for those programs.	<u>Skokomish Tribe</u> Denese LaClair Karla Miller <u>CSD</u> Glenn Haynes Don Bowen Felicia Talbott Tiffany Hayden <u>Target Date</u> As Requested	March 2026: The tribe has not requested any trainings for 2026-2027 at this time.
	D. DSHS will provide ongoing Washington Connection support to the Tribe.	Enhanced understanding of online services options.	<u>Skokomish Tribe</u> Karla Miller <u>CSD</u> Glenn Haynes <u>Target Date</u> As needed	March 2026: Region 3 Access Consultant will provide technical assistance with Washington Connection. The WaConn Community Partner program is now administered at the DSHS HQ level and the new consultant for Region 3 is Natalia Salcedo.

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	E. Tribal events and activities will be shared with the Shelton CSO staff via the Tribal newsletter/website.	CSO staff are informed about Tribal events and activities.	<u>Skokomish Tribe</u> Denese LaClair <u>CSD</u> Glenn Haynes <u>Target Date</u> Annually	<p>March 2026: The Shelton CSO supports staff participation in tribal events and outreach with the Skokomish Tribe by sharing the Tribal newsletter (The Sounder). It is printed and shared with staff monthly.</p> <p>The Shelton CSO will continue to be committed to supporting staff participation in outreach with the Skokomish Tribe and will continue to share the Sounder and all Skokomish Events with our staff.</p>
	F. Shelton CSO staff will attend AP 7.01 and/or Government to Government training as appropriate for their position.	Ensure CSO staff are familiar with tribal culture, tribal authority and operate in a manner that respects the government to government relationship.	<u>Skokomish Tribe</u> Denese LaClair <u>CSD</u> Glenn Haynes <u>Target Date</u> As needed when new staff are hired	<p>March 2026: 7.01 Protocol trainings are offered several times per month by OIP.</p> <p>Government-to-Government Relations training is required for all management positions and Tribal outstation positions.</p>
	G. Invite tribal representatives to	Enhanced community awareness and	<u>Skokomish Tribe</u> Karla Miller	March 2026: The Expanded Local Planning Area (LPA) meets once a quarter. The Tribe is invited to

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	attend WorkFirst Local Planning Area (LPA) meetings and other appropriate forums.	leveraged resources. WorkFirst local planning efforts and service plans reflect the entire community, including the needs and perspectives of tribal members.	<u>CSD</u> Glenn Haynes <u>Target Date</u> Review annually	these meetings and is notified of any changes in time/date.

Completed or Tabled Items

Date/Status	Goal/Activity
1/8/2020, 2/7/2020, 04/20/20, 09/09/20 COMPLETED	<p>Quarterly Meetings Email and phone call placed to Mr. Miller on 01/08/2020. The contact attempt was not successful. Met with Annmarie Johnson on 02/07/20 she has agreed to be the contact for quarterly meetings moving forward. Next quarterly meeting is scheduled for April 2020.</p> <p>Email sent to Annmarie Johnson on 04/20/20, no response. Email sent to Annmarie Johnson on 09/09/20, response was received that services are being provided.</p>
9/22/20 COMPLETED	<p>Social Security Income Facilitation Presentation SSIF presentation was completed virtually by DSHS Region 3 Social Services Supervisor Laura Daley and Social Services Specialist Tara Stevens.</p>
2/26/2020 COMPLETED	<p>Outstation Working Agreement</p> <p>Outstation Working Agreement between the Skokomish Tribe and the Shelton CSO had been renewed. There is currently one designated CSO staff that provides services to the tribal member processing Classic Medical, Basic Food and ABD applications and is available as their single point of contact Monday through Friday.</p>
11/20/19 COMPLETED	<p>National American Indian Heritage Celebration The Shelton CSO hosted the National American Indian Heritage Celebration on Wednesday, November 20th. The youth from the Skokomish Tribe was invited to the event. Shelton CSO tribal liaison Terri Butler shared about the Canoe Journey in 2019 and the colorful book with pictures. The youth from the Skokomish Tribe did a presentation for Shelton CSO staff including singing, drumming and sharing amazing stories. The Shelton CSO staff learned about the great support programs and opportunities for youth provided by the Skokomish Tribe. It was incredible and very inspiring event.</p>
11/18/19 COMPLETED	<p>CSD Programs Presentation The Shelton CSO staff conducted the presentation of CSD program to the Tribe.</p>
April 2019 COMPLETED	<p>Information sharing, joint planning, consultation, problem solving, and job postings.</p> <p>Positions postings are shared with the Skokomish Tribe when filling vacancies. The Shelton CSO supports staff participation in tribal events and outreach with the Skokomish Tribe by sharing the Tribal newsletter (The Sounder). It is printed and shared with staff monthly. CSO staff attended the Resource Fair at Skokomish Tribe in April 2019. CSO outstationed worker at the Skokomish Tribe attended the Canoe Journey.</p>
4/16/19 COMPLETED	<p>Washington Connection Support</p>

	<p>DSHS Community Access Consultant Elijah Moon met with Karla Miller, provided support and resolved technical issues with WACON. Elijah continues to provide ongoing WACON support to the Tribe.</p>
<p>08/30/2017 COMPLETED</p>	<p>Participation in Skokomish Tribe Events Attended the Grand Opening/Ceremony of the new Skokomish Community Center. Enjoyed the opportunity to observe traditions, prayer, and dedications, as well as meet with Skokomish Tribal Members.</p>
<p>2/4/2016 COMPLETED</p>	<p>SSI Facilitation The Skokomish Tribe requested a presentation about SSI facilitation and services available:</p> <p>SSI Facilitator Supervisor Melanie Knudsen-Leahy conducted a presentation on program processes and requirements. The SSI overview is available on tribe's request.</p>
<p>11/3/2015 COMPLETED</p>	<p>Adult Protective Services Training & Support</p> <p>Skokomish Tribe requested program support for individuals that need to be in adult protective services:</p> <p>The Shelton CSO Administrator was contacted as a liaison for DSHS. The CSO Administrator coordinated the meeting between AL TSA/HCS and the Skokomish Tribe. The Tribe asked that the CSO be present for support in this meeting. AL TSA/HCS, David Beachamp – subject matter expert on Adult Protective Services was invited. They felt David was well informed and resourceful.</p>

Contact Information

DSHS Contacts	Skokomish Tribe Contacts
Glenn Haynes, Administrator Shelton Community Services Office (CSO) Glenn.Haynes@dshs.wa.gov 253-677-7525	Charles (Guy) Miller Council Chair gmler@skokomish.org 360-426-5755 – extension 2118
Kristine Hammond, Deputy Regional Administrator Region 3 Regional Tribal Liaison kristine.hammond@dshs.wa.gov 360-587-3149	Denese LaClair Health Department Director dlaclair@skokomish.org 360-426-5775 x2118
Heather Hoyle, South Regional Manager Office of Indian Policy (OIP) Heather.hoyle@dshs.wa.gov 360-725-4880	Karla Miller Health Department Deputy Director karlam@skokomish.org 360-426-5755
Heather Kennedy, Public Benefits Specialist 5 Shelton Community Services Office (CSO) Heather.kennedy@dshs.wa.gov 360-968-9078	
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