

**Administrative Policy 7.01 Plan & Progress Report  
Squaxin Island Tribe  
CSO: Shelton CSO  
2015 - 2016 Time Frame**

Implementation Plan				Progress Report																														
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Progress																														
<p>Prepare and disseminate pertinent statistics and other relevant data on the Squaxin Island Tribe and participant populations.</p> <p>Yvonne Rivera, CSOA 360-432-2023 <a href="mailto:RiveryYR@dshs.wa.gov">RiveryYR@dshs.wa.gov</a></p> <p>Heather Kennedy, Financial Supervisor 360-432-2091 <a href="mailto:KenneHR@dshs.wa.gov">KenneHR@dshs.wa.gov</a></p>	<p>The Shelton CSO will provide reports to the Squaxin Island Tribe about their population.</p>	<p>The Squaxin Island Tribe will be aware of how their population is served by the Shelton CSO. We will be able to see program effectiveness based on this data.</p>	<p>Bonnie Sanchez, Health Svc Director <a href="mailto:bsanchez@squaxin.us">bsanchez@squaxin.us</a></p> <p>Kathy Block, Acting Family Svc Director <a href="mailto:kblock@squaxin.us">kblock@squaxin.us</a></p> <p>Ray Peters, Tribal Liaison <a href="mailto:rpeters@squaxin.us">rpeters@squaxin.us</a></p> <p>Vicky Engel <a href="mailto:vengel@squaxin.us">vengel@squaxin.us</a></p>	<ul style="list-style-type: none"> <li>Relevant data and pertinent statistics information will be shared by e-mail to Bonnie Sanchez and Kathy Block.</li> <li>Statistics by programs</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>2013</th> <th>2014</th> </tr> </thead> <tbody> <tr> <td><b>Basic Food</b></td> <td>112</td> <td>63</td> </tr> <tr> <td><b>Medical</b></td> <td>69</td> <td>193</td> </tr> <tr> <td><b>TANF</b></td> <td>4</td> <td>1</td> </tr> <tr> <td><b>ABD</b></td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p><i>( The above numbers may not be complete due to Self-declaration and coding errors and also please note the 60-month time limit and means testing did have an effect on TANF.)</i></p> <p>Statewide Numbers</p> <table border="1"> <thead> <tr> <th></th> <th>2013</th> <th>2014</th> </tr> </thead> <tbody> <tr> <td><b>Basic Food</b></td> <td>191</td> <td>107</td> </tr> <tr> <td><b>Medical/ADA*</b></td> <td>193</td> <td>273</td> </tr> <tr> <td><b>TANF</b></td> <td>13</td> <td>5</td> </tr> <tr> <td><b>ABD</b></td> <td>1</td> <td>1</td> </tr> </tbody> </table>		2013	2014	<b>Basic Food</b>	112	63	<b>Medical</b>	69	193	<b>TANF</b>	4	1	<b>ABD</b>	0	0		2013	2014	<b>Basic Food</b>	191	107	<b>Medical/ADA*</b>	193	273	<b>TANF</b>	13	5	<b>ABD</b>	1	1
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<p>The Shelton CSO will work with the Squaxin Island Tribe to determine the need to implement or modify local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>Identify needs of the Squaxin Island Tribal clients and determine whether current programs and policies meet these needs.</p> <p>Financial Service Specialist 3 (FSS3) will provide the onsite service of determining eligibility by processing same day cash/basic food and classic medical applications.</p>	<p>Collaborative relationship between CSO and the Squaxin Island Tribe to ensure Tribal member's needs are being met.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p> <p>gloria Marshall-Perez Deputy Regional Administrator 360-725-4814 <a href="mailto:marshgl@dshs.wa.gov">marshgl@dshs.wa.gov</a></p>	<p>The out stationed FSS3 is fully trained and able to process Batch/ Food/ Cash/ Classic Medicaid Applications at the Squaxin Island Clinic.</p> <p>Memorandum of Agreement was signed on 1/9/2014. Donald Whitener, Tribal Administrator is the contact person for this agreement. 360-426-6577.</p> <p>*The Out-stationed Financial Worker schedule is attached.</p>
<p>Ensure communication with the Squaxin Island Tribe for information sharing, consultation, joint planning, problem solving, and job postings.</p>	<p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.</p>	<p>Better service coordination for Tribal workers, including consistent messaging regarding programs and effectiveness among staff.</p>	<p>Bonnie Sanchez, Health Svc Director</p> <p>Kathy Block, Acting Family Svc Director</p> <p>Ray Peters, Tribal Liaison</p> <p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Financial Supervisor</p>	<p>DSHS, Yvonne Rivera or Heather Kennedy will continue to communicate and share available trainings, postings or changes that occur in our programs. Tribal representatives: Bonnie Sanchez and Kathy Block</p> <p>The Local Planning Area (LPA) meets once a month on the Community Service Group meeting held the second Tuesday at 2:00pm at the Public Works building: 100 W Public Works Dr, Shelton WA 98584</p> <p>DSHS will schedule meetings to improve coordination and communication as requested by the Tribe.</p>

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<p>Ensure CSO staff are aware of Tribal events and trainings to enhance CSO staff knowledge of Tribal activities</p> <p>Tribal members invited our CSO staff to tour their museum (there may be a cost?). Charlene Krise or Ruth Wagner are the contacts for this.</p>	<p>CSO supports staff participation in Tribal events and activities while ensuring that CSO customer service and business needs are being met.</p>	<p>Better Tribal awareness and service for CSO staff. The newsletter keeps us apprised of tribal activities.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p>	<p>The CSO celebrated Native American Heritage Month on 11/6/14 and 11/20/14</p> <ul style="list-style-type: none"> <li>• Make key-chains, see tribal regalia and learn facts about American Indians, by Loni Greninger</li> <li>• Video presentation on "Three More Miles" a Skokomish journey hike from Shelton to Quinault, by Sonya Oberly</li> <li>• Native American traditional food, by Terrie Butler</li> <li>• "Quileute and I" a reflection paper read by Pam Leaverton</li> </ul> <p>We continue to receive the Squaxin Island Klah-Che-Min Newsletter and share tribal events and updates with CSO staff.</p> <p>Government to Government training has been completed by the majority of the staff. The last few workers will be taking the training in the near future.</p>
<p>Ensure that DSHS is providing outreach to facilitate ongoing relations with the tribes on sensitive tribal issues and changes in the interpretation of policies and service delivery.</p>	<p>Staff is encouraged to attend tribal job and health fairs.</p>	<p>Build a closer relationship between the Shelton CSO and the Squaxin Island Tribe.</p>	<p>Yvonne Rivera, CSOA</p> <p>Heather Kennedy, Supervisor</p> <p>gloria Marshall-Perez, Deputy Regional Administrator</p>	<p>The Shelton CSO is committed to provide two state employees to participate at the Squaxin Island Health Fair in the Summer.</p> <p>The Mobile CSO will be available to attend future tribal events upon tribal request.</p>

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<b>Resources available</b>	DSHS Tribal Liaison Office of Indian Policy (OIP) website <a href="https://www.dshs.wa.gov/sesa/office-indian-policy">https://www.dshs.wa.gov/sesa/office-indian-policy</a>		Loni Greninger Regional Manager And Tribal Liaison <a href="mailto:greniar@dshs.wa.gov">greniar@dshs.wa.gov</a> cell 253-625-6687	
	Transforming Lives WA Connections <a href="http://www.dshs.wa.gov">www.dshs.wa.gov</a>	Provide onsite service of applying and reporting changes the same day.	Jarret McGill Access Accountant 253-476-7040	
	Affordable Care Act <a href="http://www.wahealthplanfinder.org">www.wahealthplanfinder.org</a>	Applying or renewing health care coverage.		
	Statewide Customer Service Contact Center 877-501-2233 Answer Phone 877-980-9220		Ron Thomas SW Customer Svc Center Administrator 360-584-3150	*See attachment on CSCC * Ron Thomas will work with Yvonne regarding information on future Medicaid outreach. re: Medical to share with the tribes.
	Mobile CSO <a href="http://csd.esa.dshs.wa.gov/MobileCSO/Lists/Mobile%20CSO%20East/calendar.aspx">http://csd.esa.dshs.wa.gov/MobileCSO/Lists/Mobile%20CSO%20East/calendar.aspx</a>		Jan Eglund West Mobile CSO/Program Specialist Cell (360) 628-6647	
	Local IT		James McNamara Shelton IT – support 360-432-2001	We will notify Tribal Health Clinic when IT person makes an office visit.
	Washington Telephone Assistance Program (WTAP)		 Washington Telephone Assistance	Does receiving Tribal TANF meet the criteria for WTAP? Attached is the WTAP Q&A

<p>Free Government Internet FCC.gov Lifeline Internet</p>	<p><a href="http://www.freegovernmentcellphones.net/lifeline-expanding-to-include-free-internet-access">http://www.freegovernmentcellphones.net/lifeline-expanding-to-include-free-internet-access</a></p>	<p><a href="http://www.usa.gov/">http://www.usa.gov/</a></p>	
	<p>211 is a centralized location for area residents to access health and human services. This service is available 24 hours a day, 7 days a week, 365 days a year.</p>	<p>211 is available by dialing 211 or 877-211-5253 or <a href="http://www.call-211.org/">http://www.call-211.org/</a></p>	<p>The 211 Call Center has a very extensive database of available programs and services located in Mason County, as well as, regionally, state wide and nationally.</p>
<p>Housing and Essential Needs (HEN) Coordinator</p>		<p>Sandra Koch Community Action Council 360-426-9726 x3110</p>	<p><b>Housing and Essential Needs (HEN) program.</b> To get additional information on this program and availability, please call Sandra to schedule an apt. You must be active on the Medical Care Services (CSC) program. <b>Seen by apt. only</b></p>
<p>Kinship Navigator</p>  <p>kinship2015-02-02-1 24552.pdf</p>	<p>The Kinship Navigator provides limited family financial support, family education and support groups at Head Start located in the Pacific Calvary Chapel. The Navigator also assists people who desire to apply for DSHS programs on behalf of their grandchild or relative child.</p>	<p>Kinship Navigator Lynn Urvina 360-754-7629 <a href="mailto:KinNavigator@qwestoffice.net">KinNavigator@qwestoffice.net</a></p>	<p><b>Mason County</b></p> <p>Meetings are held first Tuesdays at the Shelton Head Start Facility, 2412 Railroad Avenue, Shelton 98584. Participants will discuss a schedule and topics for future meetings. To download a PDF brochure for the Mason Kinship Conversation flyer, click here: <b><u>MC Kinship 2014</u></b></p> <p><b>Olympia</b></p> <p>The <b>Olympia Kinship Conversations</b> meets weekly on Tuesdays at the Hands on Children's Museum <b>414 Jefferson St SE Olympia, WA 98501. Please contact us to register – free child care is available!</b></p>

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<p>The Squaxin Island Tribe has agreed to meet once a year for the 7.01 plan</p>	<p>Identify needs of the Squaxin Island Tribal clients and determine whether current programs and policies meet these needs.</p>	<p>Collaborative relationship between CSO and the Squaxin Island Tribe to ensure Tribal member's needs are being met.</p>	<p>Bonnie Sanchez, Health Svc Director <a href="mailto:bsanchez@squaxin.us">bsanchez@squaxin.us</a></p> <p>Kathy Block, Acting Family Svc Director <a href="mailto:kblock@squaxin.us">kblock@squaxin.us</a></p> <p>Ray Peters, Tribal Liaison <a href="mailto:rpeters@squaxin.us">rpeters@squaxin.us</a></p> <p>Yvonne Rivera, CSOA 360-432-2023 <a href="mailto:RiveryYR@dshs.wa.go">RiveryYR@dshs.wa.go</a></p> <p style="text-align: center;">v</p>	