



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Economic Services Administration
Post Office Box 45070, Olympia WA 98504-5070

December 29, 2023

TO: Babs Roberts, Director
Community Services Division

Sharon Redmond, Director
Division of Child Support

FROM: Terry Redmon, Assistant Secretary

SUBJECT: **ANNUAL DSHS ADMINISTRATIVE POLICY 7.01 PLAN AND
PROGRESS REPORT FOR 2024**

DSHS Administrative Policy (AP) 7.01, American Indian Policy, requires divisions to develop an annual Policy 7.01 Plan and Progress report in consultation and collaboration with each federally-recognized tribe and Urban Indian Organization (UIO). Participation in the 7.01 process is ongoing throughout the year.

Contact your [DSHS Office of Indian Policy \(OIP\) Regional Manager](#) to assist you in setting up and coordinating 7.01 meetings with local tribes and UIOs, and in successfully developing your 7.01 Plans. Meetings may take place in-person or virtually, depending on the preference and availability of the tribe or UIO. Please document in your 7.01 Plan if a tribe or UIO chooses not to participate in the process.

For additional information, please refer to [DSHS Administrative Policy 7.01](#), your division's 7.01 Best Practices and your current [7.01 Plans](#). Please note the following due dates for the 2024 Plans:

- **By April 3, 2024:** Division of Child Support District Managers and Community Services Division Regional Administrators will send their 7.01 Plans to their respective headquarters coordinators:
 - Division of Child Support – [Chris Franks](#)
 - Community Services Division – [Mary Anderson](#)

- **By April 17, 2024:** Headquarters coordinators will complete the Executive Headquarters Summary and submit it, and the 7.01 Plans, to Brady Rossnagle, ESA Statewide Tribal Relations Administrator, for final review.
- **By April 24, 2024:** The ESA Office of the Assistant Secretary will send all 7.01 Plans to the OIP.

Divisions will incorporate updates to the 7.01 Plan as they are negotiated during the year, and send them to the ESA Statewide Tribal Relations Administrator. My office will review and finalize them and submit them to the OIP within 30 days of approval.

Thank you and your staff for your continued collaboration and partnerships with Indian Tribes and UIOs to ensure quality and comprehensive service delivery to all American Indians and Alaska Natives in Washington State.

If you have any questions regarding this memo, please contact [Brady Rossnagle](#), ESA Statewide Tribal Relations Administrator.

cc: Mary Anderson, Tribal Relations Program Administrator, CSD
Josie Mendoza, Chief of Communications and Community Relations, CSD
Joey Anderson, Chief of Field Operations, CSD
Chris Franks, Senior Manager of Tribal Relations, DCS
Davida Miller, Executive Assistant, DCS
Jim Goodspeed, Chief of Field Operations, DCS
Brice Montgomery, Senior Policy and Government Affairs Advisor, OAS
Brady Rossnagle, Statewide Tribal Relations Administrator, OAS
Tim Collins, Senior Director, Office of Indian Policy