

Date updated: March 31,2023

- Draft Plan
- Final Plan

Policy 7.01 Plan
2023-2024 Annual Plan and Progress Report
Kalispel Tribe of Indians (KTI) and
ESA: Division of Child Support (DCS), Region 1, Spokane Field Office
 (contact information listed at end of plan)

	Yes	No
Met with Tribe/RAIO?	X	
Tribal input received?	X	
Tribal approval of plan?		X

Most recent meeting date: 03/23/2023

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>1) Seek Tribal collaboration in the development of the annual 7.01 plan and progress report.</p>	<p>KTI and DCS will participate in an annual 7.01 meeting</p> <p>Ongoing 7.01 meetings will be convened as needed.</p>	<p>Increase collaboration and strengthen relationships.</p>	<p>Hon. Donald Colistro – KTC Jamie Bradley - KTC</p> <p>Lorraine Parlange – KTI Christine Mellick – KTI Weston Meyring - KTI</p> <p>Amanda James – DCS Courtney Dale – DCS</p> <p>Target Date: March 2023</p>	<p>The 7.01 plan for 2023-2024 has been proposed and is awaiting approval.</p>
<p>2) Continued review of 2003 Child Support Agreement between DCS and KTI.</p>	<p>Schedule meetings between KTI and DCS to ensure provisions of the 2003 Child Support Agreement are being followed.</p>	<p>Maintain cooperative government-to-government relationship and clarify agreement provisions. Regular meetings will help to identify gaps in policy or services to our customers.</p>	<p>Glen Nenema – KTI Chairman Lorraine Parlange - KTI Christine Mellick - KTI</p> <p>Target Date: June 2024</p>	<p>KTI and DCS staff have resumed monthly meetings and have frequent communication regarding specific issues and needs.</p>

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<p>3) DCS cases involving KTI members and employees of KTI are maintained in the Tribal caseload.</p>	<p>Cases will be reviewed at monthly staffing meetings between KTI and DCS beginning February 2022.</p> <p>DCS notes individuals who identify themselves to DCS or to the Washington State Department of Children, Youth and Families (DCYF) as KTI Tribal members. Cases for these individuals are then assigned to the Spokane DCS Kalispel Tribal caseload.</p>	<p>Kalispel Tribal jurisdiction is recognized and applied and cases involving KTI members are correctly identified and appropriately managed by DCS.</p>	<p>Lorraine Parlange – KTI Christine Mellick – KTI Weston Meyring – KTI</p> <p>Aurora Maskall – DCS Amanda James – DCS</p> <p>Target Date: 3rd Wednesday of each month</p>	<p>DCS has notified KTI of KTI affiliated cases through a petition filed in Tribal Court by a DCS Claims Officer. As of February 2023, there are 21 enrolled KTI members that are having their cases managed by a Tribal Liaison in the Spokane Field Office.</p> <p>Between February 2022 and February 2023, there have been 10 monthly staffing meetings held between KTI and DCS. Discussion about the jurisdiction and venue criteria will take place during these staffing meetings.</p> <p>Specific criteria used to identify Kalispel cases is included in the Informal Processes section attached to this plan.</p> <p>Kalispel Tribal Court Manager and Kalispel Associate Judge are attending the beginning of the monthly staffing meetings as needed when court processes need to be discussed.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>4) Assure opportunity for Tribal Court to order customary, traditional and in-kind support by the non-custodial parent, in lieu of, or in addition to cash support, in all child support cases before the Tribal Court involving a DCS party. Ensure adequate input from KTI ICW staff as necessary.</p>	<p>Per the terms of sections 2, 5, and 7 of the 2003 Kalispel-DCS Agreement, as applicable, the non-custodial parent may request credit for in-kind or traditional support with proper documentation.</p> <p>DCS does not track or enforce the collection of in-kind support, so will work with KTI staff and the parents, as appropriate, to discuss application of traditional, in-kind and/or customary support in lieu of cash support in open court. Court to enter Order/explain that the custodian should contact DCS Tribal Liaison, Amanda James if in-kind support is not being received as ordered.</p> <p>DCS and Tribal Court staff also note the importance of having input from the KTI ICW Department, when there's ICW involvement.</p>	<p>Tribal Members understand their rights for in-kind payment option. KTI ICW Dept. needs and goals are being considered alongside those of the Tribal Court and DCS, during any child support activities.</p>	<p>Lorraine Parlange – KTI Christine Mellick – KTI Weston Meyring - KTI</p> <p>Aurora Maskall - DCS Amanda James - DCS</p> <p>Target Date: June 2024</p>	<p>DCS is appearing through its Tribal Claims Officer Attorney, Aurora Maskall. KTI is appearing through attorneys, Lorraine Parlange, Christine Mellick and Weston Meyring.</p> <p>KTI and DCS agreed that language informing parties of their right to request in-kind support will be added to the summons. Weston and Aurora will determine the language and provide it to the Tribal Court Manager.</p> <p>Further discussion about pleadings format and content will take place during the monthly staffing meetings. KTI and DCS staff will contact and consult each other about “best practices” when contacted by a parent who hasn’t received an in-kind payment.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>5) Implementation of the 2003 DCS/KTI Child Support Agreement.</p>	<p>DCS to continue to bring cases to Kalispel Tribal Court (KTC), as provided under the 2003 Child Support Agreement between DCS and KTI.</p> <p>KTI to provide hearing times on the Kalispel Tribal Court Civil Docket to address cases brought by DCS, as well as cases brought by members and employees as set forth in the Agreement.</p>	<p>DCS ensures that language in the Motions and Petitions reflect the intent of the Kalispel Tribal Code.</p> <p>Hearing times are scheduled by Kalispel Tribal Court to allow DCS to appear in Tribal court.</p>	<p>Lorraine Parlange – KTI Christine Mellick – KTI Weston Meyring - KTI Jamie Bradley – KTI Hon. Don Colistro – KTI Kevin Stark - KTI Kelly Good - KTI Amanda James - DCS Aurora Maskall - DCS</p> <p>Target Date: June 2024</p>	<p>Tribal Court hearings are being held in a hybrid model, both in person and telephonically.</p>
<p>6) Provide opportunity for parents involved in ICW cases to have cases jointly set together to address and take into consideration the reunification requirements.</p>	<p>KTI to set ICW, YINOC, or VPA cases and Child Support cases consecutively and to appropriately establish paternity and child support orders when there is State’s interest in ICW Cases.</p> <p>DCS (Aurora Maskall or Amanda James) will inform Tribal Court Manager at the time of filing if ICW and Child Support hearings should be set concurrently.</p>	<p>Better coordination of services allowing parents to focus on issues that promulgated the dependency.</p> <p>Allow for sharing of information to set cases at the same time.</p>	<p>Lorraine Parlange - KTI Christine Mellick – KTI Weston Meyring - KTI Hon. Don Colistro – KTI Jamie Bradley – KTI Kevin Stark - KTI Kelly Good - KTI Amanda James - DCS Aurora Maskall - DCS</p> <p>Target Date: June 2024</p>	<p>DCS may need to request additional info from KTI ICW staff to justify setting a “\$0” order (no support owed) when reunification is expected.</p> <p>Effective 09/01/2022, DCYF published emergency rules significantly limiting the scope of cases referred to DCS and revising its good cause rules. DCYF now only refers cases where a court has made a finding of abandonment as defined in RCW 13.34.030 and good cause does not apply.</p>

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<p>7) Provide opportunity for hearings in Kalispel Tribal Court on the charge-off of child support arrearages owed to the State for all Kalispel Tribal NCP's.</p>	<p>The non-custodial parent may request a hearing in Tribal Court to request that some or all of the arrearages be charged-off per Section 7 of the Agreement.</p> <p>The NCP may also ask DCS for a Conference Board review of the case.</p> <p>DCS staff may also recommend a write-off of debt owed to the State of Washington.</p>	<p>Giving relief to non-custodial parents on a case-by-case basis.</p>	<p>Lorraine Parlange - KTI Christine Mellick – KTI Weston Meyring - KTI Jamie Bradley - KTI</p> <p>Amanda James - DCS Aurora Maskall - DCS</p> <p>Target Date: June 2024</p>	<p>KTI will inform DCS at monthly staffing meetings if a party to a DCS case is involved in ICW, YINOC, or VPA.</p> <p>Further discussion about ICW cases to take place in monthly staffing meetings.</p> <p>KTI would like to include Voluntary Placement Agreements (VPA) in the 2003 Child Support Agreement and also suggest a hearing process in Tribal Court that can address Voluntary Placement Agreement(s), Youth-In-Need-Of-Care matters and the child support obligation during the same hearing. Further discussion to take place in monthly staffing meetings.</p>

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<p>8) Provide outreach opportunities for DCS staff to become more familiar to Tribal members and employees, and improve customer knowledge of child support and parentage services available from DCS and at Kalispel Tribal Court.</p>	<p>KTI and DCS Spokane to mutually arrange for DCS to attend outreach opportunities as they arise. A regular schedule and pre-planned events will help to better meet the needs of members.</p> <p>Monthly outreach efforts in Cusick and Airway Heights will be coordinated. DCS participation in KTI orientations in Airway Heights and Cusick will also be coordinated.</p> <p>DCS is available to meet with clients at future public settings such as job fairs, health fairs, employee orientations, etc.</p> <p>DCS is able to provide printed materials regarding child support, assistance with Acknowledgement of Parentage forms, and Child Support 101 presentations.</p> <p>Child support information would likely be of use to ICW staff and clients because child support is often an afterthought to families trying to reunite with their children.</p>	<p>Kalispel Tribal members and employees of the Tribe become well-informed as to actions they can take in their child support cases.</p> <p>Kalispel members and employees unfamiliar with DCS are better informed of the services offered by DCS.</p>	<p>Lorraine Parlange – KTI Christine Mellick – KTI Weston Meyring - KTI Kevin Stark - KTI</p> <p>Amanda James - DCS</p> <p>Sarah Beito Senior Director HR Administration 509-481-4176 sbeito@ktea.com (Airway Heights)</p> <p>Target Date: June 2024</p>	<p>relation to the 2003 Child Support Agreement.</p> <p>Due to COVID-19, outreach was suspended, however outreach is expected to increase as requested by KTI in upcoming year.</p> <p>DCS to submit documents to be placed on KTI website, if requested by KTI.</p>

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<p>9) Provide information for the Tribe’s Website and/or the Tribal Court website about child support and parentage services available to members.</p>	<p>DCS will provide information on documentation and forms pertaining to parentage which may be beneficial to Kalispel Tribal members and employees.</p> <p>DCS will provide parentage training upon request from KTI; this training may be helpful for Kalispel Tribal Court staff.</p> <p>Information about the voluntary parentage testing program is available as well.</p> <p>Many forms can be found at: https://www.dshs.wa.gov/esa/division-child-support/division-child-support-forms</p>	<p>Increased accessibility of forms and how to use them.</p>	<p>Christine Mellick – KTI Weston Meyring - KTI Jamie Bradley – KTI</p> <p>Amanda James - DCS</p> <p>Target Date: June 2024</p>	<p>DCS shares with Tribes and Tribal programs its semi-annual Parentage and Paternity email newsletters as they are published.</p> <p>No requests for additional/updated information have been received by DCS from KTI.</p>
<p>10) Educate out-of-state child support agencies that attempt direct wage withholding against KTI Tribal employees and attempt attachment of potential per capita payments.</p>	<p>Kalispel staff will forward wage withholding packets and requests for attachment of per capita funds to DCS. DCS will liaise with the out-of-state jurisdictions and inform them of the need to send an Intergovernmental referral to DCS for further referral to the Kalispel Tribal Court.</p>	<p>Out-of-state IV-D agencies are made aware of Kalispel Tribal sovereignty and of the appropriate process to request wage withholding and per capita attachment as established in the 2003 Child Support Agreement.</p>	<p>Lorraine Parlange – KTI Christine Mellick – KTI Weston Meyring - KTI Kim Yunker – KTEA Ellen Lane - KTI</p> <p>Amanda James - DCS</p> <p>Target Date: June 2024</p>	<p>This process is working well.</p> <p>The Tribe has forwarded three out-of-state requests to Amanda since the last 7.01 meeting. Amanda has contacted the state involving each one within 24 hours explaining the process and inviting states to refer the case to Washington State. In addition there was one request from another DCS field office.</p> <p>This topic to be added to the monthly staffing meeting</p>

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				agenda so that any inappropriate referrals received by KTI can be forwarded to Amanda.
<p>11) KTI is informed when DCS receives a paternity case that involves a KTI descendant child and pursuant to the current agreement, can ask DCS to pursue paternity establishment where DCS has an interest and the parties are subject to, or consent to, Tribal Court Jurisdiction.</p>	<p>DCS to notify KTI of new cases opened by DCS that include a child who may be eligible for enrollment in the Kalispel Tribe and whose paternity is at issue. DCS will follow all necessary Tribal requirements.</p> <p>Per the 2003 Child Support Agreement in a DCS paternity case, the Tribal Court may order that any of the parties submit to genetic testing according to the procedures provided for such testing under DCS' current contract with its testing facility and at the currently applicable costs to DCS for such testing.</p>	<p>Paternity establishment will happen promptly and Kalispel Tribal members will be subject to genetic testing.</p>	<p>Lorraine Parlange – KTI Christine Mellick – KTI Weston Meyring - KTI Aurora Maskall - DCS Target Date: June 2024</p>	<p>DCS and KTI have been working together to develop appropriate procedures for paternity establishment.</p> <p>Further discussion about paternity establishment to take place in a meeting related to the 2003 Child Support Agreement.</p>
<p>12) Locate information will be made available for ICW cases.</p>	<p>The Kalispel ICW Program staff can currently obtain any needed information through the Washington State Department of Children, Youth and Families (DCYF) contacts.</p> <p>Direct access to SEMS Web is limited to Tribal IV-A and IV-D agencies that have signed agreements with DCS.</p>	<p>DCS is able to provide locate information to DCYF.</p>	<p>Kevin Stark - KTI Mike Brakel - DCS Target Date: June 2024</p>	<p>Case information has not been requested from DCS since the last 7.01 meeting.</p>

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<p>13) Communicate in the most efficient and beneficial way possible.</p>	<p>DCS and Tribe will frequently exchange resource and contact information. DCS will also provide a list of links to additional information available on the web that may be of use to KTI.</p> <p>Many resources are available on the following two DSHS DCS websites:</p> <p>https://www.dshs.wa.gov/esa/division-child-support</p> <p>https://www.dshs.wa.gov/esa/division-child-support/tribal-relations</p> <p>DCS will provide a list of Kalispel Tribal cases and statistical information to KTI upon request.</p> <p>KTI has requested DCS track the number of TANF recipient cases in the Kalispel Tribal caseload that are receiving pass through payments.</p>	<p>Tribal members, Tribal staff and DCS will communicate efficiently and effectively.</p>	<p>Lorraine Parlange – KTI Christine Mellick – KTI Weston Meyring - KTI Kim Yunker – KTEA Ellen Lane – KTI Kim Swennumson - KTI</p> <p>Amanda James - DCS</p> <p>Target Date: June 2024</p>	<p>DCS continues to use the secure email system to share client information with KTI for business purposes only.</p> <p>Requests to the Kalispel Tribe for employment verification and Tribal enrollment membership status is working very well.</p> <p>Most DCS staff are unable to appear virtually via video conference due to federal data security requirements. DCS staff are able to attend meetings via TEAMS and ZOOM without video.</p> <p>Amanda James can provide technical assistance to troubleshoot any issues with secure email to KTI.</p> <p>Amanda James to provide tracking statistics to KTI as requested.</p>

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<p>14) Issuance of death notifications on DCS cases in the Kalispel Tribal caseload.</p>	<p>Should DCS receive notification of a party on a case in the Kalispel Tribal caseload and it appears that DCS may be providing the first notification of death, DCS will contact the ICW Supervisor prior to any further actions to be taken on the case.</p> <p>It will be at KTI's discretion as to who will contact the appropriate parties associated with the case. (KTI or DCS).</p> <p>Each case will be reviewed on a case by case basis by KTI. Should it be determined that KTI will proceed with initial notification, KTI will notify DCS once contact has been made for DCS to proceed accordingly with next actions on the case.</p>	<p>Tribal members will be notified by their own Tribe instead of a phone call or letter from the State.</p>	<p>Amanda James – DCS ICW Supervisor – KTI</p> <p>Target Date: June 2024</p>	<p>No deaths in the Kalispel caseload in the past year.</p>

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CONTACT INFORMATION FOR KALISPEL TRIBE

KALISPEL			
Hon. Don Colistro	Associate Judge	509-445-1664	dcolistro@kalispeltribe.com
Lorraine Parlange	Senior Tribal Attorney	509-789-7603	lparlange@kalispeltribe.com
Christine Melick	Staff Attorney	509-789-7603	cmellick@kalispeltribe.com
Weston Meyring	Staff Attorney	509-789-7608	wmeyring@kalispeltribe.com
Amanda Breshears	Executive Assistant to the Senior Tribal Attorney	509-789-7616	abreshears@kalispeltribe.com
Pierce Shivers	Staff Attorney	509-789-7600	pshivers@kalispeltribe.com
Jessica Pakootas	Executive Director	509-447-7442	jpakootas@kalispeltribe.com
Kelly Good	ICW Supervisor		
Kevin Stark	Camas Path Social Services Manager	509-671-4064	kstark@kalispeltribe.com
Jamie Bradley	Tribal Court Manager	509-447-7131	jbradley@kalispeltribe.com
Megan Scott	Court Clerk II	509-447-7263	mscott@kalispeltribe.com
Kim Yunker	Payroll Coordinator, Kalispel Tribal Economic Authority (KTEA)	509-481-2113	kyunker@ktea.com
Ellen Lane	Payroll Accountant, Kalispel Tribe of Indians (KTI)	509-447-7259	elane@kalispeltribe.com
Kim Swennumson	Director of Finance	509-447-7424	kswennumson@kalispeltribe.com

CONTACT INFORMATION FOR STATE OF WASHINGTON

DSHS

Chris Franks	Senior Manager of Tribal Relations (DCS)	360-338-2917	christopher.franks@dshs.wa.gov
Jim Sugden	Program Administrator, Tribal Relations (DCS)	509-934-5466	james.sugden@dshs.wa.gov
Ron Walker	District Manager, Spokane Field Offices (DCS)	509-842-7236	ronald.walker@dshs.wa.gov
Mary Cooper	Child Support Program Manager, Spokane Field Office (DCS)	509-309-1895	mary.cooper@dshs.wa.gov
Courtney Dale	Tribal Team Supervisor, Spokane Field Office (DCS)	509-363-4920	courtney.dale@dshs.wa.gov
Amanda James	Lead Support Enforcement Officer, Tribal Liaison (DCS)	509-363-5050	amanda.james@dshs.wa.gov
Jessica Blake	Lead Support Enforcement Officer, Tribal Liaison (DCS)	509-363-5043	jessica.blake@dshs.wa.gov
Aurora Maskall	Lead Tribal Claims Officer (DCS)	509-363-5029	aurora.maskall@dshs.wa.gov
Mike Brakel	Support Enforcement Officer, Tribal Liaison, FAMLINK Rep	509-363-4975	michael.brakel@dshs.wa.gov

CRITERIA USED FOR CASES TO BE INCLUDED IN DCS TRIBAL CASELOAD

In DCS, a Tribal Unit case is one in which **one or more** of the following exists:

- An NCP who is a member of a federally recognized Washington Tribe.
- An NCP who is employed by the Tribe, a Tribal enterprise, or an Indian owned business located on a reservation or trust land.
- A party included under a cooperative child support process or agreement.
- A party receiving services from:
 - A Tribal TANF (Temporary Assistance for Needy Families) program.
 - A Tribal IV-D program.
 - Both Tribal TANF and Tribal IV-D programs.
- A case involving other tribal issues. Consult your local Tribal Liaison or Tribal Claims Officer.
 - **For example:** A local field office may define tribal cases as a case:
 - Associated with a Tribal TANF case,
 - Involving any NCP living on a reservation, or
 - Involving a party who filed a child support action in Tribal Court.

In the Spokane Office, DCS has designated a specialized Kalispel caseload for working cases affiliated with the Kalispel Tribe of Indians. **Amanda James** is the primary contact for this caseload. This caseload is comprised of cases that meet the following criteria:

- An NCP or joint noncustodial parents (JNCP) is a Kalispel Tribal member (parties must self-identify as tribal members)
- An NCP or JNCP is working for the Kalispel Tribe, Tribal business or enterprise
- All paternity establishment cases if either the NCP or the CP are Kalispel Tribal members (parties must self-identify as tribal members)
- All child support establishment/modification cases where the NCP resides on the reservation
- All NCP cases related to one of the above criteria

NCP = Non Custodial Parent, the person paying child support

JNCP = Joint Non Custodial Parent, the spouse of the NCP and other biological/adopted parent of the child

CP = Custodial Parent, the person receiving child support

Historical Goals not Actively Being Pursued

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>KTI may assist DCS in service of process on a case-by-case basis.</p>	<p>DCS will file a Motion to authorize service of a foreign document in Kalispel Tribal Court. The Motion/Petition should state what efforts have been taken to effect service, including, but not limited to, how many times DCS has attempted service off the reservation, if at all.</p> <p>For hearings taking place through Kalispel Tribal Court, if a party is either employed by KTI or residing on the reservation, KTI will handle process service. For parties not employed by KTI or residing on the reservation, process service will be handled by DCS</p>	<p>Parentage and child support issues will be addressed more timely.</p>	<p>Ashley Stetson – KTI Jamie Bradley – KTI</p> <p>Amanda James - DCS Aurora Maskall – DCS</p> <p>Target Date: Reviewed Annually</p>	<p>Progress Status: This topic is being moved to the historical section per request of KTI at the 01/20/2022 7.01 meeting. Topic to be further discussed in relation to the formal child support agreement between KTI and DCS.</p>