

Date updated: Month, Day, Year

- Draft Plan
- Final Plan

DSHS Policy 7.01 Plan

July 1, 2026 to June 30, 2027 Annual Plan and Progress Report
Lummi Nation and
ESA: Division of Child Support (DCS), Region 2, Everett Office

	Yes	No
Met with Tribe/UIO?	x	
Tribal input received?	x	
Tribal approval of plan?	X	

(contact information listed at end of plan)

Most recent meeting date: 02/19/2026 in person at LNCSP office

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>1) Prepare and disseminate pertinent statistics on American Indian community and participant population's numbers of American Indian participants served and other relevant data.</p>	<p>1a) Provide data upon request by Lummi Child Support Program (LNCSP).</p> <p>Data available could include but not limited to current support collected, number of enrolled NCPs included in the caseload and other data.</p> <p>Provide a list of all cases upon request that are associated with the Lummi Child Support Caseload. Review to assure that all tribal members are correctly identified.</p>	<p>1a) LNCSP will be better informed about their member's utilization of DCS services.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Target Date: monthly during recurring outreach to LNCSP and at mid-year review.</p>	<p>1a) Reports provided as requested by LNCSP. DCS will review cases quarterly to ensure only cases meeting the criteria are included in the caseload.</p>

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update
<p>2) Exchange of Information, verification of tribal enrollment and tribal employment.</p>	<p>2a) DCS and LNCSP have agreed on a process for verification of enrollment to correctly identify clients as Lummi Nation Tribal members.</p> <p>b) DCS and LNCSP have agreed on a process for verification of employment for non-tribal and tribal members.</p> <p>c) Tribes have the opportunity to identify clients that are in need of modification and/or possible debt write-off, due to individual client circumstances.</p> <p>d) Email and phone communication to exchange information is preferred method of daily communication. Monthly in person meetings are scheduled.</p>	<p>2a, b) Tribes and DCS will be able to ensure Tribal members' cases are correctly identified as meeting the criteria for the tribal caseload. Case will then be included in the tribal caseload.</p> <p>c) To ensure child support amounts are set correctly and state debt is reviewed for write off if appropriate.</p> <p>d) Ensure communication for case staffing is done</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Target Date: monthly during recurring outreach to LNCSP and at mid-year review.</p>	<p>2a) DCS reviews cases quarterly to ensure only cases meeting the criteria are included in the caseload.</p> <p>d) Monthly in-person meetings are scheduled consistently on 3rd Thursday of each month or as agreed.</p>

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<p>3) Federal Offset List reporting</p>	<p>3a) Report will be received from LNCSP by the 10th of each month.</p>	<p>regularly.</p> <p>3a) Review cases in Federal Offset only and caseload to ensure the debt reported is correct.</p> <p>b) Ensure correct reporting to IRS is done on the 3rd weekend of each month.</p> <p>IRS reporting is now done weekly, however there will be no change to receiving the report from LNCSP by the 10th of each month.</p>	<p>State:</p> <p>Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews carly.mathews@dshs.wa.gov</p> <p>Tribe:</p> <p>Lummi Nation</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov</p> <p>Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Target Date: monthly during recurring outreach to LNCSP and at mid-year review.</p>	<p>3a) Treasury Offset agreements are reviewed every three years. Date of expiration of this agreement is 9/30/2027.</p>

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<p>4) DCS and LNCSP has an established referral process.</p>	<p>4a) DCS and LNCSP will continue to transfer and refer cases as needed and as determined by DCS and Tribe's agreement and caseload criteria.</p> <p>b) Prior to sending a referral to LNCSP, DCS is required to notify the Custodial Parent (CP) that DCS must refer their case to another child support agency. The CP is required to respond within 21 days if they object. DCS is required to wait 21 days to refer the case to LNCSP.</p>	<p>4a, b) Referrals will be sent when determined case qualifies per DCS and LNCSP agreement and caseload criteria. Once it is determined the case will need to be referred, DCS needs to notify the CP, and wait 21 days to refer pending CP response.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Target Date: monthly during recurring outreach to LNCSP and at mid-year review.</p>	<p>4a) DCS and Tribe provide all necessary documents needed for referrals as agreed.</p>

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<p>5) SEMS/ACES access and Data Share Agreements</p>	<p>5a) LNCSP has a data share agreement to access SEMS/ACES.</p> <p>b) Contract is good for 3 years</p> <p>C) Security Monitor is named</p>	<p>5a) LNCSP is able to access information in SEMS Web and ACES Online. This enables LNCSP to access information needed to work cases effectively.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Target Date: monthly during recurring outreach to LNCSP and at mid-year review.</p>	<p>5a) SEMS Access: Kelli R Jefferson, Elisia Lopez</p> <p>Third, LNCSP staff Mary Johnson’s access will be re-initiated at the request of LNCSP when she returns to work from leave.</p> <p>ACES access: Kelli R Jefferson, Elisia Lopez</p> <p>Third, LNCSP staff Mary Johnson’s access will be re-initiated at the request of LNCSP when she returns to work from leave.</p> <p>b) SEMS/ACES Data Share Agreement expires 12/31/2025. The contract has been sent in and awaiting signatures.</p> <p>C) Security Monitor is Brian Henson</p>

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<p>6) Statute of Limitations will be determined by the jurisdiction that has the longest Statute of Limitations.</p>	<p>6a) DCS and LNCSP will continue to discuss cases that are close to Statute of Limitations in order to prevent overpayment of child support.</p>	<p>6a) Ensure correct debt is being enforced and collected as appropriate and following Statute of limitations by the correct jurisdiction.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov Carly Mathews Carly.mathews@dshs.wa.gov Tribe: Lummi Nation Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov Target Date: monthly during recurring outreach to LNCSP and at mid-year review.</p>	<p>6a) Lummi nation Statute of limitations is age 34 of each child.</p>

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<p>7) Identify needs of American Indian clients and communities and whether current programs and policies meet these needs. Identifying ways to improve customer service to Tribal Members</p>	<p>7a) Continue to provide outreach to Region 2 tribes as requested and as resources and state budget allows.</p> <p>b) Explore alternative locations and methods to work with community members as state budget allows.</p> <p>c) Attend quarterly 7.01 meetings. Discuss customer service delivery concerns, process improvement suggestions, update changes to contacts and completion of 7.01 Plan and Progress Report goals and objectives.</p>	<p>7a) In-person services can be provided for remotely located Tribal members as budget allows.</p> <p>b) Best practices and various locations can be used to provide these services.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Target Date: monthly during recurring outreach to LNCSP and at mid-year review. Quarterly at 7.01 meetings.</p>	<p>7a) DCS staff will continue monthly outreach with LNCSP staff.</p> <p>b) DCS has SEOs stationed at the Smokey Point, Mt Vernon, Bellingham and Sky Valley/Monroe CSOs. Clients can speak to an SEO in these offices. If they need to speak specifically to a tribal SEO then they can be called from the CSO.</p> <p>DCS has tribal liaisons located at Sky Valley CSO.</p> <p>c) provide updates to both CSD and DCS 7.01 Plan and Progress Reports as needed.</p>

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<p>8) DCS will ensure training opportunities will be shared with NCSP staff and community.</p>	<p>8a) DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.</p> <p>b) Tribal Staff are invited to attend portions of DCS academies that might be of benefit to them.</p> <p>c) DCS can present DCS 101 presentations upon request. We can also provide virtual or in-person meetings with mutual clients to discuss case specifics.</p>	<p>8a) LNCSP Staff will have opportunities to attend state trainings</p> <p>b) Tribal LNCSP staff and members will be better informed about services DCS can provide for them. DCS 101 can be used as a resource to community members or tribal programs.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov</p> <p>Target Date: monthly during recurring outreach to LNCSP and at mid-year review.</p>	

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<p>9) LNCSP will be invited to Community Partnership for Transition Services (CPTS) meeting and Local Planning Area (LPA) meetings.</p>	<p>9a) Invite tribes to participate in Local Planning Area (LPA) meetings and Community Partnership and Transition Services (CPTS) meetings.</p>	<p>9a) Increase attendance and participation of Tribes in LPA/CPTS meetings.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov Carly Mathews Carly.mathews@dshs.wa.gov Tribe: Lummi Nation Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov Target Date: monthly during recurring outreach to LNCSP.</p>	<p><u>LPA</u> Meetings 4th Friday of each month Facilitator: John Dorrenbacher jdorrenbacher@careerpathservices.org Kerisa Zaddack kerisa.zaddack@dshs.wa.gov <u>CPTS</u> –Department of Corrections now doing independent meetings, no formal CPTS meetings in Whatcom County at this time. Contact to be added to CPTS distribution list contact Kerisa Zaddack kerisa.zaddack@dshs.wa.gov</p>

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<p>10) DCS tribal liaison staff will participate and volunteer at Tribal cultural events when available.</p>	<p>10a) Attend and volunteer at Tribal cultural events.</p> <p>b) LNCSP can advise DCS of possible events to attend such as Community Resource Fair in March 2026, Canoe Journey and Back to School Events.</p>	<p>10a) Better understanding of the Tribal culture and heritage by DCS tribal unit staff.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov</p> <p>Carly Mathews Carly.mathews@dshs.wa.gov</p> <p>Tribe: Lummi Nation</p> <p>Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov</p>	<p>10a) DCS tribal liaison will continue to attend tribal cultural events and training as opportunities are shared and requested and budget allows.</p>

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<p>11) Provide training and awareness to the DCS office regarding Native American Culture.</p>	<p>11a) DCS Tribal Unit will host a Native American Heritage Event during the month of November as resources and budget allows.</p>	<p>11a) Better educate DCS staff and build awareness of tribal culture.</p>	<p>State: Lisa Dupre Lisa.dupre@dshs.wa.gov Carly Mathews Carly.mathews@dshs.wa.gov Tribe: Lummi Nation Kelly Jefferson kellyj@lummi-nsn.gov Shasta Cano-Martin shastacm@lummi-nsn.gov</p>	

CONTACT INFORMATION LUMMI NATION INDIAN TRIBE

<i>TRIBE</i>			
Shasta Cano-Martin	Director Lummi Child Support Program	360/312-2281	shastacm@lummi-nsn.gov
Kelly Jefferson	Program and Office Manager	360/312-2230	kellyj@lummi-nsn.gov
Kelli Jefferson	Case Manager	360/312-2429	kellij@lummi-nsn.gov
Elisia Lopez	Child Support Case manager	360-312-2331	Elisial@lummi-nsn.gov
Mary Johnson	Payment Specialist	360/312-2242	maryj@lummi-nsn.gov
Shalayleeyah Lane	Reception/Front Desk	360/312-2235	shalayleeyahL@lummi-nsn.gov
Kristy Kopplin	Executive Assistant to Kwenangets	360-380-6646	

CONTACT INFORMATION FOR STATE OF WASHINGTON

DSHS			
Lisa Dupre	Supervisor, Tribal Unit Region 2 North	425/438-4852, Direct Line	Lisa.dupre@dshs.wa.gov
Carly Mathews	Support Enforcement Officer 2	425/438-4950	Carly.mathews@dshs.wa.gov
Heather Lockhart	Child Support Manager, Region 2 North	253-625-1431	Heather.lockhart@dshs.wa.gov
Teresa Wall	District Manager, Everett Office, Region 2 North	206-458-8601	Teresa.wall@dshs.wa.gov

CRITERIA USED FOR CASES TO BE INCLUDED IN DCS TRIBAL CASELOAD

- NCP is an enrolled Lummi Nation Indian Tribal member
- NCP is working for the Lummi Nation Indian Tribe, tribal business, or enterprise
- All NCP cases related to one of the above criteria
- CP is enrolled Lummi Nation Indian tribal member and child is eligible for enrollment and paternity and order needs to be established with inquiry to LNCSP to accept the case due to enrollment status and jurisdiction
- Cases where there is a Lummi Tribal Court order, will need to have collaboration and discussion in order to follow Lummi Nation code and intent of the initial order for modification, incarceration and age bracket increases.
 - Coordination needs to occur with LNCSP.
 - In order for the case to be managed effectively and appropriately, the case may be included in the tribal caseload at DCS.
- Cases referred to DCS by Lummi Nation Child Support Program; with NCP associated cases

Historical Goals not Actively Being Pursued

All previous historical information will be found on the 2024-2025 7.01 Plan and Progress Report. The information below is effective 01/2025.

DATE OF CHANGE	CHANGE/HISTORICAL INFO
3/17/2025	COMPLETED and removed from current plan 03/17/2025: 6c) DCS will send an email reminder to financial worker a few days before the 10th of each month. Federal Offset agreements will need to be renewed annually if requested by LNCSP staff.
12/2026	Judy Warbus Case Manager 360/384-7141 judyw@lummi-nsn.gov
09/2025	Johanna Phair Data Manager/Intake 360/312-2463 johannap@lummi-nsn.gov