

**Policy 07.01 Plan and Progress Report**  
 Timeframe: July1 2022 to June 30 2023  
 ESA/Division of Child Support  
**Region 2 North/Everett Field Office**  
**Tribe: Tulalip Tribes**

**NOTES: Draft 7.01 Plan and Progress Report emailed to Roseann Reeves Tulalip Child Support Program Manager on 3/21/2022. Response due back on 3/26/2022. Received response from Roseann Reeves, 03/29/2022, approved. Plan submitted to Tribal Relations Team on 03/29/2022.**

| Implementation Plan  |   |  |   | Progress Report   |
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| (1) Goals Objectives   | (2) Activities  | (3) Expected Outcome   | (4) Lead Staff and Target Date  | (5) Status update for the Fiscal Year Starting Last July 1<br><i>List in reverse chronological order (most recent on top).</i>  |
| <p>1) Prepare and disseminate pertinent statistics on Tulalip’s community and participant population of Native American participants served and other relevant data.</p> | <p>1a) Provide data upon request regarding the number of tribal cases where services are being provided through Region 2 Child Support. How many paying cases? How much are they paying?</p> <p>1b) Provide a list of all cases upon request that are associated with enrolled Tulalip Tribes members upon request.</p> | <p>1a) Tribes will be better informed about their member’s utilization of DCS services.</p> <p>1b) Tribes and DCS will be able to ensure Tribal members’</p> | <p>State: Lisa Dupre<br/> <a href="mailto:garnelm@ds.hs.wa.gov">garnelm@ds.hs.wa.gov</a><br/>                     Tony Ignacio<br/>                     Tony.ignacio@dshs.wa.gov<br/>                     v</p> <p>Tulalip Tribes:<br/>                     Program Manager:<br/>                     Roseann Reeves,</p> | <p>1) a &amp; b) Reports provided as requested by tribes. DCS reviews all cases coded enforcement services “08” quarterly in order to ensure only cases meeting the criteria for the Tribal caseload are included in the caseload.</p> <p>1c) Tribes may submit a request for DCS to review cases identified for possible modification or debt write off. Only debts owed to the State of Washington are eligible for debt write-off. List was provided to TCSP as requested.</p> |

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|  | <p>Review to assure that all tribal members are correctly identified.</p> <p>1c) Tribes have the opportunity to identify clients that need modification's or possible debt write-off, due to client's situation</p> | <p>cases are correctly identified.</p> <p>1c) To ensure child support amounts are set correctly and write off debts that may cause hardships on families</p> | <p><a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>;<br/> Supervisor:<br/> Kaylee Grant<br/> <a href="mailto:kayleegrant@tulaliptribes-nsn.gov">kayleegrant@tulaliptribes-nsn.gov</a>; TCSP<br/> Financial<br/> Specialist:<br/> Nikki Ferguson<br/> <a href="mailto:nferguson@tulaliptribes-nsn.gov">nferguson@tulaliptribes-nsn.gov</a>, TCSP<br/> Attorney:<br/> Jonathan Sanchez<br/> <a href="mailto:josanchez@tulaliptribes-nsn.gov">josanchez@tulaliptribes-nsn.gov</a>,<br/> TCSP Support<br/> Enforcement<br/> Officers:<br/> Dustin Henry<br/> <a href="mailto:dustinhenry@tulaliptribes-nsn.gov">dustinhenry@tulaliptribes-nsn.gov</a> ,<br/> Sparrow Hunt<br/> <a href="mailto:sparrowhunt@tulaliptribes-nsn.gov">sparrowhunt@tulaliptribes-nsn.gov</a> ,<br/> Kimberly<br/> Nelson</p> |  |
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|  |  |  | <a href="mailto:kimnelson@tulaliptribes-nsn.gov">kimnelson@tulaliptribes-nsn.gov</a> , and<br>Raelene Todd<br><a href="mailto:rtodd@tulaliptribes-nsn.gov">rtodd@tulaliptribes-nsn.gov</a>  |  |
|  |  |  | Target Date:<br>weekly during<br>recurring<br>outreach to<br>Tulalip Tribes<br>Child Support<br>Program and at<br>mid-year review.<br><br>***Face-to-face<br>outreach has<br>been postponed<br>and has been<br>replaced with bi-<br>weekly virtual<br>outreach until<br>further notice<br>due to COVID19. |  |
| 2) Ensure efforts are made to recruit/hire Native American staff to meet the overall DSHS goal of having a | 2a) Job announcements sent to Aimee Gone, OIP.<br>2b) Send the DOP web address to tribal | 2) Tribal members will be better informed about and able | State: Lisa Dupre<br><a href="mailto:garnelm@ds.hs.wa.gov">garnelm@ds.hs.wa.gov</a> ;<br>Tony Ignacio   | DCS will provide awareness of open positions to OIP representatives through informal communication as they become known (phone/email). |

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| <p>diverse workforce.</p> | <p>newsletters and HR staff.<br/> 2c) Training for the DOP website (careers.wa.gov) from DCS HR representative to be extended to tribes through their tribal HR offices as defined by the tribe.<br/> 2d) DCS Tribal Relations Team will email job openings to the tribes.</p> | <p>to compete for DCS employment opportunities as they arise.</p> | <p><a href="mailto:Tony.ignacio@dshs.wa.gov">Tony.ignacio@dshs.wa.gov</a><br/> <u>v</u></p> <p>Tulalip Tribes:<br/> Roseann Reeves,<br/> <a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>; Case Manager<br/> Supervisor:<br/> Kaylee Grant<br/> <a href="mailto:kayleegrant@tulaliptribes-nsn.gov">kayleegrant@tulaliptribes-nsn.gov</a>; TCSP<br/> Support Enforcement Officers:<br/> Dustin Henry, Sparrow Hunt, Kimberly Nelson, and Raelene Todd</p> <p>Target Date:<br/> weekly during recurring outreach to Tulalip Tribes Child Support Program and</p> | <p>DCS continued to hire Support Enforcement Officers. Notification of hiring was sent to TCSP via Aimee Gone.</p> |
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|   |   |  | <p>at mid-year review.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19</p>  |  |
| <p>3) Work with tribes to develop and/or implement local Tribal-State agreements, protocols, contracts or processes</p> | <p>3a) Will the tribes consider accepting a payroll deduction notice for their non-tribal employees? Voluntary Wage Assignments?</p> <p>3b) DCS is willing to provide training or overview of the State Child Support Program for each tribe's members to explain DCS processes and remedies.</p> | <p>3a) More regular support collections for nonpaying employees.</p> <p>3b) Tribal members will be better informed about services DCS can provide.</p> <p>3c) Access to SEMS information</p> | <p>State: Lisa Dupre <a href="mailto:garnelm@dshs.wa.gov">garnelm@dshs.wa.gov</a>; Tony Ignacio <a href="mailto:Tony.ignacio@dshs.wa.gov">Tony.ignacio@dshs.wa.gov</a></p> <p>Tulalip Tribes: Roseann Reeves, <a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>; Case Manager Supervisor:</p> | <p>3a) Informal agreements with Tulalip Tribes to identify which tribal employers will accept payroll deduction notices for their non-tribal.</p> <p>3b) DCS can present DCS 101 presentations upon request. No requests for DCS 101 presentations as of 3/21/2022. Covid-19 prevents any in person presentations or trainings.</p> <p>3c) DCS is still working with Tulalip Child Support Program to get access to SEMS/ACES using the new process. Forms for SEMS/ACES access was emailed to Roseann Reeves and newly hired staff has acquired SEMS/ACES access.</p> |

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|  | <p>3c) Verify SEMS/ACES access and assist with training on SEMS.</p> | <p>in order to efficiently work cases.</p> | <p>Kaylee Grant<br/> <a href="mailto:kayleegrant@tulaliptribes-nsn.gov">kayleegrant@tulaliptribes-nsn.gov</a>; TCSP<br/>         Support Enforcement Officers:<br/>         Dustin Henry, Sparrow Hunt, Kimberly Nelson, and Raelene Todd</p> <p>Target Date:<br/>         weekly during recurring outreach to Tulalip Tribes Child Support Program.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further</p> |  |
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|  |   |   | notice due to COVID19   |  |
| <p>4) Identify needs of Native American clients and communities and whether current programs and policies meet these needs. Identifying ways to improve customer service to Tribal Members</p> | <p>4a) Continue to provide outreach to Region 2 tribes as requested and as resources allow.</p> <p>4b) Explore alternative locations and methods to work with community members.</p> <p>4c) Meet jointly with tribes quarterly to determine needs and assess progress of the 7.01 plan.</p> | <p>4a) In-person services can be provided for remotely located Tribal members.</p> <p>4b) Best processes and locations can be used to provide these services.</p> <p>4c) Better services for individual tribal members.</p> <p>4d) Attendance and participation of Tulalip Tribes in LPA/CPTS meetings.</p> | <p>State: Lisa Dupre <a href="mailto:garnelm@dshs.wa.gov">garnelm@dshs.wa.gov</a>; Tony Ignacio <a href="mailto:Tony.ignacio@dshs.wa.gov">Tony.ignacio@dshs.wa.gov</a></p> <p>Tulalip Tribes: Roseann Reeves, <a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>; Case Manager Supervisor: Kaylee Grant <a href="mailto:kayleegrant@tulaliptribes-nsn.gov">kayleegrant@tulaliptribes-nsn.gov</a>; TCSP Support Enforcement Officers: Dustin Henry, Sparrow Hunt, Kimberly Nelson, and</p> | <p>4a) DCS staff will continue bi-weekly outreach with the Tulalip Child Support Program staff on Wednesdays.</p> <p>4b) DCS does have SEOs out stationed at the Smokey Point, Mt Vernon, Alderwood, Bellingham and Sky Valley/Monroe CSOs. Clients can speak to an officer in these offices. If they need to speak specifically to a tribal SEO then they can be called from the CSO.</p> <p>DCS has tribal liaisons located at Everett Office, Bellingham CSO, and Sky Valley CSO.</p> <p>4c) DCS and Tulalip continue to meet on a regular basis, bi-weekly, to ensure that clients within their programs are receiving the best services possible.</p> <p>4d) The Tribes are invited and encouraged to attend LPA and CPTS meetings. Contact Information for LPA:</p> <ul style="list-style-type: none"> <li>Facilitator: Mary O'Brien @42/977-6405 and Jan Strand @425/640-1008. Note taker: Cheryl Dunn @425/339-1776 <a href="mailto:dunnca@dshs.wa.gov">dunnca@dshs.wa.gov</a></li> <li>LPA meetings are the 4<sup>th</sup> Tuesday of the month from 9-12 at the Alderwood CSO, but location can vary.</li> </ul> <p>Contact Information for CPTS:</p> <ul style="list-style-type: none"> <li>Facilitators: Ana Johnson @206/348-7969</li> <li>CPTS meetings are the 2<sup>nd</sup> Friday of every month from 1:30-3:00 at the goodwill training center in Everett.</li> </ul> |

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|   |  |  | <p>Raelene Todd</p> <p>Target Date:<br/>weekly<br/>during<br/>recurring<br/>outreach to<br/>Tulalip Tribes<br/>Child Support<br/>Program.</p> <p>***Face-to-face<br/>outreach has<br/>been postponed<br/>and has been<br/>replaced with bi-<br/>weekly virtual<br/>outreach until<br/>further notice<br/>due to COVID19</p> |  |
| <p>5) DCS will ensure that training opportunities are shared with tribes.</p> | <p>DCS Regional Training Coordinator will offer and coordinate training opportunities to include regional tribes.</p> <p>Tribal Staff are invited to attend portions of DCS academy's that might be of benefit to them</p> | <p>Tribal Staff will have opportunities to attend state trainings.</p> | <p>State: Lisa Dupre<br/><a href="mailto:garnelm@dshs.wa.gov">garnelm@dshs.wa.gov</a><br/>Tony Ignacio<br/><a href="mailto:Tony.ignacio@dshs.wa.gov">Tony.ignacio@dshs.wa.gov</a><br/><a href="#">v</a></p> <p>Tulalip Tribes:</p>  | <p>Training opportunities received by the DCS Training Coordinator and/or Tribal Relations Team and Aimee Gone (OIP) will be sent to the Tribal HR's as they are received and/or made available.</p> |



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|  |  |  | <p>Program<br/>Manager:<br/>Roseann<br/>Reeves,<br/><a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>; Case<br/>Manager<br/>Supervisor:<br/>Kaylee Grant<br/><a href="mailto:kaylegrant@tulaliptribes-nsn.gov">kaylegrant@tulaliptribes-nsn.gov</a>;</p> <p>Target Date:<br/>weekly during<br/>recurring<br/>outreach to<br/>Tulalip Tribes<br/>Child Support<br/>Program and at<br/>mid-year<br/>review.</p> <p>***Face-to-<br/>face outreach<br/>has been<br/>postponed<br/>and has been<br/>replaced with<br/>bi-weekly<br/>virtual<br/>outreach until<br/>further notice</p> |  |
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|  |  |   | due to COVID19  |   |
| <p>6a) DCS and the Tribes have an established referral process and the rate of referrals for DCS to send cases to the Tribe for enforcement, establishment, paternity and modification.</p> <p>6b) Statute of Limitations (SOL) will be determined by the jurisdiction that has the longest (SOL).</p> | <p>6a) DCS and the Tribes will continue to transfer and refer cases as needed as determined by DCS and the Tribes' agreement.</p> <p>6b) DCS and Tulalip will continue to discuss cases that are close to SOL.</p> | <p>6a) Communicate with the Tribes on rate of referral based in current staffing levels and the ability to accommodate more cases.</p> <p>6b) Ensure correct debt is being enforced and collected</p> | <p>State: Lisa Dupre<br/> <a href="mailto:garnelm@ds.hs.wa.gov">garnelm@ds.hs.wa.gov</a><br/>         Tony Ignacio<br/> <a href="mailto:Tony.ignacio@dshs.wa.gov">Tony.ignacio@dshs.wa.gov</a><br/> <u>v</u></p> <p>Tulalip Tribes:<br/>         Program Manager:<br/>         Roseann Reeves,<br/> <a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>; Case Manager<br/>         Supervisor:<br/>         Kaylee Grant<br/> <a href="mailto:kayleegrant@tulaliptribes-nsn.gov">kayleegrant@tulaliptribes-nsn.gov</a>; TCSP Support</p> | <p>6a) Referrals will be sent as a case qualifies per DCS and Tulalips' agreement.</p> <p>6b) TCSP does not have SOL, and DCS SOL is youngest child turns 28; any changes to SOL will be discussed.</p> |

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|  |  |   | <p>Enforcement Officers:<br/>Dustin Henry, Sparrow Hunt, Kimberly Nelson, and Raelene Todd</p> <p>Target Date:<br/>weekly during recurring outreach to Tulalip Tribes Child Support Program and at mid-year review.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19</p> |  |
| 7) DCS and the Tribes will discuss specific cases on a regular basis | 7) Email and phone communication regarding specific cases. | 7) Clear understanding on the status of cases and client contact. | <p>State: Lisa Dupre<br/><a href="mailto:garnelm@ds.hs.wa.gov">garnelm@ds.hs.wa.gov</a><br/>Tony Ignacio<br/><a href="mailto:Tony.ignacio@dshs.wa.gov">Tony.ignacio@dshs.wa.gov</a><br/><a href="#">v</a></p>  | <p>7) DCS and Tulalip Tribes will continue to discuss specific cases and issues via email and telephone as questions and issues are identified.</p> <p>Outreach is scheduled weekly for in person discussion of cases.</p> <p><b>Weekly outreach : 2020</b><br/>January:1/9, 1/16 cancelled due to snow, 1/23, 1/30<br/>February: 2/6, 2/13 cancelled due to DM office visit, 2/20, 2/27</p> |

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|  |  |  | <p>Tulalip Tribes:<br/>Program<br/>Manager:<br/>Roseann<br/>Reeves,<br/><a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>; Case<br/>Manager<br/>Supervisor:<br/>Kaylee Grant<br/><a href="mailto:kayleegrant@tulaliptribes-nsn.gov">kayleegrant@tulaliptribes-nsn.gov</a>; TCSP<br/>Support<br/>Enforcement<br/>Officers:<br/>Dustin Henry,<br/>Sparrow Hunt,<br/>Kimberly<br/>Nelson, and<br/>Raelene Todd</p> <p>Target Date:<br/>weekly during<br/>recurring<br/>outreach to<br/>Tulalip Tribes<br/>Child Support<br/>Program and</p> | <p>March: 3/5 (3/12, 3/19, 3/26 cancelled due to COVID 19)<br/>April: Cancelled due to COVID19<br/>May: Cancelled due to COVID19<br/>June: Cancelled due to COVID19<br/>July: Cancelled due to COVID19<br/>August: Cancelled due to COVID19<br/>September: Cancelled due to COVID19</p> <p><b>Bi-weekly virtual outreach : 2020</b></p> <p>October: 10/14, 10/28<br/>November: 11/12<br/>December: Cancelled due to holidays</p> <p><b>Bi-weekly virtual outreach : 2021</b></p> <p>January: 1/6, 1/20<br/>February: 2/3, 2/17<br/>March: 3/3, 3/17(TCSP cancelled—no questions), 3/31(TCSP cancelled—no questions but TCSE SEOs to continue to e-mail questions).<br/>April: 4/14(Cancelled); 4/28(Cancelled and TCSP requested monthly virtual meetings)</p> <p><b>Monthly virtual outreach as requested by TCSP : 2021</b></p> <p>May: 5/5<br/>June: 6/9<br/>July: 7/21</p> <p><b>Bi-weekly virtual outreach : 2021</b></p> <p>August: 8/11(TCSP cancelled due to staff training and availability); 8/18.<br/>September: 9/1, 9/15<br/>October: 10/6, 10/27<br/>November: 11/10, 11/24(cancelled)<br/>December: 12/8, 12/22(cancelled)</p> |
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|  |   |   | <p>at mid-year review.</p> <p>***Face-to-face outreach has been postponed and has been replaced with bi-weekly virtual outreach until further notice due to COVID19</p>   | <p><b>Bi-weekly virtual outreach : 2022</b><br/> January: 1/5(cancelled), 1/19(cancelled).<br/> February: 2/2</p>  |
| <p>8) DCS staff will participate and volunteer at Tribal cultural events when available.</p> | <p>8) Attend and volunteer at Tribal cultural events.</p> | <p>8) Better understanding of the Tribal culture and heritage by DCS staff.</p> | <p>State: Lisa Dupre<br/> <a href="mailto:garnelm@dshs.wa.gov">garnelm@dshs.wa.gov</a><br/> Tony Ignacio<br/> <a href="mailto:Tony.ignacio@dshs.wa.gov">Tony.ignacio@dshs.wa.gov</a><br/> <u>v</u></p> <p>Tulalip Tribes:<br/> Program Manager:<br/> Roseann Reeves,<br/> <a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>; Case Manager<br/> Supervisor:</p> | <p>.</p> <p>Due to COVID-19 restrictions most public events have been canceled by the tribe including Canoe Journey 2021.</p> <p>DCS will attend other tribal cultural events when available once state restrictions allow DCS to do so.</p> |

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|   |  |   | <p>Kaylee Grant<br/> <a href="mailto:kayleegrant@tulaliptribes-nsn.gov">kayleegrant@tulaliptribes-nsn.gov</a></p> <p>Target Date: As events and trainings become available to DCS staff.</p>   |  |
| <p>9) Provide training and awareness to the DCS office regarding Native American Culture.</p> | <p>9) DCS Tribal Unit will host a Native American Heritage Event during the month of November.</p> | <p>9) Better educate DCS staff and build awareness of tribal culture.</p> | <p>State: Lisa Dupre<br/> <a href="mailto:garnelm@dshs.wa.gov">garnelm@dshs.wa.gov</a><br/>         Tony Ignacio<br/> <a href="mailto:Tony.ignacio@dshs.wa.gov">Tony.ignacio@dshs.wa.gov</a><br/> <a href="#">v</a></p> <p>Tulalip Tribes:<br/>         Program Manager:<br/>         Roseann Reeves,<br/> <a href="mailto:rreeves@tulaliptribes-nsn.gov">rreeves@tulaliptribes-nsn.gov</a>; Case Manager<br/>         Supervisor:<br/>         Kaylee Grant<br/> <a href="mailto:kayleegrant@tulaliptribes-nsn.gov">kayleegrant@tulaliptribes-nsn.gov</a></p> | <p>There are plans to continue Office Staff training which includes a Native American Heritage Event and 7.01 training, Government 2 Government training in the future. A virtual event hosted by Tribal Relations Team, Community Service Division was held in the month of November 2021. The event included multiple speakers on Zoom Platform.</p> |

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|  |  |  | <p><a href="http://ulaliptribes-nsn.gov">ulaliptribes-nsn.gov</a>; TCSP Support Enforcement Officers: Dustin Henry, Sparrow Hunt, Kimberly Nelson, and Raelene Todd</p> <p>Target Date: November 2020. As new staff are hired, 7.01 Training and Government to Government training will be offered to staff within 6 months-1year.</p> |  |
| <p><b>Completed Items</b> (Date: Action completed)</p> |  |  |  |  |