

Updated: October 3, 2018

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2019 to June 30, 2020

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Port Angeles CSO

Tribe(s)/RAIO(s): Jamestown S’Klallam Tribe

	Yes	No
Met with Tribe?	X	
Tribe provided input?	X	
Tribal approval?		X

Implementation Plan

Progress Report

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting								
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>A. The Community Services Division (CSD) will provide annual statistics on Jamestown tribal members receiving assistance through its programs.</p>	<p>Tribe will be better informed about the number of members receiving benefits from CSO's.</p>	<p>Jim Weatherly Tribal Liaison Louise Huntingford Rob Welch Loni Greninger</p> <p>As Requested.</p>	<p>Number of Jamestown Tribal families receiving benefits through Port Angeles and Port Townsend Community Service Offices (CSO's):</p> <p>[July 2018]</p> <table border="1"> <tr> <td>SNAP</td> <td>47</td> </tr> <tr> <td>Medical</td> <td>5</td> </tr> <tr> <td>TANF</td> <td>5</td> </tr> <tr> <td>ABD/HEN</td> <td>2</td> </tr> </table> <p>*The above numbers represent a point-in time count for one month and may not be complete due to self-declaration and coding errors.</p>	SNAP	47	Medical	5	TANF	5	ABD/HEN	2
SNAP	47											
Medical	5											
TANF	5											
ABD/HEN	2											
	<p>B. As needed, information about Jamestown S’Klallam tribal members will be provided by CSD via eJAS and ad hoc Barcode reports.</p>	<p>Open communication with Tribal leaders and CSD Program staff regarding shared clients.</p>	<p>Tribal Liaison Jim Weatherly Patti Hicklin Juli Murrain Meredith Parker Loni Greninger Rachel Sullivan STOWW Representative - Christine Kiehl</p>	<p>Tribal Liaison has historically reviewed the monthly Small Tribes of Western Washington (STOWW) list to make sure there is no duplication of services and also posted it on a shared drive for DSHS staff to review. Tribal Liaison also reviewed/shared with tribal staff a monthly Native</p>								

			On Demand.	American Eligibility Review Ad-Hoc report and made client contacts as appropriate. Tribal Liaison position became vacant in July 2018. CSO committed to filling this position. In the interim, Contact Center and local CSO staff teams available for assistance—including at tribal partner sites, as requested. Port Angeles Financial Supervisor reviewing STOWW during interim.
2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts or processes.	A. Tribal Liaison will attend quarterly IPAC ESA subcommittee meetings via web conferencing at the Jamestown Health Clinic.	Improved tribal and statewide/federal coordination and communication regarding issues of mutual concern.	Tribal Liaison Jim Weatherly Brenda Francis-Thomas Liz Mueller Rob Welch Loni Greninger Christine Kiehl Quarterly Meetings.	CSO Administrator attends IPAC meetings, when available, and reviews minutes regularly.
	B. Coordinate and develop hiring processes that affirm value of diverse workforce. <ul style="list-style-type: none"> Invite Jamestown Tribe to participate in hiring panels. 	More robust representation of all Olympic Peninsula communities in staffing at Port Angeles/Forks CSO's.	Jim Weatherly Tribal Liaison Rob Welch As Requested.	Tribal staff, Kim Kettel, participated on Port Townsend interview panel Dec, 2017 Port Angeles, Forks CSO UPDATE: No hiring in 2018 yet.
3. Ensure communication with tribal government, landless tribes, and off reservation	A. Implement a process to identify action needed by Native American	Program needs and concerns of the Native	Jim Weatherly Louise Huntingford Tribal Liaison	Tribal Liaison has historically provided and coordinated communication between the

<p>American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>clients, so that their benefits are not terminated prematurely.</p>	<p>American clients will be identified and addressed.</p>	<p>Liz Mueller Rob Welch As Requested.</p>	<p>Jamestown S’Klallam, Hoh, Lower Elwha Klallam, Makah and Quileute Tribes and the Local DSHS CSO’s that serve them. Both State and Tribe agreed that more advertising efforts could help in serving more people, too.</p>
	<p>B. Plan, develop, and implement training programs for both tribal and CSO staff.</p> <ul style="list-style-type: none"> • DSHS will put together presentations that provide basic program information and training for the tribe. • All DSHS PA/Forks CSD staff will attend continuous/on-going government-to-government training, with priority given to new CSO hires. 	<ol style="list-style-type: none"> 1) Tribal members better informed about programs and more likely to access needed services. 2) CSO staff will be more culturally sensitive and provide services in a manner that builds trust with the tribe. 	<p>Brenda Francis-Thomas Jim Weatherly Tribal Liaison gloria Marshall-Perez Rob Welch As Requested.</p>	<p>2018 Training Requests:</p> <ul style="list-style-type: none"> • Financial Literacy (please keep Tribe apprised of PA CSO piloting efforts beginning 11/1/18 thru 10/31/19). • Any grant writing related training offered by the State that the Tribe’s staff could also attend. • BFET information, including when new partners are onboarded in Clallam County. <p>New staff in Port Townsend attended Government to Government training.</p> <p>SSI Facilitation training completed by SSIF Supervisor and SSIF staff person, Emily Lashlee, 06/07/2018 at the Jamestown S’Klallam Tribal Center.</p>
	<p>C. Invite tribal representatives to attend WorkFirst Local Planning</p>	<p>Local planning efforts and service plans reflect the entire community,</p>	<p>Jim Weatherly Patti Hicklin Meredith Parker</p>	<p>Jamestown invited to attend the WorkFirst LPA meetings and</p>

	Area (LPA) meetings and other appropriate forums.	including the needs and perspective of tribal members. Tribes invited to participate in the LPA meetings to design appropriate community service plans.	Kim Kettel Heidi Lamprecht Rachel Sullivan Monthly Meetings.	continues to be an active participant partner. Strong Jamestown attendance at 2018 LPA meetings. Thank you!
	D. CSO invited to disseminate information through Tribal newsletters. <ul style="list-style-type: none"> Revisions or changes to DSHS program and services will be shared with the Tribal Editor to determine what they would like to include in their newsletter. 	Enhanced communications of state programs to Tribal members.	Liz Mueller Jim Weatherly Tribal Liaison Betty Oppenheimer Loni Greninger As Requested.	No information shared so far in 2018.
	E. Statewide CSD Contact Center will share a contact list for all programs administered and provide contact center updates.	Enhanced communications of state call center information to Tribal members.	Joey Anderson Ron Thomas As Requested.	Updated information, including a contact list, was provided by Ron Thomas during 7.01 meeting. Heather Dodge, Supervisor in Bremerton, will be contacting the Jamestown Tribe to offer an overview on Child Care Subsidy Programs (CCSP) specific services.

Completed or Tabled Items

Goal/Activity/Outcome	Date	Item Description
Goal 3, Activity C COMPLETED	May 2017	All Port Angeles, Forks CSO staff attended G2G training in 2017.
Goal 2, Activity A COMPLETED	February 2017	The Community Services Division (CSD) Tribal Relations and TANF Program Administrator, Martin Bohl, presented information on Washington Connection as a resource available to the tribe, and provided and update and additional information on Tribal Eligibility and sources of income, and application of the Indian Country Disregard and the American Indian Labor Force Report published by the Department of Interior.
Goal 3, Activity A COMPLETED	January 30, 2015	Tribal Liaison held an all-staff webinar to review State and Tribal TANF desk aide and current procedures.
Goal 1, Activity COMPLETED	January 22, 2015	The LPA (Local Planning Area) brought the Evergreen Empowerment group to do a workshop on how to overcome obstacles in the job market when you have had legal issues.
Goal 2, Activity- Communication/Tribal Events COMPLETED	July 11, 2014	Tribal Liaison, WorkFirst Social Services Supervisor and Financial Services Supervisor volunteered at the Annual Elder's Gathering
Goal 2, Activity COMPLETED	April 25, 2014	LPA held a conference hosted by the Jamestown Tibet with guest speaker, Dr. Donna Beegle- Communication Across Barriers. Staff from the Jamestown Tribe attended.
Goal 2, Activity - Schedule and hold meetings to improve coordination and communication. COMPLETED	February 11, 2014	DSHS had a Lean training seminar. Lean is a process that the State implementing to look at how they do business. This is used by many large corporations, such as Toyota. Jamestown staff attended.
Goal 2, Activity - Implementing a process to identify action needed by Native American clients, so that their benefits are not terminated prematurely. COMPLETED	January 2014	With the Healthcare Reform, there are several changes to how medical is processed. Beginning 10/1/13, clients sign up for medical coverage through: www.wahealthplanfinder.org . DSHS is no longer accepting applications for medical.
Goal 2, Activity - Improvement of the ADATSA (Alcoholism and Drug Addiction Treatment Support Act) referral process for Tribal community. COMPLETED	January 1, 2014	As of this date, Tribal Liaison/DSHS no longer able to process ADATSA applications. Beginning 10/1/13, clients now need to apply at: www.wahealthplanfinder.org .
Goal 2, Activity - Have a FQHC (Federally Qualified Health Center) worker, stationed at the Jamestown Clinic. COMPLETED	October 1, 2013	Jamestown S'Klallam Tribe decided to terminate the use of an outstation worker, due to lack of space and need.

Goal/Activity/Outcome	Date	Item Description
Goal 2, Activity - Communication/Tribal Events COMPLETED	July 12, 2013	Diane volunteered at the Elder's Annual gathering.
Goal 2, Activity – Communication/Tribal Events COMPLETED	November 17, 2012	Tribal Liaison attended the Jamestown Resource Fair.

Contact Information

DSHS Contacts	Tribal Contacts
Jim Weatherly Port Angeles/Forks Administrator weathj@dshs.wa.gov 360-565-2182	Rob Welch Director of Social/Behavioral Services rwelch@jamestowntribe.org 360-582-4868
Martin C. Bohl Tribal Relations Program Administrator –TANF bohlmc@dshs.wa.gov 360-725-4656	Loni Greninger Deputy Director for Social and Community Services lgreninger@jamestowntribe.org 360-681-4660
Louise Huntingford Port Townsend Administrator huntial@dshs.wa.gov 360-379-4305	Betty Oppenheimer Communications Specialist boppenheimer@jamestowntribe.org 360-681-3410
Patti Hicklin Social Services/WorkFirst Supervisor, Port Angeles CSO hicklinpa@dshs.wa.gov 360-565-2185	Rachel Sullivan Services Navigator rsullivan@jamestowntribe.org
Meredith Parker WorkFirst Supervisor, Forks CSO parkem@dshs.wa.gov 360-374-3506	
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