

Updated: March 30, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2022 to June 30, 2023

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Port Angeles CSO

Tribe(s)/RAIO(s): Lower Elwha Klallam Tribe

Most Recent Meeting Date: 1/4/2022

	Yes	No
Met with Tribe?	X	
Tribe provided input?	X	
Tribal approval?		

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(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting																				
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.</p>	<p>A. The Community Services Division (CSD) will provide statistics pertaining to Lower Elwha Klallam tribal members receiving assistance through its programs.</p>	<p>Through open streams of communication, Tribe and CSD staff will be better informed about the number of members receiving benefits from CSOs.</p>	<p>Rebecca Sampson-Weed Becky Charles</p> <p>Jeannie Dickinson Patricia Barros. Tribal Liaison</p> <p>Monthly, send to Rebecca.</p>	<p>Port Angeles and Forks Community Services Offices (CSOs) will provide area tribes requested data on an ongoing basis.</p> <p>March 2022: February 2022 Data Lower Elwha Klallam Tribal Members (Port Angeles and Forks CSOs)</p> <table border="1" data-bbox="1453 738 1837 945"> <tr> <td>SNAP/FAP</td> <td>172</td> </tr> <tr> <td>Classic Medical</td> <td>33</td> </tr> <tr> <td>TANF/SFA</td> <td>1</td> </tr> <tr> <td>ABD</td> <td>2</td> </tr> <tr> <td>HEN</td> <td>1</td> </tr> </table> <p>March 2022: February 2022 Data. Lower Elwha Klallam Tribal Members (Statewide)</p> <table border="1" data-bbox="1453 1117 1837 1323"> <tr> <td>SNAP/FAP</td> <td>206</td> </tr> <tr> <td>Classic Medical</td> <td>38</td> </tr> <tr> <td>TANF/SFA</td> <td>3</td> </tr> <tr> <td>ABD</td> <td>4</td> </tr> <tr> <td>HEN</td> <td>1</td> </tr> </table>	SNAP/FAP	172	Classic Medical	33	TANF/SFA	1	ABD	2	HEN	1	SNAP/FAP	206	Classic Medical	38	TANF/SFA	3	ABD	4	HEN	1
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2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, Working Agreements , contracts or processes.	A. Review and update the Tribal TANF Operating Agreement. 1.) CSO Administrator will send draft TTOA for review by tribal representatives	Improved coordination and communication regarding Tribal TANF program.	Rebecca Sampson-Weed Ken Giersch Jeannie Dickinson Patricia Barros Mary Anderson Due Date: 4/30/2022	March 2022: No changes since the last 7.01 meeting. TTOA is on hold by CSD HQ 1/4/2022: On 10/12/21 Supervisor introduced Tribal Liaison to tribal partners via email.
	B. Coordinate and develop hiring processes that affirm value of diverse workforce. 1.) Invite Lower Elwha Klallam Tribe to participate in hiring panels.	More robust representation of all Olympic Peninsula communities in staffing at Port Angeles/Forks CSOs.	Rebecca Sampson-Weed Becky Charles Jeannie Dickinson Patricia Barros As Requested.	March 2022: Lower-Elwha-Klallam tribal members were invited to participate in Public Benefits Specialist interviews on 2/2/22 and 2/3/22. 1/4/22 - Quileute Tribe was invited to participate in Public Benefits Specialist interviews on 11/4/21 and 11/16/22 which included a question about the candidates' understanding of tribal sovereignty. As vacancies occur, Tribes will be contacted.
3. Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint	A. Identify needs of Lower Elwha Klallam Tribe members & communities and whether current programs and policies meet these needs.	Enhanced service coordination and customer service. Service gaps, or other issues, identified and addressed in a timely manner.	Rebecca Sampson-Weed Jeannie Dickinson Patricia Barros As Requested.	March 2022: No changes since the last 7.01 meeting. Tribal Liaison has historically provided and coordinated communication between the Lower Elwha Klallam Klallam, Hoh, Jamestown S'Klallam, Makah and Quileute Tribes and the local DSHS CSOs that serve them. Tribal Liaison will continue to

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planning, and problem solving.				provide outreach services with Tribal members.
	<p>B. Plan, develop, and implement training programs for both tribal and CSO staff.</p> <p>1.) DSHS will put together presentations that provide basic program information and training for the tribe.</p> <p>2.) All DSHS PA/Forks CSD staff will attend continuous/on-going government-to-government training, with priority given to new CSO hires.</p>	<p>Tribal members are better informed about programs and more likely to access needed services. CSO staff will be more culturally sensitive and provide services in a manner that builds trust with the tribe.</p>	<p>Rebecca Sampson-Weed</p> <p>Brenda Francis-Thomas</p> <p>Jeannie Dickinson</p> <p>Kristine Hammond</p> <p>As Requested.</p>	<p>March 2022: No changes since the last 7.01 meeting.</p> <p>1/4/2021 – Tribal Training Requests</p> <ul style="list-style-type: none"> • ACES Overview (Don Bowen) (Priority, use Zoom) • Washington Connection Overview (Elijah Moon) (Priority, use Zoom) • BFET Overview (Dave Skaar) (Priority, use Zoom)
	<p>C. CSO invited to disseminate information through Tribal newsletter.</p>	<p>Enhanced communications of State/DSHS/CSD</p>	<p>Rebecca Sampson-Weed</p> <p>Jeannie Dickinson</p> <p>Patricia Barros</p>	<p>March 2022: No changes since the last 7.01 meeting.</p>

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		information to Tribal members.	As Needed.	1/4/2022 - Tribal Liaison hiring information will be shared in Feb 2022 newsletter.
	D. DSHS and tribal events will be communicated to promote shared understanding of programs, services and culture.	Sharing of information regarding DSHS training events and cultural programs for all staff teams.	Rebecca Sampson-Weed Becky Charles Brenda FrancisThomas Jeannie Dickinson Patricia Barros Mary Anderson As Requested.	March 2022: No changes since the last 7.01 meeting. UPDATE: To <i>also</i> include ESA-sponsored tribal-centric events (via Mary Anderson). CSO staff welcome any invitations to attend tribal events (and vice versa).
	E. Invite tribal representatives to attend WorkFirst Local Planning Area (LPA) meetings and other appropriate forums.	The purpose of the Clallam / Jefferson County WorkFirst Local Planning Area is to support WorkFirst and low income families by connecting them with resources and services that fill gaps and reduce poverty; and to assist them in securing sustainable employment and self-sufficiency through a State, tribal and local/community agency collaboration.	Becky Charles Olympic Peninsula LPA Lead: Jeannie Dickinson Clallam/Jefferson Counties Quarterly Meetings.	March 2022: Lower Elwha Klallam Tribal Members are invited to attend the virtual LPA quarterly meeting on 4/13/22. 1/4/22 –Tribes will be invited to quarterly LPA meetings as they resume. Lower Elwha Klallam invited to attend the WorkFirst LPA meetings. LPA meetings are held virtually.

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	F. Implement a process to identify action needed by Lower Elwha Klallam Tribe members, so that their benefits are not terminated prematurely.	Program needs and concerns of the Lower Elwha Klallam Tribe members will be identified and addressed.	Becky Charles Rebecca Sampson-Weed Patricia Barros Jeannie Dickinson Monthly	March 2022: No changes since the last 7.01 meeting. Tribal Liaison has been reviewing monthly Native American eligibility review ad-hoc report and makes client contacts as appropriate. Tribal Liaison's Supervisor reviews ad-hoc report.
	G. Statewide CSD Customer Service Contact Center (CSCC) will share a contact list for all programs administered and provide contact center updates.	Enhanced communications of state call center information to Tribal members.	Ron Thomas As Needed.	March 2022: No changes since the last 7.01 meeting. 1/4/22 – Ron Thomas provided CSCC updates and provided the tribe with current contact information to Becca Weed.

Completed or Tabled Items

Goal/Activity/Outcome	Date	Item Description
Goal 2, Activity A ONGOING	August 21, 2017	Tribal TANF agreement meeting held at Lower Elwha Klallam. Sent to R3 HQ for review 9/2017.
Goal 3, Activity C COMPLETED	May 2017	All Port Angeles, Forks CSO staff attended G2G training in 2017.
Goal 2, Activity A COMPLETED	February 2017	The Community Services Division (CSD) Tribal Relations and TANF Program Administrator, Martin Bohl, presented information on Washington Connection as a resource available to the tribe, and provided and update and additional information on Tribal Eligibility and sources of income, and application of the Indian Country Disregard and the American Indian Labor Force Report published by the Department of Interior.
Goal 1, Activity COMPLETED	January 22, 2015	The LPA (Local Planning Area) brought the Evergreen Empowerment group to do a workshop on how to overcome obstacles in the job market when you have had legal issues.
Goal 3 COMPLETED	August 2014	Tribal Liaison attended the Lower Elwha Klallam Health Fair.
Goal 3 COMPLETED	May 2014	A one-time “mini” HUB was held in both Port Townsend and Forks.
Goal 2, Activity COMPLETED	April 2014	On 04/25/14, the LPA held a conference hosted by the Jamestown Tribe with guest speaker: Dr. Donna Beegle- Communication Across Barriers. Staff from Lower Elwha Klallam attended.
Goal 1, Activity COMPLETED	March 26, 2014	The LPA (Local Planning Area) and Clallam Co. Disability’s combined with Lower Elwha Klallam for a 1 day event that includes classes on how to find employment, write resumes, etc. Local employers who had open positions were doing interviews on the spot. There was also a clothing closet that helped provide work appropriate attire.
Goal 2, Activity COMPLETED	February 11, 2014	DSHS offered a Lean Training Seminar. Becky Charles, Tammie Stevens and Jessica Egnew attended.
Goal 3, Activity- Improved communication between the Lower Elwha Klallam Tribe and the CSO COMPLETED	January 29, 2014	Tribal Liaison facilitated a meeting between the DSHS WorkFirst Staff and the Lower Elwha Klallam and Quileute TT Case managers to review the current Tribal TANF Agreements.
Goal 3, Activity-Improvement of the ADATSA (alcoholism and Drug Addiction Treatment Support Act) referral process for Tribal members.	January 1, 2014	Tribal Liaison/DSHS is no longer able to process ADATESA applications. Clients now need to apply at: www.healthplanfinder.org .

COMPLETED		
Goal 3, Activity-Communication	November 19, 2013	Social Service and DSHS staff met to update the TT Operating Agreement.
Goal 3, Activity-Improvement of services to Tribal members	October 31, 2012	The CHIPRA (Children's Health Insurance Program Reauthorization Act) grant information given to the Social Services and Klallam Counseling staff. Update: Monica Henry was instrumental as signing Lower Elwha Klallam up for the CHIPRA Grant and have already received their equipment.
3.B2) 2020 CSO Training Requests: <ul style="list-style-type: none"> • 7.01 Protocol Government-to-Government Relations		

Contact Information

DSHS Contacts	Tribal Contacts
<p>Brenda Francis-Thomas Regional Manager, DSHS Office of Indian Policy francis-thomas@dshs.wa.gov 360-584-3338</p>	<p>Rebecca Sampson-Weed Social Services Director becca.weed@elwha.org 360-565-7257 ext. 7456</p>
<p>Kristine Hammond Deputy Regional Administrator CSD Region 3 Regional Tribal Liaison Kristine.hammond@dshs.wa.gov 360-587-3149</p>	<p>Becky Charles TT/GA Case Manager becky.charles@elwha.org 360-565-7257 ext. 7455</p>
<p>Jeannie Dickinson Port Angeles/Port townsend/Forks CSO Administrator jeannie.dickinson@dshs.wa.gov 360-401-9003</p>	<p>Ken Giersch IT Department ken.giersch@elwha.org 360-504-2820, 360-452-8471</p>
<p>Meredith Parker WorkFirst Supervisor, Forks CSO meredith.parker@dshs.wa.gov 360-485-8112</p>	
<p>Patricia Barros Tribal Liaison/PBS3, Port Angeles CSO patricia.barros@dshs.wa.gov 564-201-1639</p>	
<p>Javier Ruiz Mobile CSO Administrator javier.ruiz@dshs.wa.gov 360-480-4772</p>	
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<p>David Skaar BFET Supervisor david.skaar@dshs.wa.gov 206-406-6862</p>	