

Updated: March 30, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2021 to June 30, 2022

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Bremerton CSO

Tribe(s)/RAIO(s): Suquamish Tribe

Most Recent Meeting Date: 2/4/2021

	Yes	No
Met with Tribe?		X
Tribe provided input?		X
Tribal approval?		

Implementation Plan

Progress Report

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting																		
<p>1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data</p>	<p>A. The Community Services Division (CSD) will provide statistics on Suquamish tribal members receiving assistance through its programs twice per year.</p>	<p>Tribe will be better informed about the number of members receiving state benefits through CSO's.</p>	<p>Target Date: Semi- Annually and as requested</p> <p>Lead Staff: Nehreen Ayub Gina Lindal</p>	<p>Number of Suquamish Tribal families receiving benefits through the Bremerton Community Service Office (CSO):</p> <p>March 17, 2022</p> <table border="1" data-bbox="1472 639 1814 777"> <tr><td>SNAP</td><td>64</td></tr> <tr><td>Medical</td><td>48</td></tr> <tr><td>TANF</td><td>28</td></tr> <tr><td>ABD/HEN</td><td>1</td></tr> </table> <p>Number of Suquamish Tribal families residing in zip code 98392 receiving benefits through the Bremerton Community Service Office (CSO):</p> <p>March 17, 2022</p> <table border="1" data-bbox="1472 1016 1814 1154"> <tr><td>SNAP</td><td>30</td></tr> <tr><td>Medical</td><td>23</td></tr> <tr><td>TANF</td><td>7</td></tr> <tr><td>ABD/HEN</td><td>1</td></tr> </table> <p>Number of Suquamish Tribal families receiving benefits through the Community Services Division (CSD):</p> <p>March 17, 2022</p> <table border="1" data-bbox="1472 1390 1814 1424"> <tr><td>SNAP</td><td>98</td></tr> </table>	SNAP	64	Medical	48	TANF	28	ABD/HEN	1	SNAP	30	Medical	23	TANF	7	ABD/HEN	1	SNAP	98
SNAP	64																					
Medical	48																					
TANF	28																					
ABD/HEN	1																					
SNAP	30																					
Medical	23																					
TANF	7																					
ABD/HEN	1																					
SNAP	98																					

Updated: March 30, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2021 to June 30, 2022

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Bremerton CSO

Tribe(s)/RAIO(s): Suquamish Tribe

Most Recent Meeting Date: 2/4/2021

	Yes	No
Met with Tribe?		X
Tribe provided input?		X
Tribal approval?		

Implementation Plan				Progress Report							
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting							
				<table border="1"> <tr> <td>Medical</td> <td>54</td> </tr> <tr> <td>TANF</td> <td>30</td> </tr> <tr> <td>ABD/HEN</td> <td>3</td> </tr> </table>	Medical	54	TANF	30	ABD/HEN	3	
Medical	54										
TANF	30										
ABD/HEN	3										
	B. The Bremerton CSO outstation worker will track the total number of Suquamish Tribal members and non-tribal members she assists at the Suquamish Tribe on Tuesdays. In addition, when possible, she will track the number of Suquamish Tribal members she assists at the North Kitsap Fishline on Fridays. This data will be emailed to Nehreen monthly.	Tribe will be better informed about the number of members receiving state benefits through CSO's.	B. Target Date: Monthly Lead Staff: Nehreen Ayub Julie Mace	<p>*The above numbers may not be complete due to self-declaration and coding errors.</p> <p>March 2022: Julie assists Suquamish Tribal Families every Wednesday via telephone. She will continue to track the number of Suquamish families she serves and send that data to Nehreen monthly.</p>							

Updated: March 30, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2021 to June 30, 2022

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Bremerton CSO

Tribes(s)/RAIO(s): Suquamish Tribe

Most Recent Meeting Date: 2/4/2021

	Yes	No
Met with Tribe?		X
Tribes provided input?		X
Tribal approval?		

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting
2. Work with the Suquamish tribe to determine the need for, negotiate, and/or implement local Tribal-State agreements, protocols, working agreements contracts, or processes.	A. Continue implementation of the working agreement between the Bremerton CSO and Suquamish Tribe, which states that the CSO will provide a Public Benefits Specialist staff person on-site at the Suquamish Tribe one day per week.	Clear and identified roles of Tribal Representatives and DSHS through formal agreements	Target Date: This activity is currently on hold. We will review the working agreement when it is determined safe for CSD staff to resume in-person services. Lead Staff: Nehreen Ayub Mary Anderson Gina Lindal	March 2022 Update- Effective 3/9/22, Julie serves Suquamish Tribal members on Wednesdays via telephone. 1/27/20- Working agreement was reviewed and updated at the 7.01 Meeting. The updated agreement covers time period 4/1/20 through 3/31/23.
	B. Bremerton will provide a WorkFirst Program Specialist on-site at the Suquamish Tribe Frequency will be determined by mutual agreement	Enhanced access to WorkFirst program services for members and families in the Suquamish Tribe Community.	Target Date: As needed Lead Staff: Nehreen Ayub Michael Zaiss Gina Lindal Gary Fryer	March 2022 – No update since 7.01 plan meeting If the need should arise, the Bremerton CSO will provide a WorkFirst Program Specialist onsite at the Suquamish Tribe monthly.
3. Ensure communication with the Suquamish Tribe for information sharing, consultation, joint planning, and problem solving.	A. Meet as needed, and at least annually, to discuss relevant issues on topics related to services offered by DSHS/CSD.	Enhanced Communications, effective problem resolution, and improved service delivery to Tribal Members.	Target Date: Annually and as needed Lead Staff: Nehreen Ayub Gina Lindal Brenda Francis-Thomas	March 2022 – Waiting for 7.01 Meeting to be scheduled. Most recent 7.01 Meeting took place 2/4/21 via Zoom.

Updated: March 30, 2022

Policy 7.01 Plan and Progress Report

Draft Plan

Timeframe: July 1, 2021 to June 30, 2022

Final Plan

Administration/Division: ESA/CSD (DSHS) **Region/Office:** Region 3/Bremerton CSO

Tribe(s)/RAIO(s): Suquamish Tribe

Most Recent Meeting Date: 2/4/2021

	Yes	No
Met with Tribe?		X
Tribe provided input?		X
Tribal approval?		

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting
	B. Statewide Customer Service Contact Center (CSCC) will share updates and direct contact information with the tribe.	Enhanced communications of state call center information to Tribal Members.	Target Date: Annually and as needed Lead Staff: Nehreen Ayub Ron Thomas	March 2022 – No update since 7.01 plan meeting
	C. CSD will provide training for Tribal staff on Basic Food Employment & Training (BFET) program services as requested	Increased understanding of the BFET program and access to BFET services.	Target Date: Within 90 days (April 2021) Lead Staff: Nehreen Ayub Brenda Francis-Thomas David Skaar Melissa Jones	March 2022 – No update since the 7.01 plan meeting. This activity was on hold due to COVID-19 pandemic. Information and training on BFET services available upon request. 2/4/21 Update: Brenda will work directly with Nehreen so set up a virtual BFET training for Suquamish staff in April 2021.
	D. Maintain open lines of communication regarding Suquamish Distribution Income	Enhanced communications, effective problem resolution, and improved service delivery to Tribal Members.	Target Date: Annually Lead Staff: Brenda Francis-Thomas Nehreen Ayub Gina Lindal Ron Thomas	March 2022 – No update since 7.01 plan meeting. This activity is on hold due to COVID-19 pandemic
	E. Suquamish Tribe will continue to invite CSD staff to participate in cultural and outreach events for Suquamish Tribal Members.	Enhance partnership between the Bremerton CSO and Suquamish Tribe.	Target Date: Annually or as available Lead Staff: Nehreen Ayub Gina Lindal Julie Mace	March 2022: Due to the COVID-19 outbreak, this activity is on hold.

Completed or Tabled Items

Goal/Activity/Outcome	Date	Item Description
Goal 3, Activity Tabled	September 18, 2019	The Mobile CSO is also available to the tribe should there be an emergency/disaster in order to facilitate food assistance or benefit processing for tribal members. To schedule the Mobile CSO, e-mail CSDMobileCSOW@dshs.wa.gov
Goal 3, Activity Complete	September 18, 2019	As of 7/1/19, all childcare services are provided through the Department of Children, Youth & Families (DCYF) instead of DSHS.
Goal 3, Activity Complete	October 2019	Ron Thomas posted the clarification regarding the Suquamish Distribution Income to the CSCC SharePoint site.
Goal 3, Activity Complete	October 4, 2019	Julie Mace (CSO Outstation Worker) attended the Suquamish Health Fair on 10/4/19.
Goal 3, Activity Complete	June 2017	Sharon Henson agreed to ask her Communications Specialist to add gloria Marshall-Perez and Brenda Francis-Thomas to the tribe's electronic distribution list to receive news releases.
Goal 2, Activity Complete	April 10, 2017	The Region 3 Contracts Manager and Suquamish Tribe signed the Federally Qualified Heath Center (FQHC) Working Agreement between the Suquamish Tribe dba Suquamish Human Service Center and DSHS Economic Services Administration, Region #3, Community Services Division (CSD) Bremerton Community Service Office (CSO) in 4/2017. This working agreement covers the time period 4/10/17 through 3/10/20
Goal 3, Activity Complete	November 7, 2016	<p>11/7/16- Meeting at the Suquamish Tribe to discuss Suquamish concerns regarding eligibility for Tribal Child Welfare cases. Clarification was provided at the meeting regarding basic eligibility. Two specific eligibility questions needed more research before they could be answered. CSOA agreed to research and email everyone present at the meeting.</p> <p>11/7/2016 – CSOA sent email with answers to specific eligibility questions.</p>
Goal 3, Activity Complete	2016	Trace' Taylor (previous outstation worker) attended the Suquamish Human Services Picnic on 8/18/16 and the Suquamish Tribe Health Fair on 10/13/16.
Goal 3, Activity Complete	December 14, 2016	Jarret McGill (Region 3) presented Washington Connection information to Suquamish staff

Goal/Activity/Outcome	Date	Item Description
Goal 3, Activity Tabled	September 18, 2019	The Mobile CSO is also available to the tribe should there be an emergency/disaster in order to facilitate food assistance or benefit processing for tribal members. To schedule the Mobile CSO, e-mail CSDMobileCSOW@dshs.wa.gov
Goal 2, Activity Complete	May 19, 2016	Meeting scheduled between Suquamish Legal Department and Bremerton CSOA to discuss concerns regarding how distribution income is counted for DSHS programs. Follow-up email sent to Suquamish Legal Department letting them know distribution income will not be counted as income at this time. Agreed that Suquamish Legal will notify CSOA in writing of any changes in distribution income amounts or sources
Goal 3, Activity Complete	March 16, 2016	Sharon Henson originally asked about the possibility of sending CSO Tribal Liaison to Suquamish twice per week but then followed up asking to leave the frequency at once per week.
Goal 2, Activity Complete	May 2013	CSD Program Overview and Childcare Subsidy Program training given to Suquamish staff.
Goal 1, Activity Complete	March 2013	Finalized Data Share Agreement that allows Suquamish staff to access ACES for the purpose of comparing Basic Food cases against households receiving Commodities
Goal 2, Activity Complete	2012	Bremerton CSO Tribal Liaison participates in Elders Honoring and Heath Fairs at Suquamish.
Goal 4, Activity Complete	March 10, 2012	Data on Suquamish Tribal Members receiving cash and medical emailed to Stephe Weaver
Goal 2, Activity Complete	June 2011	Dan Owens (CSD Region 3 Administrator) visited Suquamish for a tour
Goal 3, Activity Complete	May 2011	Suquamish participated in the selection of the new Tribal Outstation Worker

Contact Information

DSHS Contacts	Tribal Contacts
Eddie Rodriguez Regional Administrator eddie.rodriquez@dshs.wa.gov 360-701-4447	Nehreen Ayub Director of Human Services nayub@Suquamish.nsn.us 360-394-8474
Gina Lindal, CSO Administrator gina.lindall@dshs.wa.gov 360-473-2202	Michael Zaiss WIOA Program Manager michaelzaiss@suquamish.nsn.us 360-394-7183
Brenda Francis-Thomas Regional Manager, Office of Indian Policy, brenda.francis-thomas@dshs.wa.gov 360-584-3338	
Ron Thomas Contact Center Administrator ronald.thomas@dshs.wa.gov 360-584-3150	
Julie Mace Public Benefits Specialist julie.mace@dshs.wa.gov 360-473-2222	
Gary Fryer WorkFirst Supervisor, Bremerton CSO gary.fryer@dshs.wa.gov 360-473-2218	
Mary Anderson Tribal Relations Program Administrator Mary.anderson@dshs.wa.gov 360-651-5220	
Kristine Hammond Deputy Regional Administrator kristine.hammond@dshs.wa.gov 360-584-3149	
Javier Ruiz Mobile CSO Administrator Javier.ruiz@dshs.wa.gov	

360-480-4772	
Melissa Knox Social and Health Program Consultant Melissa.knox@dshs.wa.gov 360-628-6647	