

DRAFT Policy 7.01 Plan and Progress Report

Timeframe: July 1, 2023 to June 30, 2024

Division of Child Support Region 3 / Squaxin Island Tribe

Annual Due Date: April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
<p>1) Continue to provide child support services to Squaxin Island tribal members. Provide information regarding our services to tribal staff.</p>	<p>a) Child support cases of Squaxin Island Non-Custodial parents & employees of their tribal enterprises will be worked by Olympia Tribal Team staff.</p> <p>b) Provide direct access to Tribal Team via dedicated toll free number 866-850-1496. Dorothea Dunn is Squaxin Island's liaison and her direct line is (360) 664-6863.</p>	<p>a) Service provided as needed.</p> <p>b) Squaxin Island tribal members can expect to speak to knowledgeable staff.</p>	<p>Sandy Hill, Tribal Team Supervisor, 360-664-6943 Sandra.Hill@dshs.wa.gov</p> <p>Dorothea Dunn, Tribal Liaison. dorothea.dunn@dshs.wa.gov (360) 664-6863</p> <p>Heather Hoyle, OIP heather.hoyle@dshs.wa.gov</p> <p>Charlene Abrahamson, Squaxin Island Family Services Director cabrahamson@squaxin.us</p> <p>ICW Mgr., Vacant Will be updated when filled</p> <p>Marcella Cooper, Family Justice Service Coordinator Mcooper@squaxin.us</p> <p>Jamie Queen, Family Services jqueen@squaxin.us</p>	<p>The Squaxin Island child support caseload currently has open cases involving 59 Non-custodial parents whom self-identify as Squaxin members. The Squaxin Island caseload also includes:</p> <ul style="list-style-type: none"> a) Squaxin Island Tribal TANF cases and the non-custodial parents associated with these cases. b) Non-custodial parents employed by the Squaxin Island Tribe, Little Creek Casino, Island Enterprises, Salish Seafood, etc. <p>Squaxin Island member's calls that come in to the Olympia Field Office are currently routed to Dorothea Dunn.</p> <p>The Division of Child Support will provide the Squaxin Island Tribe annual reports during the 7.01 meeting and following the Federal Fiscal year, or as the tribe requests, regarding child</p>

			<p>Jolene Peters, Office Manager-Family Services jopeters@squaxin.us</p>	<p>support collections from Squaxin tribal members.</p>
<p>2) Ensure communication with Squaxin Island Tribe for information sharing, joint planning and problem solving.</p>	<p>a) Annual 7.01 meeting or as the tribe requests.</p>	<p>a) 7.01 plan updated to meet the needs of the Squaxin Island Tribe and the Division of Child Support.</p>	<p>Ann Bailie DCS Tribal liaison ann.bailie@dshs.wa.gov</p> <p>Michael Canonica DCS District Manager michael.canonica@dshs.wa.gov</p> <p>Sandy Hill, Tribal Team Supervisor sandra.hill@dshs.wa.gov</p> <p>Heather Hoyle, OIP heather.hoyle@dshs.wa.gov</p> <p>Dorothea Dunn, Tribal Liaison. dorothea.dunn@dshs.wa.gov (360) 664-6863</p> <p>Charlene Abrahamson, Squaxin Island Family Services Director cabrahamson@squaxin.us</p> <p>At 7.01 meeting or as tribe requests</p>	<p>a) 7.01 meeting via Zoom was held on 2/15/23. The Squaxin Island Tribe was represented by Charlene Abrahamson, Marcella Cooper, Jolene Peters, and Jamie Queen. In attendance for DCS was Ann Bailie, Dorothea Dunn, Michael Canonica, Sandy Hill, Heather Hoyle and Brenda Francis-Thomas.</p>

	<p>b) The Division of Child Support will do outreach at the Squaxin Island Reservation.</p>	<p>b) Clients have an opportunity to meet with DCS staff and have questions/issues addressed.</p>	<p>b) Dorothea Dunn and other tribal team staff. Bi-Monthly</p>	<p>b) Prior to the COVID pandemic, DCS did bi-monthly outreach at Squaxin Island. On occasion DCS staff have travelled to Squaxin Island, outside of normal outreach hours, to meet with a client. Outreach has resumed bi-monthly.</p> <p>DCS also regularly participated in regular community/family gatherings. This was an excellent opportunity to connect with community members who may not be able to meet with DCS staff during our regular outreach hours.</p> <p>DCS will be notified when community gatherings resume, with the schedule provided by the tribe.</p>
	<p>c) DCS welcomes the opportunity to participate in community events such as health fairs and other events held to benefit the</p>	<p>c) Squaxin community members become familiar with DCS staff and are more likely to access services and/or discuss child support issues with them.</p>	<p>c) Dorothea Dunn and other tribal team staff. Upon invitation from the Squaxin Island Tribe.</p>	<p>c) The Health Fair scheduled for 2023. DCS and the tribe will coordinate regarding the protocols necessary for DCS to attend the event.</p>

	Squaxin community.			
3) Educating Squaxin Island Tribal Family Services staff on child support issues so they can better address child support related concerns and questions of the community they serve.	a) Share training and other opportunities with state and tribal program staff.	a) Squaxin Island staff will be better equipped to counsel community members regarding their child support issues.	a) Dorothea Dunn and other tribal team staff. Upon Request	<p>a) DCS is willing to give a “Child Support 101” presentation to interested Squaxin Island staff/Tribal Council members as well as to the community at large in an effort to provide a better understanding of relevant child support issues such as modifying child support obligations, conference board write-offs and contacting DCS.</p> <p>DCS Tribal Relations staff continue to share training and event announcements with Squaxin Island Tribal contacts via email and 7.01, ESA Subcommittee and IPAC meetings.</p>
	b) Extend invitations for tribal staff to participate at	b) DCS will annually acknowledge NCPs by thanking them for child	b) Dorothea Dunn and other tribal team staff. Letters to be sent every January	b) “Thank You” letters were sent to Squaxin Island tribal members on 1/3/23.

	DCS conferences and events.	support paid during the prior year.		
4) Exemplary communication to continue to custodial parents and non-custodial parents (NCPs) of available services to assist in payment towards child support debts.	a) Information sharing of the DCS Employer Pipeline and Alternative Solutions Program.	a) Enhanced customer engagement and increased awareness of child support processes in the Squaxin Island community.	Dorothea Dunn, Tribal Liaison. dorothea.dunn@dshs.wa.gov (360) 664-6863 Charlene Abrahamson Two times per month	a) The Division of Child Support willing and ready to meet with Squaxin Island Tribe Officials to discuss options that might lead to more regular monthly payments by the tribe's non-custodial parents. Dorothea Dunn has worked the Alternative Solutions referral process into enforcement protocols and regularly refers possible Alternative Solutions participants to the program.
b) Provide MOU/Resolution or any other standing agreements to assure they are up to date.	b) Understand and go through the plans to collaborate and understand any updates within tribal code or state law	b) Enhanced knowledge by both DCS and the Tribe to work towards helping clients.	Charlene Abrahamson Mike Canonica Dorothea Dunn 1 x year at 7.01 meeting	
c) Support the Squaxin Island Tribal Community	c) Reviewing child support orders for possible modification	c) Child support order that are set appropriately for the parent(s) circumstance	Dorothea Dunn Charlene Abrahamson On Demand	

	Providing assistance to customers who have requested debt forgiveness due to hardship.	Cooperation & communication between the Squaxin Island Tribe and DCS when a parent has both DSHS and Tribal Workforce Development debts and is asking for relief due to hardship.	Dorothea Dunn Charlene Abrahamson On Demand	c) DCS's Conference Board process can address debts owed to the State of Washington DCS. Olympia Tribal Liaisons continue to work with the Squaxin Island Tribal staff when a write-off of Tribal debt has been requested

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Completed Tasks

Goals/Activities	Details/ Accomplishments
Educating Squaxin Island Tribal Family Services staff on child support issues.	On December 8, 2017, Andy Ewing and Dorothea Dunn met with Squaxin Island Family Services staff to familiarize new hires with DCS services and a summary of how referrals are handled for processing through DCS.
Increase the number of Squaxin Island Tribal members paying towards their support obligation.	Squaxin Island Legal has reviewed and approved the process developed by the Tribe and DCS to attach Squaxin Island Tribal per capita benefits. Completed in 2018-2019.
Participation in events such as health fairs that are held to benefit the Squaxin community.	DCS was a vendor at the Squaxin Island Community Health & Wellness Fair held 6/14/2019.
Increase number of Squaxin Island Tribal members paying towards their support obligation.	The Division of Child Support, with assistance from Squaxin Island Legal, has issued two Orders to Withhold attaching per capita payments due Squaxin Island Tribal members. Due to the COVID pandemic, and agreement with the Squaxin Island Tribe, DCS has suspended actions to attach Tribal per capita benefits.