
Child Support Schedule Workgroup Member Agreements

- Communication
 - One person speaks at a time.
 - Use signals to identify desire to speak. Examples: raised hand (in person and for virtual participation in WebEx) or name tent standing on end.
- Respect
 - Disagree respectfully by not making things personal. Example: express disagreement with the idea, not the person.
 - Use a respectful tone of voice.
- Keep an open mind.
- Acknowledge workgroup members' expertise by listening to them and using them as a resource.
- Ensure meetings are safe and secure. Examples: security presence; when possible, anticipate safety needs and proactively address them.
- Strive to make things easy for customers (unrepresented people).
- Strive to have an equitable experience for workgroup members participating virtually. Examples: Check-in with virtual participants regularly; create alternate ways for participation during in-person exercises.
- Prioritize workgroup goals over workgroup members' personal goals or desires.
- Identify needs (things you cannot budge on) versus wants.