



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES

PO Box 9162 | Olympia WA 98507-9162 | MS 45860
DCS Website: <http://www.dshs.wa.gov/dcs/>

January 4, 2011

RE: 2011 Washington Child Support Schedule Workgroup

Dear Workgroup Member:

Thank you for agreeing to serve on the Washington Child Support Schedule Workgroup. On behalf of the DSHS Division of Child Support (DCS), I would like to welcome you to this important discussion. I am sure that children and parents will benefit from the efforts of this group, as we gather input from various community perspectives to provide recommendations to the Washington State Legislature.

Our first meeting is scheduled for **Friday, January 21, 2011** at the L&I Building in Tumwater. At this initial meeting, we will start by getting acquainted and will discuss where we are starting and what we are being tasked to review. We will review the mission of the workgroup, set parameters for discussions, and discuss future meetings. We have scheduled a meeting for **February 18** and a tentative meeting for **March 18** at the same location, so please save these dates.

The meeting room will be open by 8:30 am. We will provide coffee and tea service with a continental breakfast. Based on our experiences with prior Workgroups, we plan to meet from 9:00 am to 3:00 pm, with a working lunch. Lunch will be provided, as discussed below.

We will distribute notebooks for each Workgroup participant at the meeting. The notebooks will contain preliminary information, and you will no doubt accumulate more paperwork during the course of the Workgroup. You may choose to take your notebook with you and bring it to each meeting, or DCS can store your notebook for you.

This packet contains directions to the L&I Building, which is located at 7273 Linderson Way SW in Tumwater. We will be meeting in Rooms S118 and S119, in the South Wing of the L&I Building. Please park only in the designated visitor parking areas.

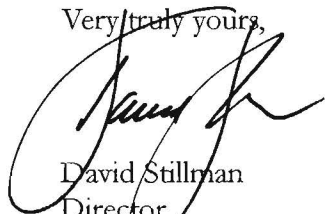
To prepare for our first meeting, we have a few requests (consider this your "homework"):

1. Please provide your email address as soon as possible so that we can set up an email distribution list for the Workgroup. You will probably receive a large volume of Workgroup-related email, so you may want to consider setting up a separate email account just for Workgroup emails. Provide your preferred email address to Dani Yongue at YonguDD@dshs.wa.gov or 360-664-5326.

2. If you need help with travel arrangements for this meeting, please contact Dani Yongue as soon as possible at YonguDD@dshs.wa.gov or 360-664-5326.
3. Please review the enclosed 2010 report from the Joint Legislative Audit and Review Committee (JLARC), entitled *Review of Child Support Guidelines*. If you don't have time to read the entire report, please read at least the Report Summary. This will help frame the discussion of what topics this Workgroup have been tasked to review.
4. Please review the 2010 report from the E-MAPS unit of the Economic Services Administration of DSHS, entitled *Review of Child Support Orders*, which we will be sending electronically. This will give you an overview of how the Washington State Child Support Schedule is applied in both court and administrative proceedings.
5. We will provide a working lunch. Please review the enclosed menu and let us know your luncheon selection no later than Wednesday, January 19th at noon. If you have any special dietary needs or allergies, please let us know. Contact Dani Yongue at YonguDD@dshs.wa.gov or 360-664-5326.
6. Please review RCW 26.19.025, which is enclosed. This sets forth the rules and requirements for the Workgroup.

Again, thank you for joining the Child Support Schedule Workgroup. I am looking forward to working with all of you. If you have any questions, please feel free to contact Ellen Nolan or Nancy Koptur. You can reach Ellen at enolan@dshs.wa.gov or 360-664-5066, and Nancy at nkoptur@dshs.wa.gov or 360-664-5065.

Very truly yours,



David Stillman
Director
DSHS Division of Child Support

Enclosures:

- Agenda for 1/21/11
- Blank Calendar pages
- JLARC Report & Report Summary
- Lunch Menu
- RCW 26.19.025
- Directions to L&I Building