

Department of Social and Health Services

Olympia, Washington

EAZ Manual

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Summary

Included an additional example to provide better clarification of "without assured free shelter".

Clarifying Information - [WAC 388-478-0010](#)

In August, 1990, Thurston County Superior Court entered an order in *Washington Coalition for the Homeless v. Thompson* which held that standards for assistance units with shelter provided at no cost could not be applied to persons and families who are "without assured free shelter." The department's rule defining persons and families whose eligibility and payment levels must be based on standards for assistance units with obligations to pay shelter costs complies with the court order.

EXAMPLE: Carol and her 12-year-old daughter live in a one-bedroom apartment. Carol signed a rental agreement to rent month to month. Her shelter costs are \$150.00 per month and pays \$25.00 for water, sewer and garbage per month. In this scenario, the worker codes At Home (**AH**) for the living arrangement code of the Clients screen in ACES 3G. Carol has permanent stable housing.

EXAMPLE: Carol and her 12-year-old daughter were evicted due to non-payment of rent. They moved in with Carol's aunt Teresa, who is 70 years old and resides in a retirement community. Aunt Teresa's manager has approved for Carol and her 12-year-old child to live with Teresa temporarily.

Aunt Teresa is not charging Carol housing costs. In this scenario the worker codes Homeless w/ Housing (**HH**) for the living arrangement code of the Clients screen in ACES 3G. Carol's housing is temporary.

EXAMPLE: Carol and her 12-year-old daughter moved into a new apartment with help from their local Coordinated Entry provider through the Consolidated Homeless Grant (CHG). CHG provides resources to assist currently homeless people in obtaining and maintaining housing through programs such as Housing and Essential Needs (HEN). Although Carol's rent and utilities are being paid for with CHG funds, it ~~and~~ is not considered "assured free shelter". ~~Carol's rent and utilities are being paid for with CHG funds.~~ In this scenario, the worker codes Homeless w/ Housing (**HH**) and documents the living arrangement in the Shelter remarks in ACES 3G.