# Department of Social and Health Services

## Olympia, Washington

#### **EAZ Manual**

Revision # 962

Category Income Special Types

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Revision Author: Ezra Paskus

Division CSD

Mail Stop 45440

Phone 360-725-4611

Email <u>ezra.paskus@dshs.wa.gov</u>

## **Summary**

Updated Clarifying Information WAC 388-450-0065 adding Notes regarding gift cards. See below for edited text:

### Cash gifts for Basic Food:

- 1. If the AU received more than \$30.00 as a cash gift, budget the entire amount of the gift as unearned income for the month; or
- 2. If the AU received \$30.00 or less as a cash gift, disregard the cash gift if any one of these conditions are met:
  - 1. If the cash gifts to the AU over the current and previous two months total \$30.00 or less;
- 2. If the cash gifts to the AU over the last month, the current month, and those expected for the next month total \$30.00 or less.
- 3. If none of the conditions in b. are met, budget the entire amount of the gift as unearned income for the month you expect the client to get the income. If a client doesn't know that they will get a cash gift in time for use to affect the client's benefits, do not budget the gift. See INCOME Income Budgeting.

NOTE: Credit card gift cards are gift cards that spend the same way as cash. We consider these gift cards liquid resources when they are infrequent and we cannot anticipate them. Consider credit card gift cards income when they are regularly received and easily anticipated.

- 2. Non-cash gifts for cash assistance and medical programs for children, pregnant women and families:
- 1. Disregard non-cash gifts when:
  - 1. The gift is a voucher or vendor payment (a payment made for a client by another person to a vendor of goods and services);
  - 2. The donor states in writing that the gift must be used for a specific purpose;
  - 3. The gift is within the resource limits for the program the client receives; or
  - 4. The gift is excluded.
- 2. For information on non-cash gifts as resources, see the specific resource type in RESOURCES.

NOTE: Gift cards that only spend at one specific retailer are considered lump sum payments and treated as a resource.