

Department of Social and Health Services

Olympia, Washington

EAZ Manual

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Category Income Special Types
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Summary

Updated Worker Responsibilities WAC 388-450-0070 updating treatment of a minor child's income.
See below for edited text:



Worker Responsibilities - [WAC 388-450-0070](#)

1. [Verify monthly income of a minor child.](#) ~~When a client reports that a child is working, accept the client's statement for the student status and employment. Verify only if questionable.~~
2. The client can use either the [DSHS 14-223](#), Statement ~~f~~From School, or provide a statement from the school for verification of student status.
3. If the child age 17 or younger is in school for any amount of time, exclude their earnings regardless of the number of hours they work.
4. If the child is over age 17 but under age 21:
 - Count the earnings for Basic Food and medical programs for families, children, and pregnant women.

- For cash assistance, exclude the earnings if the child meets the requirements in [WAC 388-404-0005](#). If the child does not meet these requirements, count the earnings.
5. If the child is not in school, count the earnings.
 6. Tell the client they may put the child's income into an irrevocable educational trust for the child.
 - ~~Give the client form DSHS 22-954(X), "How to set up an irrevocable educational trust for your child."~~
 - If the client wants to set up an irrevocable educational trust for their child, give the client form DSHS 18-555(X), "Irrevocable Educational Trust."
 7. Keep ~~the pink~~ copy of the completed form DSHS 18-555(X) in the case record.