

Department of Social and Health Services

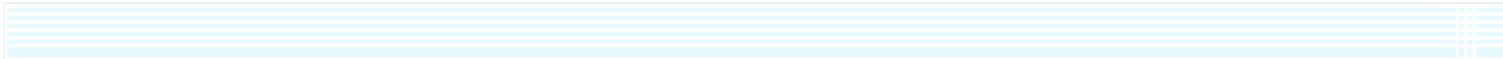
Olympia, Washington

EAZ Manual

Revision	#1088
Category	Consolidated Emergency Assistance Program- CEAP
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Summary

Updated the EAZ chapters CEAP to update verification requirements for need during COVID-19 response



Consolidated Emergency Assistance Program - CEAP

Revised ~~August 6, 2018~~ May 6, 2020

Purpose:

This section describes a cash program available to families or pregnant individuals who face an emergency and don't have the money to meet their basic needs, including families whose TANF cash assistance has been terminated for Non-Compliance Sanction (NCS) or those who have already received 60 months of TANF and do not qualify for a Time Limit Extension. Most cases closed for NCS must participate for four consecutive weeks before they qualify for TANF/SFA. These families may qualify for CEAP until their participation requirement is met. Assistance under this program is limited to not more than thirty consecutive days within a period of twelve consecutive months.

WAC 388-436-0015 Consolidated emergency assistance program - CEAP.

- [Clarifying Information and Worker Responsibilities](#)

WAC 388-436-0020 CEAP assistance unit composition.

- [Worker Responsibilities](#)

WAC 388-436-0030 How does my eligibility for other possible cash benefits impact my eligibility for CEAP?

- [Clarifying Information](#)

WAC 388-436-0035 Income and resources for CEAP.

- [Clarifying Information](#)

WAC 388-436-0040 Excluded income and resources for CEAP.

- [Clarifying Information and Worker Responsibilities](#)

WAC 388-436-0045 Income deductions for CEAP.

WAC 388-436-0050 Determining financial need and benefit amount for CEAP.

- [Clarifying Information and Worker Responsibilities](#)

Clarifying Information - **WAC 388-436-0015**

1. Being a citizen or legal resident alien is not an eligibility requirement for CEAP.

EXAMPLE: A migrant farmworker household consisting of two parents and one child applies for cash assistance. They're not eligible for ongoing cash assistance since they're undocumented. TANF is denied and CEAP is now considered to meet the family's current needs, as CEAP is available to undocumented households.·

2. Proof of Social Security numbers isn't required. Don't require the client to provide SSN for the family as an eligibility requirement.
3. Applicants for CEAP must complete the Client Declaration of Need on the Emergency Assistance Request/Grant Computation form DSHS 14-337(X). You can use the AREN/CEAP tool listed under forms in Barcode to help you calculate the correct benefit amount.

NOTE: The on-line application or the DSHS 14-001 Application form can be used to request CEAP. If these forms are used, a DSHS 14-337 must still be completed.

1. For Residency requirements, see [RESIDENCY](#).
2. Families whose TANF grant has been terminated for Non-Compliance Sanction can apply for CEAP under the same rules as other applicants. WorkFirst participation is not an eligibility requirement for CEAP.

Worker Responsibilities- [WAC 388-436-0015](#)

- ~~1. Review the request form with the applicant. It's the applicant's responsibility to verify unpaid medical bills, utilities, and shelter costs. The applicant may request food, clothing, and household maintenance items without providing proof of the need.~~

NOTE: For Disaster Cash Assistance, the client does not have to produce proof of expenses unless it is questionable