Department of Social and Health Services

Olympia, Washington

**EAZ Manual**

 Revision #1045

Category Verification- new cash resource limit

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**Summary**

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| Updated the EAZ chapters Effective dates of Change of Circumstance system instructions for adding a newborn to food from ACES Mainframe to ACES 3G

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# Verification

Created on:

Jan 29 2019

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Worker Responsibilities - [WAC 388-490-0005](http://app.leg.wa.gov/wac/default.aspx?cite=388-490-0005)

1.  ﻿﻿At initial application, obtain mandatory verification of each eligibility factor for the program(s) the client has requested.  For cash you may also want to verify the client's resources if the estimated value of countable resources is equal to or greater than 3/4 of the resource limit.  For example, the TANF resource limit for applicants is $6,000.  You may want to request verification of the resources if the client states the value of the countable resources totals $4,500 or more to make sure that the client's resources are below the limit.

2.  At eligibility review or recertification, look in the case record before asking the client to provide the verification.  If the client has previously provided verification of an eligibility factor, do not require the client to provide the verification again unless the program requires the factor to be re-verified, there is a change in that specific factor, or the information is incomplete, inaccurate, or inconsistent or outdated.