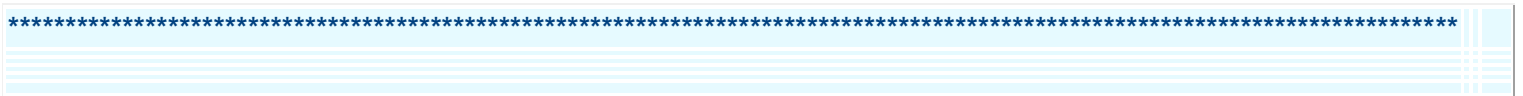


Department of Social and Health Services
Community Services Division
EA-Z Manual

Revision: # 1068
Category: **Basic Food work Requirements - Work Registration**
Issued: March 5th, 2020
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Summary

Revised for Able Bodied Adult Without Dependents (ABAWD) Updates. Corrected some other errors.



Basic Food Work Requirements - Work Registration

Revised: March 5, 2020

Purpose:

WAC 388-444-0005 Am I required to work or look for work in order to be eligible for Basic Food?

Clarifying Information - WAC 388-444-0005

Exempt clients (per WAC 388-444-0010) are not required to register for work, so they are not work registrants.

Non-exempt clients are people who receive Basic Food and must be registered for work. They are considered work registrants, and further divided into **two** groups:

<p><u>Work Registrants</u></p>	<ul style="list-style-type: none"> • <u>Clients age 16 through 59 who do not meet an exemption listed in WAC 388-444-0010 must register for work and meet Work Registration requirements.</u> • <u>There are no time limits for non-ABAWD work registrants.</u> • <u>Participation in Employment & Training is voluntary in Washington State.</u> • <u>Work registrants who voluntarily reduce their work hours below 30 hours a week will face a penalty</u> • <u>DSHS registers the clients for work by completing the WORK Registration screen in ACES/3G.</u>
<p>ABAWD Work Registrant <u>Who are ABAWDs</u></p>	<ul style="list-style-type: none"> • <u>Able Bodied Adults Without Dependents (ABAWD) are a subset of Work Registrants who must meet further requirements in order to remain eligible for benefits.</u> • Effective January 1st, 2018, Able-bodied adults ages 18 through 49, without dependents, and no have n<u>without</u> ea physical or mental disabilities preventing them from working, and who live in King County (with the exception of Muckleshoot Reservation) <u>an non-waived area</u>, are required to participate in specific activities outlined in the <u>ABAWD WACs</u> to stay eligible for Basic Food and avoid the three month time limit. • Time limit exemptions and participation for ABAWDs are different than non-ABAWD work registrants, and only apply to those not exempt per. • <u>ABAWD clients are referred to options to meet their participation requirements.</u>
<p>Non-ABAWD Work Registrant</p>	<ul style="list-style-type: none"> • All other non-exempt clients age 16 through 59 must meet work registration requirements or they could be disqualified from Basic Food. • All non-ABAWDs who receive Basic Food benefits and are not exempt per WAC 388-444-0010 must register for work.

- ~~• There is no time limit for non-ABAWD clients.~~
- ~~• There are no mandatory participation in BFET. All clients are voluntary participants and may participate in BFET if otherwise eligible.~~

~~DSHS registers the clients for work by completing the WORK Registration screen in ACES/3G.~~

Worker Responsibilities - WAC 388-444-0005

1. During application, add a person or eligibility review, determine if members of the Basic Food ~~household~~^{AU} are non-exempt work registrants or exempt.
- ~~2.~~ For any exempt work registrants, code the most appropriate exemption per current procedure, ~~on the Exempt Reason field on the WORK Registration screen in ACES/3G.~~
- ~~2.3.~~ Coding the case in our system registers the client for work.
- ~~4.~~ For any non-exempt work registrant, determine if the client(s) is considered ABAWD.
- ~~3.~~
- ~~4.~~ ~~Register the client for work by coding the WORK Registration screen in ACES/3G with the appropriate E&T status code. For ABAWDs, see ABAWD WACs to determine if you should code participation or exemptions in the Work Status field.~~
5. If a WorkFirst household is sanctioned, determine whether or not the sanctioned persons are exempt from Basic Food work requirements. Disqualify non-participating members of the TANF household from receiving Basic Food unless they are exempt under [WAC 388-444-0010](#).

~~**NOTE: Basic food may also be terminated for TANF applicants/reipients recipients who do not cooperate with other TANF eligibility (such as financial) criteria.**~~